

KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark
35 Ebor Manor
Keyingham
HU12 9SN
01964 603276

Clerk Julia Billaney
Saxby Cottage
Ottringham
HU12 0AL
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Minutes of the meeting of the Keyingham Parish Council held via 'Zoom' on Wednesday 10th March 2021.

Present:

Cllr D. Clark (Chair)
Cllr J. Clark
Cllr J. Duncan
Cllr J. Lee
Cllr R. Lawton
Cllr L. Maxwell
Cllr M. Smith
Cllr R. Thompson
Cllr M. Ward

Apologies:

Cllr D. Dooley
Cllr M. Sigston

1. Public Participation: None

a. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below
- b) to note dispensations given in respect of agenda items listed below

Declarations and dispensations were recorded as follows:

Cllr. R. Lawton: Allotments

Dispensation for attendance was recorded for Cllr. Len Haxby

b. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on Wednesday 10th February were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

3.1.1 It was further noted that the application to HSBC to access dormant Keyingham Youth Club Account was unlikely to be resolved until a face-to-face appointment could be held, following appropriate relaxation of 'Lockdown' measures.

3.1.2 It was noted that the meeting of the ERNLLCA Branch meeting, scheduled for 23rd February had been rescheduled to 24th and was attended by the Clerk via 'Zoom'.

4. Correspondence

4.1. It was noted that a resident and frequent user of the outdoor gym equipment on the Saltaugh road amenity area had contacted the PC to ask if the Council would consider adding to the signs relating to the safe use of the equipment. PC members felt that the signage was visible and fit for purpose. It was **resolved** to reinforce the safe use of gym equipment via the 'Forward' and PC website. **Action Clerk & Cllr Smith.**

4.2. PC Members considered a request from a resident to pitch and photograph tents on the Boyes Lane Amenity Area to create promotional material for a tent-hire business. It was resolved to support the request provided that the company take full responsibility for all items of equipment and personnel during the activity. **Action Clerk.**

5. Accounts for Payment

It was **resolved** to pay the following:

Accounts received in February for Payment in March 2021

| Payee | Description/Reference | Net | VAT | Total | A/C Ref |
|--------------------|---|--------|--------|---------------|---------|
| J Billaney | Clerk's Salary | | | 973.40 | P01 |
| HMRC | NI for Clerk for February | | | 74.39 | P01 |
| | Total | | | 74.39 | |
| BT (STO) | Business Line for Parish Clerk: calls, rental, internet charges | 45.38 | 9.08 | 54.46 | P20 |
| J Billaney | Printer Ink | | | 27.99 | P08 |
| | Total | | | 27.99 | |
| HAPS (STO) | Grounds Maintenance | 730.83 | 146.17 | 877.00 | P11 |
| Brook Street Ltd | D Kinnear: Street Cleaner | | | - | P32 |
| | Invoice: 30772797 | 90.30 | 18.06 | 108.36 | |
| | Invoice: 30760004 | 90.30 | 18.06 | 108.36 | |
| | Invoice: 30801328 | 90.30 | 18.06 | 108.36 | |
| | Total | | | 325.08 | |
| Water Charges (DD) | Saltaugh Road | 81.90 | | 81.90 | P03 |
| | Cemetery | 10.30 | | 10.30 | |
| | Boyes Lane | 9.69 | | 9.69 | |
| | Total | | | 101.89 | |
| Tower Computers | Security Checks | 55 | | 55.00 | P20 |
| WHA Vowles | Service Lawnmower | 258.43 | 51.69 | 310.12 | P26 |

| | | | | | |
|-----------------------|------------------------------|-------|------|------------------|-----|
| Kallkwik | Printing Letters: Allotments | 4.2 | 0.84 | 5.04 | P10 |
| Northern Power | Assessment for Connection BL | 420 | | 420.00 | P26 |
| Wilkin Partners | Road Grit & Spreading | 130 | 26 | 156.00 | P29 |
| Feeney Clean | Cleaning Bus Shelters | 50.00 | | 50.00 | P32 |
| Total Payments | | | | £3,430.37 | |

Receipts

| | | |
|-----------------------|--------------------------------------|-----------------|
| WP Everingham | Cremation Plaque [DP] | £ 66.00 |
| C Fewster & Son | Burial Fees [DP] | 385.00 |
| Allotment Rents | Received to date 10.03.21 (unbanked) | 595.50 |
| Total Receipts | | 1,046.50 |

6. Planning Matters & Developments:

6.1 21/00373/PLF Erection of 12 dwellings with associated car parking and associated works following demolition of existing out-buildings to the land north of Mount Airey Farm, Chapel Lane Keyingham. HU12 9RA. Council members considered the development taking into account the following concerns:

1. Residents had voiced concerns regarding increased traffic and traffic-flow and the impact this may have on the junction where Chapel Lane and Ings Lane emerge onto Main Street, as these areas are already a cause for serious concern with regard to road safety.
2. Increased traffic passing the limited parking spaces outside the GP Surgery.
3. Increased drainage flowing into an already stretched drainage system with the potential to cause further issues with surface water and flooding on School Lane.
4. It was confirmed that the plan had changed substantially from
5. the initial proposal from 9 dwellings to 12. It was felt that the available parking space indicated on the plan was sufficient for 9 but not 12 dwellings.
6. Councillors expressed concerns regarding the likely disruption to traffic flow during the demolition and construction phases and felt that a dialogue with the developer would need to be established to consider how this would be managed.
7. Councillors felt that the plans were not sufficiently clear with regard to the arrangements for rainwater.

Councillors asked for the following to be requested via the Planning Portal:

- A traffic management plan, before, during and after construction.
- Clear and sufficient arrangements for the management of all forms of water outflow, sewerage, grey water and rainwater/ surface water.
- Clarification of arrangements for on-site parking for each dwelling
- Clarification of the appropriate ratio of affordable housing
- A reduction in the number of proposed dwellings from 12 to 9.

Taking into account these issues, and the concerns of residents the Council **resolved not to support** the development and to enter comments on the planning portal to this effect. **Action Clerk**

It was also resolved to encourage residents who have concerns to make individual comments via the Planning Portal.

6.2 Horrox Court: Councillors received a further update from Cllr David Tucker who had recently met with the ERYC Highways Team leader, Terry Weaver, to review the drainage at the entrance to the development. It was agreed that the available drainage was likely to be insufficient to prevent

surface water entering the road drains and the matter was referred to the Planning Enforcement Team to investigate. Council awaits a written report from the Building Inspection Team, documenting their findings.

- 6.3 Eastern House: Following up on the prohibition notice served on the business being carried on at Eastern House, Ottringham Road, Keyingham, which required the demolition and removal of buildings associated with the business, the Enforcement Officer has contacted the site owner to secure the removal, in line with the requirements of the notice.

7. Reports from representatives of Sub-Committees:

- a. Playing Fields: It was **resolved** to seek quotes for the pruning of trees on Eastfield Road Amenity area where branches are overhanging the highway. **Action Clerk.**
- b. Allotments: It was noted that most rents had now been received for the year and that all plots were currently let.
- c. War Memorial: *No new matters to consider.*
- d. Churchyard: *No new matters to consider.*
- e. Cemetery:
- (i) It was noted that Cllr Lawton was due to meet with The Gardening Contractor to agree the most suitable approach to creating a barrier to prevent Rabbit damage to planting. **Action Cllr. Lawton.**
- (ii) It was noted that following a request from the family of [APL] the necessary paperwork was now in place to carry out the reburial. Date to be notified. **Action Clerk.**
- f. Streets & Verges: It was noted that although Council understood that the road safety assessment of the junction of Main Street and Station Road could not be carried out until after lockdown, due to the need to ensure a 'typical traffic flow' based on full activity, they requested that the renewal of road marking at the junction proceed as soon as possible. **Action Clerk** to contact ERYC Highways Team.
- g. Boyes Lane:
- (i) **Grant Application** The Clerk reported that there had, as yet, been no feedback/acknowledgement of the application to the Tedder Hill Wind Farm Fund on behalf of the Boyes Lane Charity. **Action Clerk.**
- h. Village Plan: Councillors discussed the need to replace or repair the Defibrillator Cabinet sited at the Village Hall. It was resolved to replace the cabinet with current specification and warranty. **Action Clerk.**

8. Councillors Forum: information & Future Business:

- 8.1 Members noted thanks received from Rev. Janice Sharp for the contribution to 'Hampers for Hospitals'
- 8.2 Members noted that at the ERNLLCA Branch meeting Cllr Ben Munro, Thorngumbald Parish Council, had been voted onto the Executive Committee to the office previously held by Cllr Gordon Thurston.
- 8.3. Councillors noted with sadness the recent loss of resident Mrs Debbie Medforth.
- 8.4 It was resolved that Cllr Smith would coordinate photographs of each of the Councillors to be posted on the PC website.
- 8.5 In response to resident's suggestions Councillors proposed a litter picking 'spring clean' in and around the village to engage residents and their families in looking after our environment. Date(s) tbc. ERYC Council to be contacted regarding litter in areas between villages. **Action Clerk.**

Date and time of next meeting: **7.00pm Wednesday 14th April 2021**

Please notify the Clerk of items for the agenda by 5.00pm on 7th April 2021.