

## KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark  
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Keyingham  
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### **Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 18<sup>th</sup> March 2025.**

#### **Present:**

Cllr D. Clark (Chair)  
Cllr R. Hoggard  
Cllr D. Kinnear

Cllr R. Lawton  
Cllr S. McMaster  
Cllr D. Medforth  
Cllr D. Miller  
Cllr M. Smith  
Cllr E. Stephenson  
Cllr A. M. Ward  
Cllr N. Whitlam

#### **Apologies:**

Cllr V. White

#### **In Attendance:**

##### **1. Public Participation:**

Two members of the public [SW & SW] addressed the Parish Council regarding the proposed purchase of the former Methodist Chapel, cottage and grounds, sharing their proposed plans for conversion of the cottage and chapel to a combined total of 4 dwellings. Council Members asked questions regarding the preservation of public rights of way, pedestrian access, parking spaces and access points. Submission of plans to ERYC and completion of purchase both pending at the time of the meeting. **Noted.**

1.1 Ward Update Cllr McMaster offered a ward update which included confirmation from ERYC that they are happy for the PC to proceed to consult with residents regarding replacement of lost Cherry trees on the grass verge to the western side of Church Lane with the view to replacement, subject to confirmation of species and type of tree. **Noted.** It was confirmed that work to widen the Footpath on Saltaugh road was included in the schedule of works for the 2025/26 financial year. **Noted.**

Following an expression of interest in the 'Auto Speed Watch Trial' Cllr Leo Hammond, Deputy Police and Crime Commissioner, would be in attendance at the April meeting of the Parish Council to respond to questions. **Noted.**

With regard to Section 106/ commuted sums funding associated with the Mill View development, Cllr Mc Master confirmed that bids to utilise the funds must address the provision of and facilities for, 'Open Spaces' and 'Leisure'. The funding would be released in line with the completion of 10 and 20 homes within the development. Councillors noted that the funding could not be used for the improvement of drainage or infrastructure. **Noted.**

### Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

### 3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 18<sup>th</sup> February were approved.

#### 3.1 Actions and Matters Arising from the minutes not covered by the agenda. None.

**3.2 Village Hall Update:** Cllr Ward provided an update on continuing renovations and recent/ forthcoming events which included a successful 'pre- loved' clothing sale, Easter Coffee Morning on 9<sup>th</sup> April, an Easter Egg Hunt on 19<sup>th</sup> April. Thanks were extended to all involved in planning and staging the events.

**3.3 Holderness Vikings 'Brick in the Wall' Project:** it was resolved to purchase a brick for £100.00.

**Resolved.**

**3.4 Replacement of Cherry Trees, Church Lane:** It was resolved to consult with the residents of Church Lane regarding the replacement of a small number of Cherry Trees. **Action Clerk.**

**3.5 Street Naming Project, Mill View:** Councillors noted that the joint project between Keyingham Parish Council and Keyingham Primary School Student Council to select 6 street names for the development at Mill View was now underway. Thanks were offered to Gleasons, Cllr McMaster and ERYC for their support in launching the project. **Noted** with thanks.

**3.6 Dog Exercise Area:** It was resolved to create new signage for the dog exercise area. Signage would clearly indicate that commercial dog walking was not permitted in the facility. **Resolved.**

### 4. Correspondence

**4.1** Request for repair of potholes on Church Lane. **Action Clerk.**

**4.2** Repeated occurrences of unsafe parking close to the road Crossing, Main Street. Councillors agreed that a statement explaining the process for reporting and police access to CCTV should be added to the website. **Action Clerk.**

**4.3** Email from ERYC confirming successful bid for VE/ VJ Day Commemoration. **Noted.**

**4.4** Email from resident [PC] offering to renew the bench within the Dog Exercise Area was warmly received. **Action Clerk.**

**4.5** Email from Scottish Water detailing increase to water charges from 1<sup>st</sup> April. **Noted.**

### 5. Accounts /Payments

| 01 Staff Costs |                |              | Total: | £1,492.67 |
|----------------|----------------|--------------|--------|-----------|
| 245            | 01 Staff Costs | Salary       |        | £1,035.55 |
| 246            | 01 Staff Costs | NEST Pension |        | £33.86    |

