

KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
35 Ebor Manor
Keyingham
HU12 9SN
01964 603276

Clerk Julia Billaney
Saxby Cottage
Ottringham
HU12 0AL
01964 626300

Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 16th July 2024.

Present:

Cllr D. Clark
Cllr R. Hoggard
Cllr R. Lawton
Cllr M. Smith (Chair)
Cllr E. Stephenson
Cllr M. Ward
Cllr N. Whitelam

Apologies:

Cllr F. Beardow
Cllr D. Kinnear
Cllr S. McMaster
Cllr D. Medforth
Cllr D. Miller
Cllr V. White

1. Public Participation: None.

Cllr McMaster provided a ward update by email, which was read by the Clerk. The update included information relating to the progress of the work on the Road Crossing, clearing of road gullies, a request to Holderness Health to extend the drop-in sessions held in Withernsea to include each of the Holderness villages and information on the Dogger Bank Wind Farm Fund.

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments
Cllr E. Stephenson: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 16th June were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda. None.

3.2 Village Hall Update: Cllr Ward provided an update on continuing works including the successful event held to commemorate Day-Day. Councillors noted that, due to the popularity of the event, delivery costs had been higher than anticipated. It was resolved to make an additional payment to cover costs. **Resolved.** Renovations to the backstage area were now completed along with broadband connection. **Noted.**

Badges. **Resolved.**

3.3 Review of the PC Insurance Cover Councillors noted the requirements and limitations regarding insurance cover for councillors and/or volunteers carrying out maintenance and repairs. **Noted.**

3.4 Diffey Grant Application 2. Cllr Smith reported that an application had been made for grant funds to cover the costs of installation of the electrical supply and Christmas lights for the Village Green. Outcome pending. **Noted.**

3.5 Holderness Schools Parking Initiative Referring to an article published in the Holderness Gazette on 4th July, Cllr Lawton requested clarification regarding Keyingham Primary School, as it was not listed as one of the schools planning to introduce restrictions for parking and waiting at school drop-off and pick up times. The matter was referred to the ERYC Ward Councillors for further investigation.

4. Correspondence

4.1 Email from a resident on The Leys describing instances of antisocial behaviour. Councillors reiterated advice to residents, to report any incidents directly to the Police using the 101 service.

4.2 Email from the Play inspection Company responding to a query regarding fencing of the play area on Eastfield Road. Councillors noted the response which indicated that any perceived risk would have featured in the report. **Noted.**

4.3 Email from ERYC regarding the Parish Boundaries Consultation. It was noted that the deadline for responses had been extended to take account of the forthcoming election. **Noted.**

4.4 Email from ERYC regarding new arrangements for Winter Services. With Immediate effect salt bins would only be refilled on request. **Noted.**

4.5 Email from ERYC 'Parish Open Door' inviting expressions of interest to trial 20mph zones in villages. It was resolved to propose the approach to Keyingham Primary School from Main Street via Saltaugh road to Russell Drive. **Action Clerk**

4.6 Application to hold an afterschool event on Saltaugh Road Amenity Area on 19th July 2024. The application, accompanied by relevant insurance, was considered and **approved.**

5.Accounts for Payment:

Accounts received in June for Payment in July

01 Staff Costs		Total:	£1,061.12
63	Salary		£994.90
69	HMRC		£0.00
69	HMRC		£0.00
64	NEST		£31.56
64	NEST		£23.67
68	360 Chartered Accountants	INV-58938	£10.99
02 Maintenance		Total:	£1,758.54
56	Brook Street Ltd	30941498	£156.32
66	HAPS	INV-0696	£877.00
67	Pat Feeney (Feeney Clean)		£50.00
70	HAPS	INV-0707	£36.00
58	Brook Street Ltd	30960965	£156.32
59	Brook Street Ltd	30124895	£156.32
60	Brook Street Ltd	30134390	£156.32

61	Brook Street Ltd	30143776	£156.32
57	Brook Street Ltd	30943517	£13.94
03 Compliance		Total:	£40.00
71	ICO	ZA200069	£40.00
04 Amenity Areas		Total:	£71.45
53	Sandhill Garden Centre	220566	£21.45
55	Hedon Design & Print	250624-001	£50.00
05 Office Costs		Total:	£132.40
54	Kall Kwik	1018506	£27.12
62	Amazon EU UK Branch	GB4453149AEUI	£36.94
65	BT Business	M070	£68.34
07 Other		Total:	£30.00
50	Royal British Legion - Poppy Appeal		£30.00
08 Non-Precept Expenditure		Total:	£450.00
51	St Nicholas Church		£100.00
52	Keyingham Village Institute		£350.00
			3543.51

5.1 Future Expenditure: It was resolved to purchase a strimmer at the cost of £569.00

5.2 It was resolved to negotiate with 360 Accountants regarding the fee for services for the forthcoming year to take account of the investment in the Scribe accounting software and related outputs. **Action Clerk & Cllr Smith.**

5.3 It was resolved to engage the services of the Play Inspection Company for the forthcoming year. **Resolved.**

6.Planning Matters and Developments

6.1 24/07182PLF Erection of livestock building following demolition of existing farm buildings. High Bridge Farm, Hull Rd, Keyingham. HU12 9ST. **Supported.**

6.2 21/02285/STVAR Variation of Condition 33 (Approved Plans) Land South-West & East of Austrothy House, Ottringham Rd, Keyingham. HU12 9RX. **Deferred** pending clarification. **Action Clerk.**

7. Reports from Representatives

(a) Playing Fields:

It was noted that two estimates had been received for the fencing of the play area on Eastfield road had been received. Consideration of the quotes was again deferred pending the outcome of risk assessments which would be carried once the roadworks on Eastfield Road were complete.

Deferred. *Item 4.2 also refers.*

(b) Allotments: It was noted that a small number of plots were not being tended regularly despite verbal requests. It was resolved to issue letters. **Action Clerk.**

(c) War Memorial: Councillors agreed estimate for cleaning of the War Memorial. **Action Clerk.**

(d) Boyes Lane Recreation Ground: Cllr Hoggard provided an update on current activity and provided an update on The Village Picnic planned for 4th August. An application to hold an event form to be submitted by the organisers. **Action Cllr Hoggard.**

It was resolved to request an assessment & quote from HAPS for periodic grass cutting of specific areas of the recreation ground. **Resolved. Action Clerk to contact**

(e) Churchyard: No new matters to report.

(f) Cemetery: No new matters to report.

(g) Streets & Verges: Councillors noted the on-going works to upgrade the road crossing. Councillors looked forward to completion of the works.

It was reported in the 'ward update' that the drainage gullies in the pavements on main street, though considered to be the responsibility of householders, would be cleaned by ERYC officers to assist residents who were unable to undertake the task themselves. **Noted.**

(h) Village Plan: Cllr Smith reported that a letter from the 'Heritage Trail Group' would be published in the next Edition of the *Forward*. **Noted.**

8. Councillors Forum: information/future business & Chair's Update:

8.1 Cllr Stephenson reiterated previous requests for an assessment of the pavements and curbs on Saltaugh Road. To be referred to ERYC Cllr McMaster for support. **Action Clerk.**

8.2 Cllr Clark proposed that the new Ward Councillor be invited to the next meeting of the Parish Council. **Action Clerk.**

Priority Items for the next Agenda:

8.2 Completion of Public Access Period.

8.2 Feedback from 'Village Walkabout'

Date and time of next meeting: 20th August 2024.

Please notify the Clerk of items for the agenda by 5.00pm Tuesday 13th August 2024.