

KEYINGHAM PARISH COUNCIL

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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 18th July 2023.

Present:

Cllr F. Beardow
Cllr R. Hoggard
Cllr R. Lawton
Cllr D. Medforth
Cllr D. Miller
Cllr M. Smith (Chair)
Cllr E. Stephenson
Cllr M. Ward
Cllr N. Whitelam

Apologies: None

Cllr D. Clark
Cllr D. Kinnear

In attendance: Cllr Lyn Healing, ERYC, Cllr Sean McMaster, ERYC.
Sarah Dalley, Observer.

1. **Public Participation:** Four members of the public attended the meeting to speak to item 6.1.
 - 1.1 23/01277/OUT Outline Erection of 20 first home dwellings including associated infrastructure (Layout, access & scale to be considered) Land west of Highfield, Church Lane, Keyingham. HU12 9SX.

Members of the public requested an update on actions relating to the proposed development in Church Lane. Cllr McMaster confirmed that over 200 statements had been received by ERC Planning Department regarding the proposed development, although not all statements were visible as they had not yet been added to the planning portal, due to the large volume received in a short time.

Cllr McMaster indicated that the meeting of the Planning Committee to consider the proposal would be likely to be scheduled for September and if the Committee decided that a site meeting was required then the planning meeting would be deferred and reconvened after the site meeting.

Residents enquired whether the date of the site meeting would be published. Cllr Healing explained that public participation in site meetings was not permitted. However, the Meeting of the Planning Committee where the proposal would be considered, was open to the public and that members of the public were permitted to make a short (3 minute) statement if they wished to do so.

Anyone wishing to attend the meeting, in person, or remotely, either to speak or listen, could arrange to do so by emailing the ERYC Planning Team. planning@eastriding.gov.uk

Public Participants were advised to consider in advance the key points of any statement as strict time limits would be adhered to.

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:

b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

Cllr Stephenson: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 20th June were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda. None.

The meeting was declared open and it was resolved that Item 6.1 be addressed at this point.
(Items 1.1 and 6.1 & Appendices 1 and 2 refer).

3.2 Review of the Vikings Lease: *(Deferred from the June meeting)*

Taking into account advice received from Andrew Jackson Solicitors [AJ] members agreed the following actions:

3.2.1 It was resolved to raise the annual rent to 1,250.00 with immediate effect.

3.2.2 It was resolved to raise a separate invoice for 10 additional cuts of the pitch as requested by the Vikings – to the value of £ 360.00. and a contribution of £30.00 towards the water charges.

The total payment in 2023/24 reflecting these increases being £1,640.00.

Councillors voted unanimously in favour of this proposal.

3.2.3 Cllr Beardow proposed that the review period be reduced from three yearly to annually and it was agreed that this would give greater flexibility and the opportunity to reflect 'market value' in rent agreements. **Action Clerk to contact [AJ]**

3.2.4 Following confirmation from the Vikings that they were not currently engaged in a bidding round it was resolved that an extension to the current lease would not be pursued at this time.

3.2.5 Councillors noted that the Rugby Club were in direct discussions with the Garden Maintenance Contractor regarding possible options for a pitch barrier on south boundary and would provide feedback in due course.

3.3 Village Hall: Cllr Ward provided an update on ongoing work, including the new 'Village Hall' sign.

Progress towards wifi controlled heating, which would be set remotely by the Caretaker was well received. Cllr Ward & Cllr Beardow explained that the '200 Club' to raise funds was going well, with a few spaces left for people to join – anyone interested in joining should contact Cllr Beardow.

The VH Committee planned to continue with the film shows including afternoon screenings and Children's films. The popular and successful coffee mornings would also continue.

3.4 Co-Option Councillors voted unanimously to co-opt Sarah Dally to the Parish Council.

Keyingham Parish Council has one remaining vacancy.

4. Correspondence

4.1 Email from ERNLLCA offering training for councils to undertake their own annual inspections of play equipment. Councillors agreed that independent inspections carried out by approved organisations were preferred. **Resolved.**

4.2 Email from resident [EM] requesting that Trees subject to Tree Preservation Orders (TPO) on Cooks Gardens be felled. Councillors agreed that *in general principle* trees should be always be preserved wherever possible and only pruned if necessary, by a competent arborist and following the assessment of the ERYC Tree Officer if subject to a TPO, or if sited on public land. **Action Clerk** to refer resident to ERYC.

