

KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark
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Clerk Julia Billaney
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Minutes of the meeting of Keyingham Parish Council held in the Village Hall Keyingham on 11th September 2019.

Present:

Cllr D. Clark (Chair)
Cllr J. Clark
Cllr D. Dooley
Cllr L. Haxby
Cllr J. Kinnear
Cllr R. Lawton
Cllr L. Maxwell
Cllr M. Smith
Cllr R. Thompson

Apologies:

Cllr J. Lee.
Cllr M. Sigston

In attendance: [C.S] Resident.
G. Thurstan, President of ERNLLCA.

1. Public Participation

1.1 Cllr Dave Tucker ERYC provided a Ward update:

Councillors noted that an appeal had been launched regarding the outcomes of the recent Ofsted Inspection of Keyingham Primary School.

Cllr. Tucker described a 'cycling safety scheme' being delivered in partnership with KPS, Humberside Police and PCSO's and invited the Parish Council to become involved. Council members confirmed support and are awaiting further details on how they might engage with the scheme.

Providing an update on the merger of local health care services Cllr. Tucker confirmed that the Chief Executive of the CCG had now transferred to York and that ERY Councillors would engage the new CEO, at the earliest opportunity, regarding the Health Care Service requirements of the residents of South East Holderness.

In response to Cllr Tuckers previous request to extend an invitation to PCSO's to use the Village Hall for Police Surgeries at a reduced rate, Council confirmed that an offer the use of the Rainbow Room on the first Tuesday of each month to coincide with use by the Clerk had been extended to PCSO's. Cllr Tucker invited councillors to join him and other Ward Councillors at a 'street surgery' in Keyingham on 21st September between 11.00 and 13.00 in the main street, on the pavement opposite the Co-op.

1.2 [SB] described the 'Speedwatch' initiative, seeking council support to introduce the scheme to Keyingham. It was resolved to investigate the requirements of the scheme.

Cllr. Tucker confirmed his support for the initiative and described opportunities for Parishes to collaborate with each other and share resources, as this also contributed to a more consistent approach to road safety along the A1033. **Action Clerk**

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below

b) to note dispensations given in respect of agenda items listed below
Declarations and dispensations were recorded as follows:

Cllr J. Kinnear: Allotments
Cllr R. Lawton: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on Wednesday 14th August were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

Ref Item 4.5. re: the land bordering the public highway, adjacent to a property at 1 Ebor Manor, which had become overgrown, overhanging and occluding the pavement. Parish Councillors to undertake remedial works on 16th September. ERYC informed of the requirement to prune trees and larger bushes.

4. Correspondence

- 4.1. Email from the Valuation Office Agency regarding reassessment of the rateable value of the Cemetery on Eastfield Road. Requesting responses to the following questions to assist in calculating the rateable value for 2021:
- Land needed for interments for the next 10 years/ existing remainder of unused land, whichever is less.
 - Land needed for interments for the next 10-15 years.
 - The remainder of the land. (*Item 7. e1. refers*).
- 4.2 Refined/ finalised quote from [TC] for the fencing of a section of Eastfield Road Amenity area to create a dog exercise area. (*Item 7a1. refers*)
- 4.3 Email, with diagram requesting confirmation of approval of a memorial stone for [MP]
Approved.
- 4.4 Invitation to Chair, Vice Chair and members of the PC to attend a combined Civic Service and Harvest Festival at St Wilfrid's Church Ottringham on 22nd September at 4.00pm.
Cllr. David Clark offered his apologies. Cllr J. Kinnear to attend. **Action Clerk**
- 4.5 Information & update mailing form 360 Accountancy Services. **Noted**
- 4.6 E-Bulletin from the Commissioner of Police, content included details of 'Speedwatch' **Noted.**
- 4.7 ERNLLCA Newsletter. **Noted.**
- 4.8 Letter from The Metal Foundry confirming approval of the next tranche of 5 plaques for the Heritage Trail. **Noted.** (*Accompanying invoice: item 5 refers*)
- 4.9 Copy of letter delivered to residents of Eastfield Road re: planting/removal of trees in the verges. **Noted.**
- 4.10 Email from [TW] Highways Dept. re: request for dropped curb on Saltaugh Road to provide access to the Defibrillator. **Noted.**
- 4.11. Invitation to Councillors and members of the Public to attend the AGM of the Care Commissioning Group at the Courtyard, Goole, on Tuesday 17th September. 17.00. **Noted**
- 4.12. Confirmation from the Information Commissioners Office regarding payment of the annual fee, by direct debit. **Noted.**

5. Accounts for Payment:

It was resolved that the following accounts be approved for payment for the month of July 2019:

Clerk	Salary	£	973.40
HMRC	Tax & NI Clerk	£	74.39
BT	Business Line	£	133.35
J Billaney	Stamps/Postage/Stationery	£	46.85
HAPS	Grounds Maintenance	£	877.00
Brook St Ltd	Street Cleaning	£	415.88

