

## KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark  
35 Ebor Manor  
Keyingham  
HU12 9SN  
01964 603276

Clerk Julia Billaney  
Saxby Cottage  
Ottringham  
HU12 0AL  
01964 626300

### **Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 21<sup>st</sup> June 2022.**

#### **Present:**

Cllr F. Beardow  
Cllr D. Clark (Chair)  
Cllr J. Duncan  
Cllr R. Hoggard  
Cllr R. Lawton  
Cllr L. Maxwell  
Cllr D. Medforth  
Cllr E. Stephenson

In Attendance: Cllr C. Holmes, ERYC.

#### **Apologies:**

Cllr M. Smith

Cllr. Clark opened the meeting and welcomed councillors and members of the public.

#### **1. Public Participation:**

None.

1.2 Cllr. Holmes provided a ward update including matters relating to the proposed changes to the crossing at the centre of the village and road safety signage. Cllr. Holmes confirmed she had been unaware the 'Spare Our Children Sign' had been removed immediately prior to her attendance at the last PC meeting and apologised for any confusion this may have caused. Cllr Holmes confirmed that she had queried the removal of the sign with the Planning Enforcement Team at ERYC and had received an explanation which was shared with PC members. PC members requested that the sign be returned to them for safekeeping. Council members expressed their dissatisfaction with the length and timing of the traffic survey, suggesting that a further survey (s) be carried out to reflect school term-time, school holidays, harvest traffic and holiday traffic to the coast.

Cllr Clark observed that whilst the road safety matters were related it was appropriate at this stage to deal with them separately in the interest of ensuring full, timely treatment of each matter.

It was **resolved** to write to ERYC to request direct feedback on progress relating to the following matters:

1. Formal feedback on the outcomes of the traffic survey
2. Proposed alterations to the crossing
3. Proposed actions relating to the placing/replacing of safety signs
4. return of the 'Spare our Children' sign

**Action Clerk & Cllr Holmes**

## 2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

Cllr E. Stephenson: Allotments

## 3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on Tuesday 24<sup>th</sup> May were approved. It was **resolved** that the unapproved minutes of the AGM be added to the website.

### 3.1 Actions and Matters Arising from the minutes not covered by the agenda

**3.1.1** Cllrs noted the change in date for the School Sports Day to take place on Saltaugh Rd. Amenity Area on 1<sup>st</sup> July 2022. **Noted** (*item 4.5 of the minutes of the previous meeting refer*)

**3.1.2** Cllrs noted the information supplied by Holderness Vikings for their Gala Day event, confirming that the holder of the alcohol licence for the event would be [DG] landlord of the Blue Bell Inn. It was further noted that the suspension of the '101 Prohibition Notice' would be covered by the licence. **Noted** (*item 4.6 of the minutes of the previous meeting refer*)

## 4. Correspondence

4.1 Email from [LR] regarding overgrown shrubbery at the rear of number 1-4 Ebor Manor. It was resolved to write to the residents explaining that the maintenance of the shrubbery to the rear of the properties should be carried out by themselves as necessary. **Action Clerk**

4.2 Email from [DK] expressing interest in the vacancies on the Parish Council. **Noted.**

4.3 Email from [NW] expressing interest in the vacancies on the Parish Council. **Noted.**

## 5. Accounts

### Accounts received in May for Payment in June 2022

Payee	Description/Reference	Net	VAT	Total	A/C Ref
J Billaney	Clerk's Salary			973.40	P01
HMRC	NI for Clerk			74.39	P01
				-	
	<b>Total</b>			<b>1,047.79</b>	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	44.45	8.89	<b>53.34</b>	P20
J. Billaney	Stamps & Postage	17.00		17.00	P08
	Paper	4.50		4.50	P08
	Printing Ink	32.00		32.00	
	<b>Total</b>			<b>53.50</b>	
HAPS (STO)	Grounds Maintenance	730.83	146.17	<b>877.00</b>	P11

Brook St Ltd.	Inv: 30743645	112.35	22.47	134.82	P31
	Inv: 30756438	112.35	22.47	134.82	
	Inv: 30756437		22.47	134.82	
	Inv: 30718334	112.35	22.47	134.82	
	<b>Total</b>				
Water Charges (DD)	Saltaugh Road	15.47		15.47	P03
	Cemetery				
	Boyes Lane				
	<b>Total</b>				
Zurich	Annual Insurance Premium	2061.98	247.44	<b>2,309.42</b>	P02
Play Inspection Co.	Annual Inspection Play Equip.	175.00	35.00	<b>210.00</b>	P17
ERYC	Rates - Cemetery	92.81		<b>92.81</b>	P16
Kallkwik	Printing - Play Inspection Reports	23.70	4.74	<b>28.44</b>	P17
Kallkwik	Parish Magazine Issue 83	148.40		<b>148.40</b>	P23
Feeney Clean	Bus Shelters	50.00		<b>50.00</b>	P32
<b>Total Payments</b>				<b>5,425.45</b>	
<b>Receipts</b>					
Burial Fees	Harvatt GR54			270	
Burial Fees	Tolley			66	
<b>Total Receipts</b>					<b>£336.00</b>