4.3 Email from PKF Littlejohn, External Auditor, confirming that the AGAR was being processed.

5. Accounts

Accounts received in June for Payment in July 2023

Payee		Net	VAT	Total	Cost C.
Clerk Salary (STO)	Salary			936.03	
HMRC	Tax			238.40	P1
	Employer NI			59.85	
	Employee NI			17.24	
	Total			315.49	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	62.87	12.57	75.44	P5
J. Billaney	Printer Ink	30.00	6.00	36.00	P5
		11.45	2.30	13.75	
	Total			49.75	
HAPS (STO)	Grounds Maintenance	730.83	146.17	877.00	P2
HAPS	Additional Cut - Sports Pitches	30.00	6.00	36.00	P2
Brook St Ltd. (BACS)	30499316	118.65	23.73	142.38	P2
	30499317	118.65	23.73	142.38	
	30522042	118.65	23.73	142.38	
	Total			427.14	
Water Charges (DD)	Saltaugh Road				
	Cemetery				
	Boyes Lane				
	Total				
ICO (DD)	Info. Com Office. Annual Fee	35.00		35.00	P3
A.R Garrett	Cemetery Fencing	1447.92	289.58	1,737.50	P4
360 Accountants	Monthly Payroll	10.99		10.99	P1
Kallkwik	Printing - Student Council	125.8	25.16	150.96	P7
Feeney Clean (STO)	Bus Shelters	50.00		50.00	P2
Total Payments				4,701.30	

Receipts

Total Receipts					NIL

6. Planning Matters and Developments

6.1 23/01277/OUT Outline Erection of 20 first home dwellings including associated infrastructure (Layout, access & scale to be considered) Land west of Highfield, Church Lane, Keyingham. HU12 9SX. (*Item 1.1 refers*)

6.2 2301384/STPLF Excavation of land to create brackish lagoons and construction of islands to form wetland habitat, to include extraction of water from Keyingham Drain, Land South of Sands Farm, Cherry Cobb Sands, Paul. Councillors requested a copy of the site plan. **Action Clerk.**

7. Reports from Representatives:

(b) Playing Fields: Councillors noted that the ditch running alongside Saltaugh Road Playing field had now been cleared.

(c) Allotments: Councillors discussed the boundary hedge to the east of the access road, between the allotment gate and the Playing Field. It was resolved to contact Mr Galtrey to request that it be reduced. **Action Clerk.**

(d) War Memorial: *No new matters to report*

(e) Boyes Lane Recreation Ground: Members were reminded of the Trustees Meeting on 1st August. **Noted.**

(f) Churchyard: It was reported that a vehicle had entered the churchyard, causing damage to a monument. Members suggested that a gate/barrier would prevent future occurrences.

(g) Cemetery: It was noted that work on installing the rabbit-proof fencing was complete. The electric cable had been inspected by Northern Powergrid (NP) and found to be a high voltage supply. It was resolved to accept NP offer to re-mark the course of the cable at each end, to widen the path to protect the area from disturbance and to approach NP regarding wayleave payments. **Action Clerk.**

Streets & Verges: Cllr Hoggard & Cllr Lawton raised the issue of grass growing from road drains and asked that this be brought to the attention of the 'Streetscene' / Highway maintenance. **Action Clerk.**

Village Plan: Cllr Lawton thanked the 3 remaining 'Village Plan Volunteers' who helped with the flower tubs around the village. A request for additional volunteers will feature in the autumn edition of the 'Forward'.

1. Update on Emergency Plan deferred to the August meeting. **Action Cllr Kinnear.**

8. Councillors Forum: information/future business & Chair's Update:

None.

Priority Items for the next Agenda:

8.1 Emergency Plan

Date and time of next meeting: **Tuesday 15th August 2023**

Please notify the Clerk of items for the agenda by 5.00pm Tuesday 8th August 2023.