

KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
35 Ebor Manor
Keyingham
HU12 9SN
01964 603276

Clerk Julia Billaney
Saxby Cottage
Ottringham
HU12 0AL
01964 626300

Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 15th November 2022.

Present:

Cllr D. Clark (Chair)
Cllr J. Duncan
Cllr R. Hoggard
Cllr D. Kinnear
Cllr R. Lawton
Cllr L. Maxwell
Cllr D. Miller
Cllr D. Medforth
Cllr M. Smith
Cllr E. Stephenson
Cllr M. Ward

Apologies:

Cllr F. Beardow
Cllr A. Crawforth

1. Public Participation: None

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments
Cllr E. Stephenson: Allotments
Cllr D. Kinnear: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on Tuesday 18th October were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda

3.1. 1. Following up on a request for cleaning the inside of the Bus Shelters, it was confirmed that this was currently being carried out periodically by the contractor. **Noted.** Councillors requested that attention be paid to moss gathering on the sills. **Action Clerk.**

3.2 A date for a site meeting with ERYC Traffic management team was set for 23rd November at 1.30pm. **Action Cllr Medforth, Cllr Smith, Cllr Maxwell.**

3.3 Grant Applications: Councillors Hoggard and Smith provided a further update on grant applications submitted in respect of the Village Green and Village Hall.

3.4 Village Hall Heating: Councillors considered a quote for the repair of the Central Heating Boiler. It was agreed that a functioning heating system was essential to maintaining the Village Hall as a 'venue for hire' during the winter months as hire fees were the main source of revenue.

Councillors agreed that the future viability of the hall as a community resource was a clear priority for the Parish Council. It was resolved to support the repair or replacement of the boiler as soon as possible.

Resolved. Action Cllr Ward & Cllr Clark.

4. Correspondence

4.1 Email from [LD] ERYC Traffic Management Team regarding dates for a site meeting to agree position of Safety Signs. It was agreed to meet at 1.30pm on 23rd November. **Action Clerk** to confirm with ERYC. (Item 3.2 refers)

4.2 Email from National Grid Ltd regarding the Humber Low carbon Pipelines Project Consultation including venues where the plans are displayed and opportunities to engage in the consultation. **Noted.**

4.3 Email invitation to a retirement celebration for [PH] **Action Cllr Clark.**

4.4. Email from [CC] ERYC 'Your Money' Team Manager providing information & support regarding personal finance and benefits. **Noted.**

5.Accounts

Accounts received in October for Payment in November 2022

Payee	Description/Reference	Net	VAT	Total	A/C Ref
J Billaney	Clerk's Salary			973.40	P01
HMRC	NI for Clerk			74.39	P01
				-	
	Total			1,047.79	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	44.45	8.89	53.34	P20
J. Billaney	Envelopes	5.78		5.78	P08
E. Stephenson	Repairs - Boyes Lane	30.00		30.00	
	Total			35.78	
HAPS (STO)	Grounds Maintenance	730.83	146.17	877.00	P11
Brook St Ltd.	Inv: 30990767	112.35	22.47	134.82	P31
	Inv: 30978407	112.35	22.47	134.82	
	Inv: 30115102	112.35	22.47	134.82	
	Inv: 30966183	112.35	22.47	134.82	
	Inv: 30102954	112.35	22.47	134.82	
	Total			674.10	
Water Charges (DD)	Saltaugh Road				P03
	Cemetery				
	Boyes Lane				
	Total				

Premier Paving	Maintenance Work: Boyes Lane	290.00	58.00	348.00	P26
RBL Poppy Appeal	Poppy Wreath	35.00		35.00	
Feeney Clean (STO)	Bus Shelters	50.00		50.00	P32
Total Payments				3,121.01	

Receipts

Everingham	Memorial Stone [CM]	66.00		66.00	
Total Receipts					£66.00

5.1 Councillors agreed to meet to consider the precept request for 2023/24 on Wednesday 14th December 2022 at 6.30pm.

5.2 The Clerk provided an update on meetings with the Business Manager at HSBC and progress towards agreed changes to procedures for making payments along with required amendments to the Council's Standing Orders. **Noted. Action Clerk and Cllr Smith.**

The Council confirmed its agreement to adding the Clerk & Responsible Financial Officer as a signatory to the (dormant) account previously associated with Keyingham Youth Club which was disbanded prior to September 2018. It was agreed to remove signatories to the account who are no longer members of the Parish Council. **Resolved.**

5.3 Future Expenditure:

5.3.1 It was agreed to publish a December copy of the *Forward* magazine in full colour.

5.3.2 It was agreed to purchase replacement exterior Christmas lights for the Village Hall.

6. Planning Matters and Developments

6.1 2100373/PLF Land and buildings north of Mount Airey Farm, Chapel Lane Keyingham.

HU12 9RA. Erection of 10 dwellings with Associated parking. Notification of Decision - Approved. **Noted.**

6.2 22/03543/PLF Erection of a two-storey extension to side, single storey extension, detached garage and garden store to the rear following removal of existing extensions to 41 Station Road Keyingham, HU12 9SZ. **Supported**, taking into consideration neighbour's comments.

7. Reports from Representatives:

(b) Playing Fields: Commencement date for work to repair play equipment of 26th November confirmed. **Noted.**

(c) Allotments: Councillors noted that repairs to the roadway had been made.

(d) War Memorial: Councillors agreed to transfer wreathes to the war memorial following the service of dedication in the Church Grounds. **Action Cllr Lawton, Cllr Maxwell, Cllr Smith.**

(e) Boyes Lane R.G.

Following discussion by the Trustees of the BL Recreation Ground Charity on 1st November Councillors agreed a maximum spend of £300.00 in the current precept year for match-funding towards the cost of trees to create a Community Orchard. Tree guards would either be made cheaply from existing materials or costed-in to the £300.00 'cost envelope'. **Agreed. Action Cllr Hoggard.**

It was agreed to spend up to £48.00 (£24.00 per pack) on Yellow Rattle seeds to be purchased in line with recommendation of garden contractor to prepare the ground for sowing wild flower seeds. **Action Clerk.**

Councillors noted that a quantity of horse manure deposited on the grass verge outside a field gate on Boyes Lane had been reported to ERYC. **Noted.**

(f) Churchyard: *No new matters to report.*

(g) Cemetery: *No new matters to report.*

(h) Streets & Verges: Cllr Hoggard reported that he had been in touch with [TW] ERYC Highways Team Manager, who had confirmed that the promised repairs to pavements throughout the village would be a high priority on the schedule of works in the new financial year. **Noted.**

(i) Village Plan: Cllr Lawton requested replacement Christmas lights for the Village Hall. It was agreed to purchase lights and clips. (*Item 5.3.2 refers*) **Resolved. Action Clerk.**

8. Councillors Forum: information/future business & Chair's Update:

8.1 Members were reminded of the meeting to consider the Precept Request 2023/24. Wednesday 14th December 2022. 6.30pm. Rainbow Room. Keyingham Village Hall.

Priority Items for the next Agenda.

- Parish Precept 2023/24.

Date and time of next meeting: **Tuesday 20th December 2022**

Please notify the Clerk of items for the agenda by 5.00pm Tuesday 13th December 2022.