## 5.1 Annual Accounting Statement & AGAR.

The Annual Accounting Statement and the Annual Accounting and Governance Review, signed by the Parish Council's Auditor were **approved** by the Council members and signed by the Clerk/RFO and Chairman.

The accounts will be passed to PKF Littlejohn, External Auditors. **Action Clerk.**

## 6. Planning Matters and Developments

6.1. 22/01991/PLF Erection of a general-purpose agricultural barn Saltaugh Grange, Keyingham, HU12 9RS. **Supported.**

6.2. 22/01761/PLF Erection of a single-story extension to the rear of 9 Elm Tree Close, Keyingham. HU12 9TQ. **Supported.** (Subject to consideration of neighbour's comments).

6.3. 21/02285/STVAR Variations to Condition 33 (non-material amendment) to development on land south of Austrothy House, Ottringham Road, Keyingham. HU12 9RX. **Noted.**

6.4. 22/01861/PLF 4 St Philips Road, Keyingham. HU12 9TD. **Supported.** (Subject to consideration of neighbour's comments).

6.5. 22/00152/PLF Erection to Extensions to the side and rear of 'Ganymede' 25 Ebor Manor Keyingham. HU12 9SN. *Decision – Planning permission granted.* **Noted.**

## 7. Reports from Representatives:

(b) Playing Fields: Councillors considered the annual inspection report provided by the Play Inspection Company. The report was presented as a 'RAG' rated action list. As there were no 'Red' rated items it was resolved to seek quotes for repair or replacement of all 'Amber' rated items. A copy of the reports for each area inspected will be published on the website.

### **Action Clerk.**

(c) Allotments: Councillors discussed the use of herbicides around the perimeter of the allotments including the banks of the ditch to the left of the roadway and the fence bordering the playing field.

Councillors had requested that the Clerk contact ERYC to enquire about a policy in wider use across the East Riding. It was confirmed by ERYC that they recommend each Parish Council to create a policy themselves which takes into account local circumstances and needs.

Taking into account advice from the gardening contractor, who confirmed that the council was obliged to ensure that weeds and 'self-set' trees and bushes did not impede the flow of water in the ditch and that strimming could not be done safely due to the gradient of the banks it was **resolved** to continue to use herbicides sparingly in those areas where physical controls were unsuitable. **Resolved.**

(d) War Memorial: No new matters to report.

(e) Boyes Lane R.G. It was reported that a fire had been started on the Recreation Ground using pallets. Councillors and volunteers had cleared up and removed the remains of the fire. It was also noted that the lock on the toilet door was broken and required attention. **Action Cllr Stephenson.**

(f) Churchyard: No new matters to report.

(g) Cemetery: It was noted that planting was once again being destroyed by Rabbits. It was resolved to replace damaged plants and water with deterrent. **Action Cllr Lawton.**

(h) Streets & Verges: Councillors discussed the Report from the Village Task Force walk-about. It was noted that some of the areas raised by Councillors for attention had not been reflected in the report. Some actions were taken forward by the highways team for future action. A copy of the report and associated actions will be published on the website. **Action Clerk.**

(i) Village Plan: No new matters to report.

8.1. Advert for Councillor Vacancies. Councillors noted that the advert for 3 vacancies on the Parish Council was now published on the ERYC website, PC website and in the notice board, and that the statutory notice period was in progress. **Noted.**

8.2 Keyingham Primary School Student Council. Councillors noted with thanks that [GR] Ralph Building Supplies had offered to make and deliver two fully assembled sand pits to the school free of charge.

8.3 Presentation of Commemorative Pen Sets. Councillors noted that presentation of commemorative pen sets would be presented to children at Keyingham School as a Special Assembly during the afternoon of 19<sup>th</sup> July. All Councillors welcome.

## Priority Items for the next Agenda.

- Agree deadline and process for expressions of interest in Council vacancies.
- Receive & consider feedback from ERYC Officers regarding road safety matters.

Date and time of next meeting: **19<sup>th</sup> July 2022**

*Please notify the Clerk of items for the agenda by 5.00pm Tuesday 12<sup>th</sup> July 2022.*