|                                   |                            |                            |                |                  |
|-----------------------------------|----------------------------|----------------------------|----------------|------------------|
| 246                               | 01 Staff Costs             | NEST Pension               |                | £25.47           |
| 252                               | 01 Staff Costs             | Tax & NI                   |                | £273.80          |
| 252                               | 01 Staff Costs             | Tax & NI                   |                | £110.00          |
| 250                               | 01 Staff Costs             | Payroll                    | 63024          | £13.99           |
| <b>02 Maintenance</b>             |                            |                            | <b>Total:</b>  | <b>£1,708.60</b> |
| 237                               | 02 Maintenance             | Litter Picker              | 30438258       | £156.32          |
| 248                               | 02 Maintenance             | Grounds Maintenance        | 0791           | £877.00          |
| 249                               | 02 Maintenance             | Bus Shelter Maintenance    |                | £50.00           |
| 255                               | 02 Maintenance             | Litter Picker              | 90468981       | £156.32          |
| 238                               | 02 Maintenance             | Litter Picker              | 30429227       | £156.32          |
| 239                               | 02 Maintenance             | Litter Picker              | 30456162       | £156.32          |
| 240                               | 02 Maintenance             | Litter Picker              | 30447336       | £156.32          |
| <b>03 Compliance</b>              |                            |                            | <b>Total:</b>  | <b>£70.80</b>    |
| 258                               | 03 Compliance              | Scribe Annual Subscription | 9075           | £70.80           |
| <b>04 Amenity Areas</b>           |                            |                            | <b>Total:</b>  | <b>£586.29</b>   |
| 241                               | 04 Amenity Areas           | Water Charges              | 7080432        | £145.76          |
| 242                               | 04 Amenity Areas           | Water Charges              | 7110761        | £20.19           |
| 253                               | 04 Amenity Areas           | Trees                      |                | £329.76          |
| 256                               | 04 Amenity Areas           | Repairs                    |                | £7.08            |
| 256                               | 04 Amenity Areas           | Repairs                    |                | £33.88           |
| 234                               | 04 Amenity Areas           | Polytunnel                 | GB500XM55NVVJI | £23.89           |
| 243                               | 04 Amenity Areas           | Water Charges              | 7168622        | £25.73           |
| <b>05 Office Costs</b>            |                            |                            | <b>Total:</b>  | <b>£304.32</b>   |
| 233                               | 05 Office Costs            | Stationery                 | GB56BAKSAEUI   | £7.99            |
| 257                               | 05 Office Costs            | Steel Cupboard             | GB50004H42B1BI | £199.99          |
| 247                               | 05 Office Costs            | Internet & Telephone       |                | £68.34           |
| 251                               | 05 Office Costs            | Village Hall Broadband     | 121307         | £28.00           |
| <b>07 Other</b>                   |                            |                            | <b>Total:</b>  | <b>£1,252.88</b> |
| 236                               | 07 Other                   | Charitable Donation        |                | £40.00           |
| 259                               | 07 Other                   | Keyingham Scouts           |                | £61.20           |
| 254                               | 07 Other                   | Blue Plaques               | D733           | £1,151.68        |
| <b>08 Non-Precept Expenditure</b> |                            |                            | <b>Total:</b>  | <b>£1,734.60</b> |
| 244                               | 08 Non-Precept Expenditure | Christmas Lights           | 98429506       | £1,734.60        |
|                                   |                            |                            | <b>Total:</b>  | <b>£7,150.16</b> |

## 6.Planning Matters and Developments

**6.1** 25/00524/TPO Works to Protected Tree: Sycamore Rise, Church Lane, Keyingham HU12 9SX. **Noted.**

**6.4** 25/00436/PLB Listed Building Consent: Erection of a two-storey extension following demolition of existing single storey structure, erection of a link extension and alterations to existing building to Disused Windmill, Mill Road, Keyingham. EY. Preservation of original structure and workings. **Noted.**

## 7. Reports from Representatives

(a) Playing Fields: *No new matters to report*

(b) Allotments: No new matters to report

(c) War Memorial: *No new matters to report.*

(d) Boyes Lane Recreation Ground: recently purchased Trees confirmed planted. **Noted.**

(e) Churchyard: *No new matters to report.*

(f) Cemetery: *No new matters to report.*

(g) Streets & Verges: Councillors requested that the vehicle sizes and weight limits including farm traffic travelling along Eastfield Road should be established due to the increase in HGV and large agricultural vehicles using the route. It was agreed to address queries to the Police and Crime Commissioner at the April meeting.

Councillors discussed obstruction of the highway caused by parking on or close to the junction of Church Lane and Ebor Manor. It was resolved to write to residents. **Action Clerk.**

(h) Village Plan: *No new matters to report.*

## 8. Councillors Forum: information/future business & Chair's Update:

### Priority Items for the next Agenda:

- End of financial year processes & audit.

**Date and time of next meeting:** 15<sup>th</sup> April 2025.

*Please notify the Clerk of items for the agenda by 5.00pm 8<sup>th</sup> April 2025.*