

KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
35 Ebor Manor
Keyingham
HU12 9SN
01964 603276

Clerk Julia Billaney
Saxby Cottage
Ottringham
HU12 0AL
01964 626300

Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 21st October 2025.

Present:

Cllr D. Clark (Chair)
Cllr R. Hoggard
Cllr D. Kinnear
Cllr R. Lawton
Cllr S. McMaster
Cllr D. Medforth
Cllr D. Miller
Cllr M. Smith
Cllr E. Stephenson
Cllr N. Whitelam

Apologies:

Cllr A. M. Ward
Cllr V. White

1. Public Participation:

1.1 Cllr Mc Master welcomed PCSO's to the meeting attending in response to requests for advice regarding Antisocial Behaviour associated with an individual rough sleeper. It was noted that the individual appeared to have moved back into Hull. It was confirmed that ERYC were cleaning areas where the individual had been and removing anything left behind. Cllr McMaster thanked the PCSO's for their attendance. PCSO's reiterated their request that anyone observing antisocial behaviour, road traffic infringements or criminal activity should report it to the police immediately with clear details of the issue and an exact time frame to enable access to CCTV.

1.2 [SW] and [HW] were in attendance to speak to revised plans 25/022447PLF Change of use of Methodist Church to two dwellings, Ings Lane Keyingham. Following the opening of the meeting it was agreed to bring forward Item 6.1 to benefit the discussion of the revised plans. Councillors asked questions regarding vehicular access, parking and public rights of way. Councillors requested that the legal status of the public right of way be established beyond doubt. With this proviso, Councillors voted to support the plans. **Supported.**

1.4 Ward Update Cllr McMaster offered a ward update which included:

- Following the repair of the damaged railings outside the school they had subsequently been repainted by 'Community Payback'.
- Road Crossing outside the Ship Inn: Still awaiting Section 278 Highways Planning Agreement.

- As part of 'Operation Snap' Humberside Police were offering free dashcams to Parish and Town Councils, for use only by Councillors. It was resolved to request a Dashcam. **Action Cllr Mc Master.**

1.5 Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 19th August were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda. None

3.2 Refurbishment of Play Equipment, Saltaugh Road. Quotes for the refurbishment and redesign of the play area on Saltaugh Road amenity area were considered. Due to the prohibitively high cost of redesign of the area, it was agreed to investigate the cost of replacement of the zipwire as a single item. **Action Cllr Smith.**

3.3 Parking on Saltaugh Road, Option Appraisal/ Lease of Land. It was confirmed that a representative of Jackson Holdings had responded to the PC request for an 'in principle' discussion regarding the potential lease of land for parking. Councillors agreed that Holderness Vikings should be included in discussions as the 'next step' in the process. **Action Clerk.**

3.4 Public Space Christmas Decorations. It was agreed to purchase a large, lighted 3D Tree for placing on the Village Green. **Resolved. Action Clerk.**

3.5 Remembrance Day Arrangements It was confirmed that a service of remembrance would be held in St Nicholas Church at 10.00am followed by 2 minutes silence at 11.00 and the laying of wreathes in the Church Grounds, prior to taking them to be placed on the war memorial.

4. Correspondence

4.1 Email from ERYC regarding annual survey of those sleeping rough within the East Riding of Yorkshire on evening of 6th into the morning of 7th November. **Action Clerk**

4.2 Email from [JC] enquiring about an allotment. **Action Clerk/ Cllr Lawton.**

4.3 Email and Poster from [SS] re Walking for Health (W4H) Group meeting in Patrington on Tuesday afternoons. **Noted.**

4.4 Email and poster from [JH] re Walking Football at South Holderness Leisure Centre, Preston on 3rd November. **Noted.**

4.5 Email from [A M] Humber Forest, regarding revised planting Scheme for the southern boundary of Saltaugh Road Amenity Area. **Noted.**

5. Accounts

Accounts for payment received in September for payment in October.

01 Staff			
Costs		Total:	£1,492.02
131	Salary		£1,035.55
137	Tax & NI		£273.80
137	Tax & NI		£142.80
137	Tax & NI		£25.88
136	Payroll	INV 66274	£13.99
02			
Maintenance		Total:	£944.54
134	Grounds Maintenance	INV 0880	£894.54
135	Bus Shelter Maintenance		£50.00
03			
Compliance		Total:	£378.00
141	Audit Accounts	SB 20252645	£378.00
04 Amenity			
Areas		Total:	£936.00
139	Grounds Maintenance	INV 0881	£72.00
140	Grounds Maintenance	81543	£828.00
144	Plants & Compost	1123	£36.00
05 Office			
Costs		Total:	£100.72
133	Internet & Telephone		£72.72
138	Village Hall Broadband		£28.00
Total			£3,851.28

5.1 Annual Accounting Statement & AGAR.

5.2 It was confirmed that the Statement of Conclusion of Audit had been received, with no exceptional matters and a 'clean bill of financial health.'

Cllr Clark thanked the Clerk and Cllr Smith for their hard work in securing this outcome.

5.3. CCTV equipment to be entered into Assets Register. **Action Clerk.**

6. Planning Matters and Developments.

6.1 25/02447/PLF Change of use of Keyingham Methodist Church, Ings Lane, Keyingham. Revised plans. *Item 1.1 refers.*

6.2 25/02666/PLF Construction of a replacement dormer window to Corner Bungalow, School Lane Keyingham. **Supported.**

6.3 2502180/PLF Notification of Decision: Erection of a single storey extension to the rear of Glyn Garth, Hull Road, Keyingham. Planning permission granted. **Noted.**

7. Reports from Representatives

- (a) Playing Fields: Councillors discussed recently completed works. Safety fencing around septic tank required further inspection before signing off on the works. **Action Clerk.**
- (b) Allotments: Currently holding a waiting list of 4 names. **Action Cllr Clerk & Cllr Lawton.**
- (c) War Memorial: Overgrown conifers to be removed. **Action Clerk to contact contractors.**
- (d) Boyes Lane Recreation Ground: Removal of Cabin and purchase of generator with grant funding still pending.
- (f) Cemetery: A proposal to seed a wildflower meadow in the cemetery extension was discussed.
- (g) Streets & Verges: Councillors discussed arrangements for Litter Picking, should the current postholder be unable to return to work. **Action Clerk.**
- (h) Village Plan: The contributions of volunteers were acknowledged and a letter of thanks proposed. **Action Clerk & Cllr Lawton.**
- (i) Village Hall: A written report received from Cllr Ward was shared with Councillors.

Councillors Forum: information/future business & Chair's Update:

Priority Items for the next Agenda:

- 8.1 Parking on Saltaugh Road: discussion with Holderness Vikings.
- 8.2 Setting of the Parish Precept 2026/27.

Date and time of next meeting: 18th November 2025

Please notify the Clerk of items for the agenda by 5.00pm on 11th November 2025.