

KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
35 Ebor Manor
Keyingham
HU12 9SN
01964 603276

Clerk Julia Billaney
Saxby Cottage
Ottringham
HU12 0AL
01964 626300

Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 24th May 2022.

Present:

Cllr F. Beardow
Cllr D. Clark (Chair)
Cllr R. Hoggard
Cllr R. Lawton
Cllr L. Maxwell
Cllr M. Smith
Cllr E. Stephenson

In Attendance: Cllr C. Holmes, ERYC.

Apologies:

Cllr J. Duncan
Cllr D. Medforth

Cllr. Clark opened the meeting and welcomed councillors and members of the public.

1. Public Participation:

- 1.1 [DCr] attended to listen to discussion relating to Boyes Lane Recreation Ground.
[ECr] attended to listen to discussion relating to Streets & Verges.
[DK] attended to express interest in opportunities for future membership of the Parish Council.

1.2 Cllr. Holmes provided a ward update including matters relating to the proposed changes to the crossing at the centre of the village and road safety signage. Cllr. Holmes confirmed that all aspects of the work were on-going and offered to provide regular updates. **Noted.**

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments
Cllr E. Stephenson: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on Tuesday 19th April were approved.

Actions and Matters Arising from the minutes not covered by the agenda

None.

4. Correspondence

4.1 Request from St Nicholas Church for a contribution towards the Jubilee Celebrations. It was **resolved** to contribute any residual funds remaining from the grant funding received from ERYC after payment for the Jubilee Souvenir Pens for Keyingham Primary School. **Action Clerk.**

4.2 Invitation to 'The Big Lunch' at St Nicholas Church, Sunday 5th June. **Noted.**

4.3. Email from [JK] & [DK] regarding the use of herbicides around the perimeters of the allotments. It was resolved to add this to items for the agenda for discussion at the June meeting.

4.4 Email from [PH] regarding cutting of grass verges on The Lees. **Action Clerk.**

4.5. Application to stage an event on Saltaugh Road Amenity Area: Keyingham School Sports. **Approved.**

4.6. Application to stage an event on Saltaugh Road Amenity Area: Holderness Vikings – Gala Day. **Approved** with conditions.

4.7 Email from ERVAS relating to previous correspondence from [NW] requesting further information regarding the details of expenditure of grant funding from received from ERVAS during the previous budget year. Council members noted the contents of the email. It was **resolved** to forward the email from ERVAS to [NW] after which the matter would be closed.

4.8 Council members received and recorded the resignation due to ill health of Cllr. J. Lee.

4.9 Council members received and recorded the resignation due to ill health of Cllr. R Thompson.

5. Accounts for Payment. It was **resolved** to pay the following:

Accounts received in April for Payment in May 2022

Payee	Description/Reference	Net	VAT	Total	A/C Ref
J Billaney	Clerk's Salary			973.40	P01
HMRC	NI for Clerk			74.39	P01
				-	
	Total			1,047.79	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	44.45	8.89	53.34	P20
J. Billaney	Stamps & Postage	16.50		8.16	P08
	Total			8.16	
HAPS (STO)	Grounds Maintenance	730.83	146.17	877.00	P11
Brook St Ltd.	Inv: 30680591	112.35	22.47	134.82	P31
	Inv: 30656332	112.35	22.47	134.82	
	Inv: 30643495	107.10	21.42	128.52	
	Inv: 30693055	112.35	22.47	134.82	
	Inv: 30693056	112.35	22.47	134.82	
	Total				

				667.80	
Water Charges (DD)	Saltaugh Road				P03
	Cemetery	8.48		8.48	
	Boyes Lane	10.00		10.00	
	Total			18.48	
Village Hall	Hall Hire	186.00		186.00	P22
Holderness Vikings	Contrib. to works - Pitch etc.	200.00		200.00	P17
Holderness Vikings	50% Annual Comm Waste Disp.	148.46		148.46	P17
Kallkwik	Printing Letters & Labels	10.80	2.16	12.96	P23
Kallkwik	Parish Magazine Issue 82	148.40		148.40	P23
Feeney Clean	Bus Shelters	50.00		50.00	P32
Total Payments				3,418.39	

Receipts

J & A Hargrave	Burial Fees [S. Bates]	220.00		220.00	
Cash	Admin Fee: Burial [S. Bates]	50.00		50.00	
Everingham	Burial Fees [S. Bates]	66.00		66.00	
Holderness Vikings	Rental 2 quarterly payments 21/22	500.00		500.00	
Burial Fees	Cheques <i>banked 28th April</i>	451.00		451.00	
Allotment Payments	Cash & Cheques <i>banked 28th April</i>	699.25		699.25	

