

KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on 16th June 2026.

Present:

Cllr D. Clark (Chair)
Cllr D. Kinnear
Cllr S. McMaster
Cllr D. Medforth
Cllr D. Miller
Cllr E. Stephenson
Cllr N. Whitlam
Cllr A. M. Ward

Apologies:

Cllr M. Smith

In attendance: MC, TA.

1. Public Participation: A resident attended as an observer.

1.1 Ward Update Cllr McMaster offered a ward update which included:

Flooding:

An update on actions in response to recent flooding on Saltaugh Road, Russell Drive and Jellison Walk. A summary of the findings included infiltration of the drains by tree roots and silt build-up. Flooding on Willowfield Drive and Compton Drive were being addressed individually and separately with Yorkshire Water, as the gardens of properties were flooded with foul water. Actions included the removal of silt and fitting of non-return valves to prevent reflux. It was recognised that these measures would provide temporary solutions and that a longer-term plan would be required. It was proposed that overall updating of the drainage system and pumping station should form part of the overall strategy to address capacity issues. Graham Stuart's office is acting as facilitator of a joint approach on behalf of ERYC and YW. Parish Councillors expressed concern over the type and extent of assessments carried out by YW prior to issuing certificates to developers to proceed to link up with drainage systems. Councillors noted that a freedom of Information (FOI) request could be made to ERYC as a public body, however private limited companies e.g. YW were exempt from disclosure requests. Councillors asked that a query be raised with ERYC regarding the certification process. **Action Cllr Mc Master.**

Bus Shelters:

It was confirmed that there were grant funds available for the refurbishment/ replacement of bus shelters. Councillors agreed to consider which shelters were in greatest need of updating.

Railings: It was confirmed that the railings outside the Village Hall had been added to the Schedule of works for the autumn.

Damaged Tree, Eastfield Road. It was confirmed that the damage, which had been addressed, was not caused by an ERYC vehicle. **Noted.**

Parking on Station Road: It was confirmed that the frequent congestion caused by inappropriate parking on Station Road had been reported to the Police.

1.2 Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

None.

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 26th May were approved. The unapproved minutes of the AGM were received and confirmed for publication. Councillor's additional roles and responsibilities were confirmed for publication along with the minutes.

3.1 Actions and Matters Arising from the minutes not covered by the agenda. None.

3.2 The Council received three expressions of interest in vacancies on the Parish Council. Parish Council members indicated agreement to proceed to co-opt new members once the statutory notice period was duly served without petition.

3.3 Green Spaces Policy: Deferred.

3.4 Flag Schedule: Schedule adopted with one correction and the addition of key sporting events.

Resolved.

4. Correspondence.

4.1 Confirmation of the launch of a round of grant funding for Bus Shelters between 1st July and 31st December 20206. **Noted.**

4.2 Notification of the next meeting of the Joint Local Access Forum at 14.00 17th June, County Hall, Beverley. **Noted.**

4.3 Notification forthcoming 'Parish Open Door' events: Governance & Information webinar 25th June 18.00 and LANTRA Traffic Management Training 17th July time tbc. Registration details available on request. **Noted.**

5. Accounts

01 Staff Costs		Total:	£1,551.05
44	Salary		£1,035.55
45	NEST Pension		£33.86
45	NEST Pension		£25.57
49	Payroll		£13.99
50	Tax & NI		£273.60
50	Tax & NI		£142.80
50	Tax & NI		£25.68
02 Maintenance		Total:	£1,088.54
47	Grounds Maintenance	INV-0971	£894.54
48	Bus Shelter Maintenance		£50.00
52	Grounds Maintenance	INV-0967	£36.00
53	Grounds Maintenance	INV-0981	£108.00
04 Amenity Areas		Total:	£330.00
55	Repairs	Q408	£330.00
05 Office Costs		Total:	£115.26
46	Internet & Telephone		£72.72
51	Village Hall Broadband		£28.00
54	Stationery	GB64OEBSSAEUI	£14.54
06 Public Information		Total:	£155.40
56	Printing	1022881	£155.40
		Total:	£3,240.25

Accounts received in May for payment in June 2026.

