

## KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark  
35 Ebor Manor  
Keyingham  
HU12 9SN  
01964 603276

Clerk Julia Billaney  
Saxby Cottage  
Ottringham  
HU12 0AL  
01964 626300

### Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 18<sup>th</sup> April 2023.

#### Present:

Cllr F. Beardow  
Cllr D. Clark (Chair)  
Cllr R. Hoggard  
Cllr D. Kinnear  
Cllr R. Lawton  
Cllr D. Medforth  
Cllr M. Smith  
Cllr E. Stephenson

#### Apologies:

Cllr L. Maxwell  
Cllr D. Miller  
Cllr M. Ward

#### 1. Public Participation:

[PB] attended on behalf of Keyingham Scouts re: application to hold an event on Village Green as part of the Scarecrow/ Yard Sale weekend. Councillors resolved to approve the request subject to confirmation of liaison with event organisers. **Resolved.** (*Item 4.1 refers*)

#### 2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments  
Cllr D. Kinnear: Allotments  
Cllr E. Stephenson: Allotments

#### 3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 21<sup>st</sup> March were approved.

**3.1 Actions and Matters Arising from the minutes not covered by the agenda.** None.

**3.2 Grant Applications:** Cllr. Smith confirmed that the grant funding for CCTV would be received imminently. Once the funds are received by the Parish Council, ERYC will proceed with the works to install the cameras. **Noted.**

**3.3. Village Hall Update:** On behalf of VH Chair, Cllr Mark Ward, Cllr Clark & Cllr Smith offered an update regarding the funding return for the first tranche of funds. Cllr Clark requested that the minutes reflect the following:

Having taken receipt of the first half of the grant funding for the Village Hall, which had been used to replace the boiler, it would be a requirement upon the Village Hall to settle any difference between the value of the grant and the cost of the boiler by repaying that amount to the Parish Council Account once all accounts had been received and reconciled. **Noted.**

The next stage in the updating of the heating system would include improving the heating control in 'zones' to target heating where needed. **Noted.**

**3.4 Local Council Elections 4<sup>th</sup> May 2023:** It was confirmed that Keyingham was listed as an "uncontested" Parish and that all nominations duly submitted were confirmed as valid. **Noted.**

#### 4. Correspondence

**4.1** Application on behalf of Keyingham Scouts to stage an event on the village Green on 3<sup>rd</sup> & 4<sup>th</sup> June 2023. Application approved subject to confirmation of liaison with organisers. **Approved.**

**4.2** Application on behalf of Keyingham Primary School PTA to stage an event on Saltaugh Road Amenity area on 2<sup>nd</sup> July 2023. Application Approved subject to confirmation of agreement by the Vikings Youth Rugby Club, accessible toilet and electrical supply. **Approved.**

**4.3** Letter from Brook Steet Ltd informing the Council of an increase to the hourly rate to reflect increase to the National Living Wage. **Noted.**

**4.4** Letter from Business Stream notifying the Council of an increase to water charges. **Noted.**

**4.5** Email from ERYC re: DIFEY Grant for Keyingham Village Hall No: DP2FA/100024 Confirming the total value of the grant as £4,840.00. **Noted.**

#### 5. Accounts

### Accounts received in March for Payment in April 2023

| Payee              | Description/Reference   | Net    | VAT   | Total         | A/C Ref |
|--------------------|---|--------|-------|---------------|---------|
| Clerk Salary (STO) | Salary  |        |       | <b>936.20</b> | P01     |
| HMRC               | Tax   |        |       | 238.2         | P01     |
|                    | Employer NI   |        |       | 59.84         |         |
|                    | Employee NI   |        |       | 17.24         |         |
|                    | <b>Total</b>  |        |       | <b>315.28</b> |         |
| BT (STO)           | Business Line for Parish Clerk: calls, rental, internet charges | 54.95  | 10.99 | <b>65.94</b>  | P20     |
| J. Billaney        | Parking Fees  | 9.00   |       | 9.00          | P30     |
| (BACS)             | Reimb. Rep. Defib Pads  | 143.88 |       | 143.88        | P24     |
|                    | Postage   | 3.00   |       | 3.00          |         |
|                    | Printer Ink   | 13.32  | 2.67  | 15.99         | P08     |
|                    | <b>Total</b>  |        |       | <b>171.87</b> |         |