5.1 Bank Mandate, Changes to Account and authorised signatories: It was **resolved** to authorise the Clerk and Cllr. M. Smith to meet with the Business Manager at HSBC to amend the authorised signatories and set up direct payments to regular service providers and contractors. To make changes to the operating account to enable on-line banking with a minimum of two authorised users to reduce the reliance on paper-based banking and payment systems. It was further **resolved** to authorise the Clerk and Cllr. Smith, acting on the Council's behalf to open a new account if the existing one could not be adapted to meet current requirements. **Action Clerk & Cllr. Smith.**

It was **resolved** that the following members remain authorised signatories to the Parish Council account: Ms J. Billaney, Clerk & RFO., Cllr D. Clark, Cllr M. Smith, Cllr R. Lawton.

6. Planning Matters and Developments

6.1 22/01260/PLF Alterations and extensions to 1. Ombler Close, Keyingham HU12 9SB. **Supported** subject to the consideration of any comments by neighbours.

6.2 22/01669/PLF Erection of a single storey extension to the side and rear of Eastmount, Chapel Lane, Keyingham, HU12 9RA. **Supported** subject to the consideration of any comments by neighbours.

7. Reports from Representatives:

- a. Playing Fields: It was resolved to request that the grounds maintenance contractor carry out reseeded of the Dog Exercise area as soon as practicable, following possible levelling and raising of areas that had become worn/compacted and tended to attract standing water. **Action Clerk.**

- (b) Allotments: The size and boundaries of certain plots were discussed. It was **resolved** to allow them to remain as they are for the remainder of the year and consider a review prior to the commencement of the next growing season.
- (c) War Memorial: Planters replanted. **Noted**.
- (d) Boyes Lane R.G. Following legal advice received from NALC Keyingham Parish Council in its capacity as Trustee of the Boyes Lane Recreation Ground Charity, **resolved** to refer the matter of the request to site buildings on the Recreation Ground to the Trustees at the next quarterly meeting on 2nd August 2022. **Action Clerk**. Following the resignation of Cllr Lee and the subsequent appointment of Cllr. Beardow to the role of Treasurer for the Boyes Lane Recreation Ground Charity it was **resolved** to empower the Clerk to make changes to the information held on the CCLA database as advised by NALC and to complete a bank mandate transferring access to the account to the Treasurer and also to the CCLA named contact respectively. **Action Clerk**.
- (e) Churchyard: Councillors requested that the church grounds be tidied by the grounds maintenance contractor prior to the jubilee celebrations. **Action Clerk**.
- (f) Cemetery: Councillors noted feedback from Everingham's Stonemasons regarding future opportunities for review of the policy for interments. **Noted** for future consideration.
- (g) Streets & Verges: Councillors discussed priorities for the 'Village Taskforce' Walkabout the following day. Priorities included the garages to the rear of Northfield, Station Road., areas of hedging and overgrowing the pavements, including the corner of Ebor Manor and Church Lane, Cutting of grass verges, in particular the Lees and road drains and curbs on Eastfield Road. **Action Cllr Hoggard**.
- (h) Village Plan: Councillors noted, with thanks to Cllr Lawton, that many of the floral displays in and around the village had been refreshed and were well on the way to being completed.

8.1 Queens Platinum Jubilee Celebrations: An Invitation to Councillors from St Nicholas Church, to attend the 'Big Lunch.' **Noted** with thanks. Street parties and street closures were discussed, and the requirement to retain a 'safety corridor' for emergency access was confirmed.

It was confirmed that commemorative pens would be presented to each child attending Keyingham School at a special assembly on 28th June 2022. **Noted**.

Councillors hoped to be able to share photographs of the celebrations in the next issue of the 'Forward'.

8.2 Rough Sleeper Council received and noted the publication of information regarding the enforcement of a criminal behaviour order. **Noted**.

8.4 Keyingham Primary School, School Council. Councillors received on the most recent meeting of the School Council, attended by Cllr Claire Holmes, who provided an update regarding the progress with road safety signs and potential uses for the student artwork on and around the play and public areas of the village. **Noted** with Thanks. Councillors expressed their gratitude to Gary Ralph for his support of the OPAL Project, supplying materials for building of 2 sandpits planned for 18th June. Cllr. Hoggard and Cllr. Smith pledged support to help children and parents with the build.

8.5. Councillor Vacancies it was confirmed that vacancies would be advertised in the period prior to the next meeting. **Action Clerk**.

Priority Items for the next Agenda.

- Consideration of the report following the annual inspection of the Play Areas.
- Annual Accounting Statement & AGAR

Date and time of next meeting: **21st June 2022**

Please notify the Clerk of items for the agenda by 5.00pm Tuesday 14th June 2022.