

## KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark  
35 Ebor Manor  
Keyingham  
HU12 9SN  
01964 603276

Clerk Julia Billaney  
Saxby Cottage  
Ottringham  
HU12 0AL  
01964 626300

### **Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 15<sup>th</sup> July 2025.**

#### **Present:**

Cllr R. Lawton  
Cllr S. McMaster (Chair)  
Cllr D. Medforth  
Cllr D. Miller  
Cllr E. Stephenson  
Cllr A. M. Ward  
Cllr N. Whitlam

#### **Apologies:**

Cllr D. Clark  
Cllr D. Kinnear  
Cllr M. Smith  
Cllr V. White

#### **1. Public Participation: None**

Cllr McMaster welcomed Stuart Holmwood, representing Pegasus Group and John Branton to respond to questions regarding the proposed amendments to approved plans for an Anaerobic Digestion Unit, (ADU) Ottringham Road, Keyingham.

Key points were as follows:

- The ADU was being developed in response to, and sponsored by the Green Gas Support Scheme, a government initiative to produce fuel by utilising waste and by-products from farming and food production
- The Unit will be 600m from the road bunded by concrete and screened by native trees
- The amendments submitted for consideration by the ERYC Planning Committee, are to comply with legislation passed since the initial plans were approved in 2017
- The unit would take food waste, crops, and animal waste to convert into gas
- The gas generated would be sufficient to supply 9,000 homes
- The Co2 produced would be used by the drinks industry
- Residual waste would be used to fertilise local farmland
- The plant would require 5 FT operatives plus additional administrative staff
- Transport of materials to and from the site would be an average of twenty lorry movements per day between the hours of 07.00 and 18.00.
- All ecological surveys have been conducted. A biodiversity net gain is a requirement of planning

- Lagoons where digestate is stored must now be covered by law
- The Site is bunded in concrete with a green belt of native trees shielding it from view at all sides.

It was explained that local farmers were in favour of the scheme, benefitting from 5-year contracts for rye straw at fixed price for the duration of the contract. The use of digestate to fertilise land close to the plant was also seen as a benefit to local farms, reducing transport costs and lowering environmental impact associated with road freight.

Councillors asked whether there may be any benefits to the parish, such as funding towards facilities for Children and young people, committed sums to invest in social infrastructure projects in Keyingham or links with the local school for Science and Environmental projects.

Mr Hobson agreed to liaise with the Clerk & Cllr McMaster to regarding support for future projects. Cllr McMaster thanked Mr Hobson & Mr Branton for their attendance and agreed to forward any further questions.

#### 1.1 Ward Update Cllr McMaster offered a ward update which included:

- It was confirmed that the Highways Management Team had been contacted regarding the damaged safety sign outside the Strawberry Field Development and that they would receive a reminder before the next meeting. It was confirmed that the ERYC had been contacted regarding the damaged railings outside the School and the damaged road sign on Saltaugh Road.
- The Community Payback Scheme had received a request to repaint the railings.
- Railside Lodge, Noise Complaint: It was confirmed that ERYC Enforcement Officers were aware and that a planning application was pending. (*Item 4.1 of the previous minutes refers.*)
- A Public Notice regarding Weever Fish was shared and placed in the Notice Board/Website
- Hull and East Yorkshire Endometriosis Society, 'HEY Endo' Awareness raising Campaign was shared.
- Councillors discussed the installation of new broadband cables along the grass verge outside the village. It was agreed that any lost bulbs would be replaced, but that the areas affected would not be noticeable until spring.

#### 1.2 **Declaration of Interests**

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

### **3. Approval of the Minutes of the Previous Meeting**

The minutes of the meeting of Keyingham Parish Council held on 17<sup>th</sup> June were approved.

#### **3.1 Actions and Matters Arising from the minutes not covered by the agenda.**

3.1.1 It was confirmed that Humber Forest would plant established, native trees along the southern boundary of the Saltaugh Road Amenity Area. The project would be delivered in partnership with Keyingham Primary School Student Council in the autumn term. Further planting along the boundary of the allotments would be discussed with the Trustees of The Marritt Ombler Charity. **Noted.**

3.1.2 It was confirmed that quotes for fencing were being sought for Saltaugh Road and Boyes Lane.

**Action Cllr. Kinnear.**

3.1.2 Christmas Lights: It was confirmed that the Parish Council had been advised against replacing live trees with lighted motifs of metal construction on safety grounds. **Noted.**

3.2 Boyes Lane Recreation Ground: Antisocial Behaviour: It was resolved to invite the police to attend the August meeting to seek their advice regarding actions to address antisocial behaviour. **Resolved. Action Clerk.**

3.3 Refurbishment of Play Equipment. *Deferred.*

3.4 Parking on Verges; Saltaugh Road. It was resolved to approach a local landowner regarding the possible lease or purchase of land for additional car parking. **Action Clerk.**

3.5 War Memorial, Potential Relocation: It was confirmed that contact had been made with the War Memorials Trust to enquire about grant funding. The first stage in the process would be to supply a set of detailed photographs. **Action Cllr Smith.**

3.6 Replacement Litter Bin was resolved to purchase a new bin to be sited near the Youth Shelter, Saltaugh Road Amenity Area. **Action Clerk & Cllr Kinnear.**

3.7 Maritt Ombler Foundation Confirmation of new bank details. *Deferred.*

#### **4. Correspondence**

4.1 Email from the play Inspection Company requesting confirmation of renewal of contract for 2026. It was resolved to confirm renewal. **Resolved.**

4.2 Email from ERYC highlighting changes to the process for requesting street closures for public events. **Noted.**

4.3 Email from Citizens Advice regarding the Witness Service Court Volunteers Scheme. **Noted.**

4.4 Request from Holderness Vikings to hold a Gala Event on the Saltaugh road Amenity Area. **Approved.**

#### **5. Accounts**

Accounts received in June for payment in July 2025.

