KEYINGHAM PARISH COUNCIL

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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 19th November 2024.

Present:
Cllr D. Clark (Chair)
Cllr D. Kinnear
Cllr R. Lawton
Cllr S. McMaster
Cllr D. Medforth
Cllr D. Miller
Cllr M. Smith
Cllr E. Stephenson
Cllr N. Whitelam
Cllr Ward

Apologies:
Cllr R. Hoggard
Cllr V. White

In Attendance:

1. Public Participation: Residents in attendance to participate in discussion of item 6.1.
1.2 Ward Update: Cllr Sean McMaster, ERYC shared an update which included the following:
In response to requests from residents in towns and parishes across the area Cllr Healing and Cllr McMaster had commissioned the production and distribution of dog fouling signs.
Cllr Mc Master addressed the notification of appeal against the decision by ERYC to refuse planning permission on the field bordering Church lane.
Item 6.1 was brought forward and discussed in conjunction with the ward update.
6.1 24/00105/REFUSE. Cllr McMaster explained that the appeal would be dealt with by a national body outside the East Riding of Yorkshire and completely independent of ERYC Planning Dept.
It was explained that all those parties who had responded to the original proposal would receive notification of the appeal and were entitled to make written representations directly to the appeal panel but that this was not a requirement of the process. Cllr McMaster explained that the appeal Panel would have copies of all previous documentation and that re-issuing the same statements would not be appropriate. It was explained that the appeal process would be via scrutiny of existing documentation, (on which the decision to refuse planning permission was based) that it would take place over a period of time rather than in a single meeting or panel hearing and *may* involve a site visit if required. Cllr McMaster explained that there would be no opportunity to speak to officers considering the appeal and that ERYC Planning department were not involved in the appeal process in any way. All correspondence must be addressed directly to the planning inspectorate by email, quoting the following reference: APP/E2001/W/24/3353602.

The Parish Council resolved to consider the precise grounds on which the appeal was submitted and draft a statement to the appeal panel as appropriate, on or by 11th December. **Action Clerk, Cllr Miller & Cllr McMaster.**

2. Declaration of Interests

a) to record declarations of interest in respect of agenda items listed below:
b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 19th October were approved.

3.1 **Actions and Matters Arising from the minutes not covered by the agenda.** None.

3.2 Village Hall Update: Cllr Ward provided an update on confirmed plans for Christmas celebrations including the creation of a Fire Plan, installation of a computer screen for notices, visible to passers-by from the window. The details of forthcoming events were shared, including a fundraiser for 'Help for Heroes' **Noted**.

3.3 Christmas Lights/ Event Management:
Village Hall Chairperson confirmed that the Sleigh Ride around the village would commence its route at 4.30pm on 6th December followed by the Lights Switch-on at the Village Green at 7.00pm. Arrangements for putting up lights and dressing the trees in Main Street were to be conducted by the group of volunteers on 30th November, weather permitting.
Children's Christmas Party planned for 14th December. Children free, adults £3.50. **Noted.**

3.4 CCTV Update: It was confirmed that all the CCTV cameras were now sited and active. A new SLA had been issued with associated costs and the invoices were being processed. *(item 5. refers*)
Councillors requested clarification regarding the date of commencement of monitoring, as the invoice for services indicated payment from April although the associated works were not completed until the Autumn. **Action Clerk**

3.5 Maritt-Ombler Charity: Members of the Parish Council confirmed their agreement for the Parish Clerk to assist the new Chair & Correspondent of the Trustees of the Maritt Ombler Charity with the transition arrangements. **Agreed.**

4. Correspondence

4.1 Email from Wel Medical notifying the defibrillator G1N17K0403 to be at the end of its warranty period. **Noted**. Councillors considered the offer of a replacement device at reduced cost. It was agreed to monitor and review equipment regularly. **Action Cllr Kinnear**.

4.2 Email from Churchwardens of St Nicholas Church thanking PC members for help and support with Remembrance Day. **Noted** with thanks.

4.3 Enquiry from [JB] regarding ownership and potential future use of the land currently occupied by Council Garages close to Nothfield, Station Road. It was confirmed that the land belonged to ERYC and that suggestions for it future use had been invited for consideration by ERYC. **Noted.**

4.4 Email from ERYC confirming sites selected for 20mph speed restriction trial. Hedon, Swanland, Beeford, Flamborough, Wilberfoss and Patrington were the locations selected. **Noted.**

4.5 Email from ERYC re: Household Support Fund. Information available from www.eastriding.gov.uk/helpforhouseholds

5.Accounts for Payment:

Accounts received in October for Payment in November 2024.