J Lee	Reimb. Fuel – Boyes Lane	£	39.00
J Lee	Reimb. Bus Shelter Repair	£	366.91
ERNLLCA	Training	£	184.50
Feeney Clean	Bus Shelters	£	50.00
Yorkshire Water	Boyes Lane	£	9.43
The Metal Foundry	Blue Plaques	£	399.72
Keyingham VH	Hire Charges	£	108.00
	Cash Payments	£	0.00
	Total Payments	£	3,678.43

Receipts:

Nil 0.00

5.2 In anticipation of the Gardening Contract being due for renewal in the new calendar year Councillors reviewed the effectiveness of the current arrangements, and the potential savings of extending the contract for a further year. Councillors agreed that the standard of work was most satisfactory and asked that the Clerk make contact with [JK] to enquire whether the current contract price, if extended, would be held for a further year. **Action Clerk.**

6. Planning Matters & Developments

There was one planning matter to consider:

6.1 Re: Planning Ref: 1801407/PLF Amended plans and description. Erection of a replacement dwelling including raised patio and swimming pool following the removal of existing dwelling and outbuildings (revised scheme of original planning application) To the site of 'The Croft' Ottringham Road, Keyingham, HU12 9RX.

The council resolved to support the application, provided the applicants consider any potential comments which may be made by neighbours.

7. Reports from Representatives of Sub Committees:

a) Playing Fields

a1. Eastfield Road Amenity Area: Council considered the most recent, amended, formal quote tendered by [TC] for fencing a section of the field to create a dog exercise area.

Taking into account reclaimed VAT it was agreed that the project could be delivered at an acceptable cost. It was **resolved** to proceed with fencing. **Action Clerk.**

a2.

(b) Allotments

b1. It was noted that some plots/partial plots had not been kept in a state of good cultivation throughout the season. Councillors resolved to inspect the allotments in anticipation of issuing new contracts at the start of the next growing season, and issuing letters requesting remedial action as appropriate. **Action Clerk, Cllr Lawton and Cllr J. Clark.**

(c) War Memorial

c1. Council considered the costs associated with the Remembrance Day Parade, including expenses for Standard Bearers which had previously been met by the British Legion Women's Section. It was **agreed** that the Methodist Church and St. Nicholas Church, Keyingham should be approached to discuss sharing the cost of expenses associated with the parade. Clerk to contact the PCC and Keyingham Methodist Church. **Action Clerk.**

(d) Churchyard

No new matters to report.

(e) Cemetery

e1. Councillors discussed the request from the Valuation Office Agency regarding reassessment of the rateable value of the Cemetery on Eastfield Road. Requesting responses to the following questions to assist in calculating the rateable value for 2021:

- Land needed for interments for the next 10 years/ existing remainder of unused land, whichever is less.
- Land needed for interments for the next 10-15 years.
- The remainder of the land.

It was **resolved** to estimate the available space based on previous and likely potential demand.

Action Clerk.

e2. It was resolved to allocate a budget of £150.00 for winter planting for the Cemetery and War Memorial. **Action Cllr Lawton, Cllr Thompson, Cllr Kinnear.**

(f) Streets & Verges

f1. Councillors noted the content of the letter regarding the removal of a tree from the grass verge on Eastfield Road, which had been delivered to all residences on the eastern side of the road.

f2. In response to the request from [DM] regarding the land bordering the public highway, adjacent to a property at 1 Ebor Manor, which had become overgrown, overhanging and occluding the pavement. It was confirmed that ERYC had been informed of the need to prune or remove the larger bushes/trees, and that Councillors would meet to tidy up the smaller shrubs and clear the pavement on 16th September at 09.30.

(g) Boyes Lane

g1. Councillors reviewed profile of expenditure for Boyes Lane with regard to funds required to complete current projects. Councillors noted, with appreciation the contributions of volunteers who helped to install the donated cabin and expressed their support for the creation of a learning space/classroom at Boyes Lane, to be used by Keyingham Primary School and other community groups for observing the skies, nature and biodiversity.

Cllr. Lawton shared an informal estimate provided by contractors to assist with the discussion.

It was **resolved** to make funds available up to £500.00 to ensure the cabins were safe and secure before the onset of winter.

A feature article on the installation of the new cabin and potential uses will appear in the next issue of the 'Forward'

(h) Village Plan

Councillors noted the approval and purchase of 5 further plaques for the Keyingham Heritage Trail.

The next meeting of the Village Plan sub-committee: Wednesday 25th September 7.30pm.

8. Councillors Forum: Information and Future Business

Information:

Cllr. Clark informed members that the next SHAPE would be held in Keyingham on 28th November.

Cllr. Jane Kinnear confirmed her attendance at the ERNLLCA AGM, Thursday 19th September, and asked Councillors to feed through any issues they would like raised at the meeting.

Future Business:

1. Gardening contract.
2. Remembrance Day Parade and street closure.
3. Tree planting around the village.
4. Potential future capital expenditure: Generator.
5. To consider control measures to address the loss/damage to plants and trees in amenity areas.

Date and time of next meeting: **7.30pm Wednesday 9th October 2019.**

Please notify the Clerk of items for the agenda by Wednesday 1st October 2019.