

KEYINGHAM PARISH COUNCIL

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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 18th November 2025.

Present:

Cllr D. Kinnear
Cllr R. Lawton
Cllr S. McMaster
Cllr D. Medforth
Cllr M. Smith (Chair)
Cllr E. Stephenson
Cllr N. Whitlam
Cllr A. M. Ward

Apologies:

Cllr D. Clark
Cllr R. Hoggard
Cllr D. Miller

1. Public Participation:

1.1 Two residents sought advice regarding parking on Griffiths Way.

1.2 Ward Update Cllr McMaster offered a ward update which included:

- Confirmation that the paths on Saltaugh Road were scheduled for repair in January and would take 2-3 weeks to complete.
- The Speed Indicator Device signs (SID) on the main road were now installed and working.
- The principal contractor for the installation of poles associated with the broadband upgrade had been contacted regarding damage to verges. (*Item 4.1 refers*)
- Approval of the road crossing at the Ship Inn (associated with the Mill View development) still in progress.
- Concerns regarding parking in and around the Northfield Estate and Station road had received a written response from ERYC which was shared with members. Cllr McMaster committed to follow up the response which did not address all the issues raised.

1.3 Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 18th November were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda. None

3.2 Parking on Saltaugh Road: Councillors discussed progressing the scoping exercise for creating additional car parking close to the Amenity Area. Councillors resolved to seek advice from ERYC Planning and Highways Teams regarding a 'proposal in principle' to better understand the process and likely costs. **Action Cllr McMaster** to identify named officers to provide advice and guidance (without prejudice).

3.3 Refurbishment of Play Equipment, Saltaugh Road. It was confirmed that a representative of the company that originally installed the play equipment was due to visit on 2nd December to provide costing options for replacement or repair of the zipwire. **Action Cllr Smith.**

3.4 Arrangements for Christmas Celebrations: Councillors confirmed the following that Christmas Trees would be delivered on 28th November, to be dressed and put up from 29th onwards. Christmas Lights Switch on event to take place on 5th December at 6.30pm. Santa's Sleigh Ride to take place on Saturday 6th December commencing at 4.30pm. A large cut tree to be delivered and sited on the Village Green on 28th sourced by Cllr Stephenson on behalf of the Village Hall Committee, in addition to the 3D tree purchased by the Parish Council. Lights to be installed by ERYC during the week prior to the 'switch-on.'

3.5 Marritt Ombler Foundation Update Cllr Kinnear confirmed that the Trustees had confirmed their agreement for the planting of a shelter belt of trees along the southern boundary and that following a long series of exchanges between the Trustees and the bank it was now possible to deposit funds. Councillors resolved to make payment of two years rent arrears for the allotments, following the successful deposit of a small 'test transaction'. **Action Clerk & Cllr Smith.**

4. Correspondence

4.1 Email from [DC] regarding damage caused to verges following the installation of telegraph poles. **Action Cllr Mc Master.**

4.2 Email re: Humber Carbon Capture Pipeline Open Events **Noted.**

4.2 Email from [TF] regarding settling of soil on the surface of graves. **Action Clerk & Cllr Lawton.**

4.3 Email from ERYC containing Festive Lighting Permit. **Noted.**

4.4 Invitation from St Nicholas Church to Carol Service 14th December @ 4.00pm. All welcome.

4.5 Email from [A M] Humber Forest, regarding revised planting Scheme for the southern boundary of Saltaugh Road Amenity Area. **Noted.**

4.6 Email form Lloyds Bank notifying changes in terms & conditions to Boyes Lane Recreation Ground Charity Account. **Noted.**

4.7 Email from ERNLLCA regarding cleaning of memorial stones/ headstones. **Noted**

5. Accounts

Accounts for payment received in October for payment in November.

01 Staff Costs		Total:	£1,551.25
145	Salary		£1,035.55
151	Tax & NI		£273.70
151	Tax & NI		£142.80
151	Tax & NI		£25.78
146	NEST Pension		£33.86
146	NEST Pension		£25.57
150	Payroll	INV-66653	£13.99
02 Maintenance		Total:	£1,844.54
148	Grounds Maintenance	INV -0894	£894.54
149	Bus Shelter Maintenance		£50.00
157	Grounds Maintenance	81543	£828.00
162	Grounds Maintenance	INV -0901	£72.00
04 Amenity Areas		Total:	£1,767.40
156	Grounds Maintenance	82080	£1,668.00
164	Training	INV-4867	£27.40
155	Plants & Compost	1124	£72.00
05 Office Costs		Total:	£379.76
147	Internet & Telephone		£72.72
152	Village Hall Broadband		£28.00
153	Venue Hire	37	£48.00
154	Venue Hire	41	£216.00
163	Printing	GB58DMA4XAEUI	£15.04
07 Other		Total:	£306.35
158	School Council Partnership	GB1006896251	£27.75
159	Remembrance Sunday		£40.00
161	Defibrillator	1290716	£238.60
08 Non-Precept Expenditure		Total:	£2,160.00
160	CCTV Grant	601133296	£2,160.00
		Total	£8,009.30

5.1 precept Demand 2026/27. Deferred.

6. Planning Matters and Developments.

6.1 25/02515/TPO Notification of Decision to refuse application to remove sycamore tree damaging the pavement outside 7 Elletson Mews, Station Road Keyingham. **Noted.**

7. Reports from Representatives

(a) Playing Fields: It was resolved to remove damaged bin on or close to the car park and replace with new. Hedge close to the zipwire requires cutting back. **Action Clerk.**

It was reported that furniture tables left outside the Vikings Clubhouse were causing an obstruction and should be removed. **Action Clerk.**

(b) Allotments: Currently holding a waiting list of 4 names. **Action Cllr Clerk & Cllr Lawton.**

(c) War Memorial: Poppy Wreathes transferred to War Memorial by Cllr Kinnear. **Noted with thanks.**

(d) Boyes Lane Recreation Ground: Trustees meeting deferred to 14th January. **Noted.**

(f) Cemetery:

(g) Streets & Verges: Parking on Northfield: Cllr McMaster shared a letter received from ERYC in response to queries regarding parking within Northfield itself and on Station Road. **Noted.**

It was reported that there were a number of trees around the village which would require pruning to prevent damage to overhead cables. **Action Cllrs to provide a list of locations.**

It was reported that the footpath between Keyingham and Ottringham, close to Mill Nurseries had sunk causing a significant dip. **Action Cllr McMaster.**

(h) Village Plan: Bulbs disturbed by laying of broadband cables in verges had been replaced.

Noted with thanks.

(i) Village Hall: Cllr Ward shared a series of dates and times of forthcoming events:

- 28/11 'Popup Fashion Show'
- Christmas Lights Switch-on 5/12 6.30pm stalls and refreshments form 5.30pm on the Village Green
- Santas Sleigh Ride 6/14 commencing 4.30pm from St Philips Rd.
- Bingo 12/12 in the Village Hall.
- Family Crafts 13/12 in the Village Hall. 2 sessions available.
- Prize Draw & coffee Morning 17/12.
- New Years Eve Party 31/12.

Details of all events to be published in the Forward and on the website. Volunteers to help at any of the listed events would be most welcome.

Councillors Forum: information/future business & Chair's Update:

Priority Items for the next Agenda:

- 8.1 Setting of the Parish Precept 2026/27.

Date and time of next meeting: 17th December 2025

Please notify the Clerk of items for the agenda by 5.00pm on 10th December 2025.