01 Staff Costs		**Total:**	**£1,947.18**
153	Salary		£1,321.52
159	Tax & NI		£357.80
159	Tax & NI		£201.64
154	NEST Pension		£31.56
154	NEST Pension		£23.67
158	Payroll		£10.99
02 Maintenance		**Total:**	**£2,200.60**
135	Litter Picker	30279791	£156.32
144	Trees	SI 21000	£420.00
140	Grounds Maintenance	INV-0750	£877.00
141	Grounds Maintenance	INV-0760	£72.00
157	Bus Shelter Maintenance		£50.00
136	Litter Picker	30297426	£156.32
137	Litter Picker	30271177	£156.32
138	Litter Picker	30271178	£156.32
139	Litter Picker	30306045	£156.32
03 Compliance		**Total:**	**£378.00**
143	Audit Accounts	SB20242424	£378.00
04 Amenity Areas		**Total:**	**£723.46**
163	Non- Slip Strips	INV -GB 143815241-2024-1358	£85.50
163	Non- Slip Strips	INV -GB 143815241-2024-1358	£7.00
161	Ditch Clearing	3071	£300.00
161	Ditch Clearing	3071	£300.00
133	Plants & Compost		£30.96
05 Office Costs		**Total:**	**£283.44**
132	Venue Hire	INV 13	£48.00
145	Software Licence		£54.98
146	Printing	GB47L33QUAEUI	£47.67
164	Remembrance Sunday	1019753	£31.50
155	Internet & Telephone		£68.34
142	Internet & Telephone	INV- 120894	£28.00
150	Reimburse postage		£4.95
06 Public Information		**Total:**	**£73.99**
134	Software Licence	AMEU-INV-GB-2024-864626370	£73.99
07 Other		**Total:**	**£111.13**
147	Remembrance Sunday		£40.00
151	Catering Supplies	274068	£21.13

152	Poppy Wreath		£30.00
162	Books		£20.00
08 Non-Precept Expenditure		**Total:**	**£30,262.80**
148	CCTV Grant	97538956	£2,160.00
149	CCTV Grant	97539065	£28,102.80
		Total	**£35,980.60**

5.1 Future Expenditure:

5.1.1 Replacement Christmas lights and motif's to be purchased at a cost of £549.00. **Agreed.**

5.1.2 Council members discussed purchase of Hi Viz Vests. **Action Clerk.**

6.Planning Matters and Developments

6.1 24/00105/REFUSE Notification of Appeal by proposers against refusal of planning permission for 16 first home dwellings to land west of Highfield, Church lane Keyingham HU12 9SX. *(Item 1. Refers)*

6.2 24/02449/VAR notification of decision to approve application for variation to conditions (various) to Site of Rossall, Ottringham Road, Keyingham HU12 9RX. **Noted.**

7. Reports from Representatives

(a) Playing Fields: *No new matters to report.*

(b) Allotments: Following the creation of two new tenancies only two 'plots' remain un-taken.
It was reported that the ditch alongside to access road to the allotments was becoming increasing blocked with cuttings. Landowner to be notified with request to clear. **Action Clerk.**

(c) War Memorial: It was reported that a hedge in the garden bordering the war memorial required removal. **Noted.**

(d) Boyes Lane Recreation Ground: It was reported that the first visit by Oakfield School to help with tree planting and pruning had gone well. **Noted.**
Non-slip strips and haz-tape applied to areas of decking to help prevent slips & trips.

(e) Churchyard: *No new matters to report.*

(f) Cemetery: Settling of recent burials had required attention. **Noted with thanks to Cllr Lawton.**

(g) Streets & Verges: It was reported that ploughing had cause disruption to tree roots on the grass verge of the A1033 west of Keyingham. Councillor requested that the Landowner be notified and requested to leave a strip of land undisturbed.
A hedge on School Lane was identified as being in need of reduction. **Action Clerk.**
Cllr Kinnear provided an updated survey of salt- bins as requested. **Noted.**

(h) Village Plan: *No new matters to report.*

8. Councillors Forum: information/future business & Chair's Update:

Informal Precept Discussion 4th December 7.00pm.

Priority Items for the next Agenda:

- Precept Demand 2025/26

Date and time of next meeting: 10th December 2024.

Please notify the Clerk of items for the agenda by 5.00pm Tuesday 3rd December 2024.