|                       |                               |        |        |                |     |
|-----------------------|-------------------------------|--------|--------|----------------|-----|
| HAPS (STO)            | Grounds Maintenance           | 730.83 | 146.17 | <b>877.00</b>  | P11 |
| Brook St Ltd.         | 30329591                      | 112.35 | 22.47  | 134.82         | P31 |
|                       | 30341264                      | 112.35 | 22.47  | 134.82         |     |
|                       | 30353018                      | 112.35 | 22.47  | 134.82         |     |
| (BACS)                | 30376146                      | 118.65 | 23.73  | 142.38         |     |
|                       | <b>Total</b>                  |        |        | <b>546.84</b>  |     |
| Water Charges (DD)    | Saltaugh Road                 |        |        |                | P03 |
|                       | Cemetery                      |        |        |                |     |
|                       | Boyes Lane                    |        |        |                |     |
|                       | <b>Total</b>                  |        |        |                |     |
| 360 Accountants       | Monthly Payroll               | 10.99  |        | <b>10.99</b>   | P05 |
| Eden Arts             | Film Hire                     | 105.00 | 21.00  | <b>126.00</b>  | NP2 |
| ERYC                  | Cemetery Rates: Annual        | 204.34 |        | <b>204.34</b>  | P16 |
| ERYC                  | Salt Bin Maintenance (refill) | 270.00 | 54.00  | <b>324.00</b>  | P29 |
| Kallkwik              | Parish Magazine Issue 88.     | 148.40 |        | <b>148.40</b>  | P23 |
| Feeney Clean (STO)    | Bus Shelters                  | 50.00  |        | <b>50.00</b>   | P32 |
| <b>Total Payments</b> |                               |        |        | <b>3776.86</b> |     |

### Receipts

|                       |                                       |  |  |                |  |
|-----------------------|---------------------------------------|--|--|----------------|--|
| Holderness Vikings    | Rental for Pitches 3rd & 4th Quarters |  |  | 500            |  |
| Clerk                 | Payroll adjustment                    |  |  | 65.69          |  |
| Allotment Tenants     | Allotments Rents rec'd March          |  |  | 54             |  |
| <b>Total Receipts</b> |                                       |  |  | <b>£619.69</b> |  |

5.1 Future Expenditure: It was agreed to purchase a bench to be dedicated in commemoration of King Charles III, to be placed on land outside Keyingham Primary School as part of the Student Council's 'Green Spaces' project at a cost of £ 586.28 **Resolved**.

5.2 It was agreed to proceed with the siting of and payment for the CCTV cameras as discussed (*item 3.2 refers*) as soon as the grant funding is received into the Parish Council Account. **Resolved**.

## 6. Planning Matters and Development

6.1. Notification of Decision: 2200068/REFUSE Erection of a Boundary Wall with Iron Infills to front and side of 25 Ebor Manor Keyingham. HU12 9SN. Appeal against refusal of planning permission. Notification of decision to dismiss appeal. **Noted**.

6.2. Notification of Decision: 22/03471/OUT: Erection of a dwelling following demolition of existing garage/workshop, (layout, scale, appearance & access to be considered) Amended Plans & Description to land south-east of Railside Lodge, Station Road, Keyingham HU12 9TB. Granted. **Noted.**

6.3 Variation of Condition 15, Approved Plans 23/00994/VAR Site of 'Rossall', Ottringham Road, Keyingham. HU12 9RX. **Noted.**

## 7. Reports from Representatives:

(b) Playing Fields: *No new matters to report*

(c) Allotments: Councillors discussed a request to site a pigeon loft. It was agreed to adhere to the current policy which does not permit the keeping of livestock on the allotments. **Resolved.**

(d) War Memorial: *No new matters to report*

(e) Boyes Lane Recreation Ground: Members were reminded of the meeting of the Trustees and Working Group on 19<sup>th</sup> April 2023. **Noted.**

(f) Churchyard: *No new matters to report.*

(g) Cemetery: It was reported that the field access lane to the north of the Cemetery was waterlogged due to exceptionally wet weather during preparation of the boundary for fencing. **Noted.** Councillors requested that this be remedied to facilitate use of the public footpath. Ownership of the access lane to be established. **Action Clerk.**

It was resolved to purchase summer bedding plants to the value of £250.00. **Action Cllr Lawton.**

(h) Streets & Verges:

Cllr Clark requested a formal update from the ERYC Highways and Traffic Management Teams regarding the road safety works which appeared to have stalled. **Action Clerk.**

(i) Village Plan:

## 8. Councillors Forum: information/future business & Chair's Update:

### Priority Items for the next Agenda:

- AGAR
- ERYC Elections 4<sup>th</sup> May 2023.

Date and time of next meeting: **Tuesday 16<sup>th</sup> May 2023**

*Please notify the Clerk of items for the agenda by 5.00pm 9<sup>th</sup> May 2023.*