5.1 Annual Accounting Statement & AGAR.

It was confirmed that the AGAR was progressing through External Audit.

No Public Access requests had been received to date. **Noted.**

6. Planning Matters and Developments.

6.1 26/01198/CM Variation of condition 7 of Planning permission 25/01662/CM (installation of an agricultural anaerobic digestion facility) to remove the restriction of the use of general food waste for feedstock. Councillors discussed feedback received By Cllr Mc Master from ERYC Planning Department in response to the queries raised via the planning portal.

Parish Councillors requested that comments be added to their original statement to reflect:

- Continuing concerns regarding the increase in volume of traffic passing through the village as a result of the request for a variation to condition 7.
- A request for clarification relating to the discharge of waste water from the site, to include estimated volume, frequency and drainage infrastructure linking to the site. **Action Clerk**

6.2 Planning Enforcement Consultation: Councillors confirmed their views to be reflected in the consultation exercise to include raising/ maintaining public confidence in the rigour of the planning and enforcement processes, ensuring that the processes and their outcomes are applied equitably.

6.3 26/00074VAR Variation of Condition 2 (pitches & caravans on site) planning application [APP/E/2001/C/12/2172399](#) to allow for the wording of the condition to include both touring caravans and static caravans on site. Land North of Mill Road, Keyingham. Councillors discussed the ERYC Planning

Dept. decision to approve with conditions, the application, seeking reassurance that enforcement officers would oversee the conditions to ensure that they were met. Councillors resolved to invite representatives of ERYC Planning and Enforcement Teams to a future meeting of the Parish Council to put their questions in person. **Action Cllr McMaster.**

7. Reports from Representatives

(a) Playing Fields Councillors considered the creation of a strategic plan for the development of the play areas to include potential relocation within the site of Saltaugh Road Amenity Area, and redesignation of the current play area to extend the Car Park. **Deferred.**

Councillors inspecting the grounds identified a trip hazard to be removed/ made safe. **Action Cllr Kinnear.**

It was reported that the enclosure around the Septic Tank was incomplete and required a post to stabilise the structure at one corner. **Action Clerk.**

It was reported that a fabricated metal bench had been donated by [DB] for use in the Dog Exercise area. **Noted with Thanks**

(b) Allotments: *No New Matters to report.*

(c) War Memorial: It was confirmed that one of the three memorial Plaques removed from the former Methodist Church had been received by St Wilfrid's Church, Ottringham.

(d) Boyes Lane Recreation Ground: Joinery work in progress to repair handrails, ramps etc. New locks and keys for main access, toilets and container. The recent input of new volunteers was welcomed. Insurance cover for volunteers using own equipment to be clarified. **Action Clerk. Noted.**

(e) Churchyard: *No new matters to report.*

(f) Cemetery: It was confirmed that Mr T. Hoe had volunteers to water the flower displays in the cemetery over the summer months. **Noted with thanks.**

(g) Streets & Verges: Councillors reported potholes on Ings Lane and expressed concern regarding the traffic controls at the entrance to the Mill View Development during times when work was not being carried out on the highway.

(h) Village Plan: The agreement between the Village Hall and Boyes Lane Trustees regarding storage of the generator was located in the Parish Archive. **Noted.**

(i) Village Hall: Cllr Ward provided an update on work currently being carried out as part of the planned refurbishments for the Village Hall including continuing work to the roof and installation of a remote opening system. On behalf of the Village Hall Committee Cllr Ward enquired whether the Parish Council may be able to assist the Village Hall by processing accounts for repairs to reclaim VAT. **Action Clerk** to seek advice/investigate options.

As plans for Christmas celebrations were already underway it was agreed to add Christmas events planning to the next agenda for the next meeting.

8. Councillors Forum: information/future business & Chair's Update:

Priority Items for the next Agenda:

- **Green Spaces Policy**
- **Grant Application (s) Play equipment, Bins & Bus Shelters**
- **Play Areas, Strategic Plan**
- **Christmas Events Planning**

Date and time of next meeting: Tuesday 21st July 2026.

Please notify the Clerk of items for the agenda by 5.00pm on 14th July 2026.