<b>01 Staff Costs</b>		<b>Total:</b>	<b>£1,550.95</b>
72	NEST Pension		£33.86
72	NEST Pension		£25.47
76	Payroll	INV 64994	£13.99
71	Salary		£1,035.55
77	Tax & NI		£273.60
77	Tax & NI		£142.80
77	Tax & NI		£25.68
<b>02 Maintenance</b>		<b>Total:</b>	<b>£1,517.27</b>
74	Grounds Maintenance	INV- 0839	£894.54
75	Bus Shelter Maintenance		£50.00
87	Grounds Maintenance	INV-0841	£72.00
84	Litter Picker	30614773	£166.91
85	Litter Picker	30589939	£166.91
86	Litter Picker	30598189	£166.91
<b>04 Amenity Areas</b>		<b>Total:</b>	<b>£54.33</b>
79	Repairs		£41.65
81	Signage	GB501MABP43VI	£12.68
<b>05 Office Costs</b>		<b>Total:</b>	<b>£148.89</b>
73	Internet & Telephone		£72.86
78	Village Hall Broadband	INV 121915	£28.00
82	Reimburse Printer Ink	GB54C6039AEUI	£16.58
83	Reimburse Printer Ink	GB54NWLGS AEUI	£31.45
<b>07 Other</b>		<b>Total:</b>	<b>£40.39</b>
80	Printing	1021076	£32.40
88	Flag	DS-AEU- INV-GB-2025-366926476	£7.99
		<b>Total:</b>	<b>£3,311.83</b>

## 5.1 Annual Accounting Statement & AGAR.

It was confirmed that the accounts were now going through the process of External Audit. **Noted.**

## 6. Planning Matters and Developments. None.

It was reported that the ERYC Planning Portal had been reported to the Technical Team at ERYC. Cllr McMaster to follow up. **Action Cllr McMaster.**

## 7. Reports from Representatives

(a) Playing Fields: *Items 3.1.1 & 3.6 refer.*

(b) Allotments: It was confirmed that all plots were taken, with three names on the waiting list.

(c) War Memorial: *Item 3.5 refers.*

(d) Boyes Lane Recreation Ground: It was confirmed that The Trustees had contacted YW to clarify the position in relation to the use of hosepipes during the current ban and they advised that

hosepipes could be used to fill containers for watering. Quotes for removal of the portacabin were being sought.

The next scheduled date of the meeting of Trustees would be 12<sup>th</sup> August. The Chair of Trustees reported that due to Antisocial behaviour the Trustees had taken the decision to cancel the picnic scheduled for 18<sup>th</sup> August. **Noted.**

(f) Cemetery: It was noted that the boundary hedge would require reduction in the autumn.

(g) Streets & Verges: Councillors discussed the use of weedkiller by ERYC on verges and in public areas. It was resolved to request a copy of their policy on use of Chemical controls in public areas. **Action Cllr McMaster.**

(h) Village Plan: *No new matters to report.*

## **8. Councillors Forum: information/future business & Chair's Update:**

8.1 The Clerk shared a brief written report from Cllr D. Clark from the meeting held in Patrington on local transport links. The report highlighted that public transport frequency and coverage in Holderness was good. Public Transport in the area was subsidised by ERYC at a rate of 2m pounds each year. The plan to introduce a fully electric bus service would be dependent on the development of charging facilities.

8.2 The date of the next SHAPE meeting 28<sup>th</sup> August 2025. (Venue/online tbc)

8.3 In an update on the Village Hall, Cllr. Ward confirmed that memorial plaques from the Methodist Chapel would be re-sited in the Village Hall. Forthcoming events included 'High Tea' on 5<sup>th</sup> September and Bingo on 13<sup>th</sup> September. The '200 Club' restarted, first draw to be held in August.

8.4 Cllr Whitlam requested confirmation regarding VJ day commemoration events, details to be posted on PC website to include the raising of a commemorative flag, followed by refreshments in St Nicholas Church and the laying of a wreath at the War Memorial.

## **Priority Items for the next Agenda:**

- Representatives of Humberside Police to attend Public Participation section of the meeting
- Representatives of Holderness Health to attend Public Participation section of the meeting.
- **\*Councillors will be asked to submit questions in advance of the meeting.**
- Fencing of Eastfield Road Amenity Area
- Consideration of a Facebook Page and Social Media Policy & Practice

## **Date and time of next meeting: 19<sup>th</sup> August 2025**

*Please notify the Clerk of items for the agenda by 5.00pm on 12<sup>th</sup> August 2025.*