

KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark
35 Ebor Manor
Keyingham
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Clerk Julia Billaney
Saxby Cottage
Ottringham
HU12 0AL
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Keyingham Parish Council Annual General Meeting Keyingham Village Hall Tuesday 26th May

Welcome & Apologies

Apologies were received from Cllr E. Stephenson, Cllr Ray Lawton.

1. **Election of Chair:** Cllr David Clark was Elected Chairman.
2. **Election of Vice-Chair:** Cllr Melvyn Smith was Elected Vice-Chairman.
3. **Declaration of Interests**
 - a) to record declarations of interest in respect of agenda items listed below
 - b) to note dispensations given in respect of agenda items listed below

Declarations and dispensations were recorded as follows: None.

4. Annual Appointments, to confirm:

- (i) **Appointment of Auditors:** 360 Accountants were reconfirmed as internal auditors for 2026/27.
- (ii) **Memberships:**

ERNLLCA. Membership renewed.

Society of Local Council Clerks. Membership renewed.

SHAPE. Membership continuing.

- (iii) Chairs and memberships of committees, roles and responsibilities:

Resignations: A Letter of resignation was received from Cllr Ray Lawton. A formal vote of thanks was recorded for long and dedicated service as a Parish Councillor. It was confirmed that Mr Lawton would continue as a member of the Village Hall Committee and as a Trustee of the Marritt Ombler Foundation as nominated by the Parish Council.

Councillors with particular responsibilities for 2026-27 to be recorded as follows:

Boyes Lane Recreation Ground Charity: Cllr Neil Whitlam Chairman, Cllr David Medforth Vice Chairman. The role of Treasurer (Charity Account) remains vacant.

Planning: Cllr D. Clark & Cllr D. Miller.

Maritt Ombler Foundation (Parish Council Nominated Trustees) Cllr D. Kinnear (Chair) & Mr Ray Lawton.

Village Institute (Parish Council nominated Committee Members) Cllr M. Ward (Chair) Mr Ray Lawton, Mr Ricky Hoggard.

Cemetery, Churchyard & War Memorial

Amenity Areas/ Playing Fields/ Village Green: Cllr E. Stephenson, Cllr D. Kinnear.

Streets & Verges Cllr S. McMaster, Cllr N. Whitlam.

Flags: Cllr N. Whitlam.

Police Liaison: Cllr S. McMaster.

Allotments: Cllr E. Stephenson.

Defibrillators: Cllr D. Kinnear.

Public Information: Cllr Mel Smith, Ms J Billaney. (Clerk)

ERNLLCA: Cllr m. Smith Ms J. Billaney. (Clerk)

5. Review of the Register of Assets: Cllr. M Smith, Ms J. Billaney (Clerk)

6. Review of the Standing Orders: Cllr. D. Clark, Cllr. M Smith, Ms J. Billaney (Clerk)

7. Consideration of Audit Reports: Internal Audit successfully completed. External Audit commenced.

8. AOB.

8.1 The Clerk recorded a vote of thanks to Cllr. Smith for his support with the management of the accounts throughout the year.

9. Date of next meeting: May 2027 tbc.

Closing the meeting Cllr David Clark thanked the members for a busy and productive year since the last AGM. Setting the scene for the year ahead Cllr Clark asked for co-operation and support in ensuring that meetings were well structured and well managed. All members were asked to assist in the recruitment of new councillors to encourage a broad and diverse membership, representative of the population of Keyingham as a whole.

AGM closed at 19.25.