

KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
35 Ebor Manor
Keyingham
HU12 9SN
01964 603276

Clerk Julia Billaney
Saxby Cottage
Ottringham
HU12 0AL
01964 626300

Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 21st March 2023.

Present:

Cllr F. Beardow
Cllr D. Clark (Chair)
Cllr D. Kinnear
Cllr R. Lawton
Cllr L. Maxwell
Cllr D. Medforth
Cllr M. Smith
Cllr E. Stephenson
Cllr M. Ward

Apologies:

Cllr A. Crawforth
Cllr R. Hoggard
Cllr D. Miller

1. Public Participation:

1.1 Members of the Boyes Lane Recreation Ground Working Group [DCr] [DCo] requested a meeting with the Trustees prior to the AGM in May. It was resolved to hold an extraordinary meeting of the Trustees and Working Group on 19th April 2023. **Resolved.**

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments
Cllr D. Kinnear: Allotments
Cllr E. Stephenson: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on Tuesday 21st February were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda. None.

3.2 Grant Applications: Cllr. Smith provided a further update regarding the 2nd application for CCTV in areas prone to antisocial behaviour, The Village Green, Main Street and Saltaugh Road Amenity Area. Cllrs were informed that the most recent application had been successful. Subject to the level of funding received the council agreed 'in principle' to the placing of CCTV in three locations; Main

Street, to include the road crossing, the Village Green and Saltaugh Road Amenity Area. It was confirmed that the Parish Council would have no access to, or ownership of the data gathered.

Noted. Details of level of funding, the type and level of surveillance including set-up and ongoing costs, to be confirmed at the next meeting. **Action Cllr Smith.**

3.3. Village Hall Update: VH Chair, Cllr Mark Ward offered an update on estimates for repairs or replacement of the roof as the next priority. Councillors discussed the impact of closure (for repairs to be undertaken) on income and cash flow. It was agreed that the hall could not sustain a prolonged closure such as would be required for major works. It was agreed that more detailed assessment of repairs would be the next step in this process. **Noted.**

3.4 Local Council Elections 4th May 2023: Councillors were briefed on documentation and timescales for submission. The introduction of Voter ID was explained. **Noted.**

4. Correspondence

4.1 Councillors noted a letter of appreciation from former Clerk Mrs. Jenny Simpson for their condolences following the death of her husband, and former Councillor, Mr. Bob Simpson. **Noted.**

4.2 Email from [JB] referring to previous request on behalf of Keyingham Scouts. **Action Clerk** to respond reiterating previous decision. **Resolved.**

4.3 Invitation from Cllr Jacqui Blackburn, Mayor of Withernsea, to attend a Civic Service on 16th April. **Noted.**

4.4 Email re: Community Response Fund, possible further source of funding to address antisocial behaviour. **Noted.**

4.5 Confirmation of success in Kings Coronation Community Fund. **Noted.**

4.6 Email from ERNLLCA re: free training webinars. **Noted.**

5. Accounts

Accounts received in February for Payment in March 2023

Payee	Description/Reference	Net	VAT	Total	A/C Ref
Clerk Salary (STO)	Salary			907.71	P01
HMRC	Tax			229.8	P01
	Employer NI			54.06	
	Employee NI			12.21	
	Total			296.07	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	54.95	10.99	65.94	P20
J. Billaney	Postage			16.33	
(BACS)	Stationery			11.00	P08
	Total			27.33	
HAPS (STO)	Grounds Maintenance	730.83	146.17	877.00	P11
Brook St Ltd.	30230238	112.35	22.47	134.82	P31

(BACS)	30288641	112.35	22.47	134.82	
	30299652	112.35	22.47	134.82	
	Total			404.46	
Water Charges (DD)	Saltaugh Road				P03
	Cemetery				
	Boyes Lane				
	Total				
360 Accountants	Monthly Payroll	10.99		10.99	P05
Reighton Nurseries	Trees - BL Rec Gnd.	388		388.00	NP2
Hart Com. Trans.	Donation	30		30.00	NP3
ERNLLCA	Annual Membership Fee	825		825.00	P19
Eden Arts	Film Hire - VH Grant	105.00	21	126.00	NP1
Feeney Clean (STO)	Bus Shelters	50.00		50.00	P32
Total Payments				4,008.50	

Receipts

Everingham	Burial Fees (Jude)			165	
Allotment Tenants	Allotments Rents rec'd March			149.5	
Total Receipts					£314.50

5.1 Future Expenditure: It was resolved to purchase a bench to be dedicated in commemoration of King Charles III, to be placed on land outside Keyingham Primary School as part of the Student Council's 'Green Spaces' project. **Resolved.**

6. Planning Matters and Developments

6.1. Stopping up of Highways (Yorkshire & Humber) No7. Order 2023. Length of East Carr Road, Grid Ref. E:525020 N: 426050, Northerly for 196 metres and E: 524990 N: 426250, North easterly for 530 metres. It was confirmed that no sections of the 'Rail Trail' were affected by this closure and that a bridleway between Keyingham and Halsham would only be affected temporarily and fully reinstated on farmland after harvest. **Noted.**

6.2. Notification of Decision: 22/00065/REFUSE: Erection of a two-storey extension to the rear of 9 Albermarle Road, Keyingham. HU129 9TE. **Noted.**

6.3 22/04036/PLF Letter from [DG] in response to queries regarding the proposed development of a private dwelling on land south of the Blue Bell Inn. **Noted.**

6.4 22/03062/PLF Erection of a Stable Block and Barn & construction of a menage, private use. Station House, Station Road, Keyingham. HU12 9TB. **Noted.**

7. Reports from Representatives:

(b) Playing Fields: Councillors discussed the process for arranging for the additional grass cutting as requested by Holderness Vikings. It was confirmed that [BR] would liaise directly with the Garden Contractor who would invoice the PC directly for the additional cuts. It was agreed that this would be in addition to the existing gardening contract and separate from the Vikings lease. **Resolved.**

It was agreed that the play equipment would be repainted as necessary during better weather. **Agreed.**

(c) Allotments: A small number of plots/half plots remain vacant & available for let. **Noted.**

(d) War Memorial: *No new matters to report*

(e) Boyes Lane Recreation Ground: In response to a request from the Working Group it was agreed to convene an extraordinary meeting of the Trustees on 19th April 2023. **Agreed.**

(f) Churchyard: *No new matters to report.*

(g) Cemetery: Preparatory work for installing rabbit fencing had begun. **Noted.**

(h) Streets & Verges: Councillors discussed broken Perspex sheet in bus shelter outside the Ship Inn. It was resolved to remove the sheet and leave open. **Resolved.**

(i) Village Plan: It was agreed to create a new Emergency Plan. **Action Clerk & Cllr Kinneer.**

8. Councillors Forum: information/future business & Chair's Update:

Cllr. Smith reminded members of date of next 'Film Night' Friday 31st March 2023.

Priority Items for the next Agenda:

- Agree selected software packages for accounts & VAT.
- ERYC Parish Elections 4th May 2023.

Date and time of next meeting: **Tuesday 18th April 2023**

Please notify the Clerk of items for the agenda by 5.00pm 11th April 2023.