

## KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark  
35 Ebor Manor  
Keyingham  
HU12 9SN  
01964 603276

Clerk Julia Billaney  
Saxby Cottage  
Ottringham  
HU12 0AL  
01964 626300

### **Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 17<sup>th</sup> January 2023.**

#### **Present:**

Cllr F. Beardow  
Cllr D. Clark (Chair)  
Cllr A. Crawforth  
Cllr R. Hoggard  
Cllr D. Kinnear  
Cllr R. Lawton  
Cllr D. Medforth  
Cllr M. Smith  
Cllr M. Ward

#### **Apologies:**

Cllr J. Duncan  
Cllr D. Miller  
Cllr L. Maxwell  
Cllr E. Stephenson

#### **1. Public Participation:**

[SL] & [RC] Expressed serious concerns regarding the possibility of future planning proposals for a housing development on land bordering the western side of Church Lane, Keyingham. Councillors noted concerns regarding increased road traffic emerging onto Church Lane and from Church Lane onto the A1033, parking in the vicinity of the Church, drainage and sewerage and the loss of green space and its impact on the environment.

Residents were advised to lodge individual concerns via the ERYC Planning Portal once actual plans have been submitted. **Noted.**

#### **2. Declaration of Interests**

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments  
Cllr D. Kinnear: Allotments

#### **3. Approval of the Minutes of the Previous Meeting**

The minutes of the meeting of Keyingham Parish Council held on Tuesday 21<sup>st</sup> December were approved.

### 3.1 Actions and Matters Arising from the minutes not covered by the agenda

None.

3.2 Grant Applications: Councillors Clark and Smith provided a further update on grant applications submitted in respect of the Village Green and Village Hall. Councillors noted that having pursued a further grant application for CCTV an initial site meeting was scheduled with ERYC Officers on Friday 27<sup>th</sup> January. **Noted.**

3.3. Village Hall Cllr Smith confirmed dates of Free Film Shows to take place over next 2 months. Dates and times published in the 'Forward' and on the website and posters displayed in local shops. Posting on Social Media: Cllr Medforth and Cllr Beardow.

'Warm Hub' sessions, utilising grant funding were confirmed for Fridays between 2.00 – 4.00pm in the Village Hall. Cllr Clark informed members of a meeting with the Energy Adviser and described early recommendations of the energy review, including possible replacement of radiators, fitting of thermostatic valves and the possibility of applying for further grant funding for energy efficiency. **Noted.** Cllr Ward recorded a vote of thanks on behalf of the VH Committee for the Parish Council's support with replacement of the Village Hall boiler. **Noted.**

3.4 Social media Councillors discussed the potential benefits of setting up a Facebook page for the parish Council to help disseminate information. It was resolved to investigate how other local councils manage a social media presence and evaluate benefits. **Action Clerk, Cllr Beardow.**

### 4. Correspondence

4.1 Email from Paula Danby ERYC Traffic Management Team regarding improvements to the road crossing at the centre of Keyingham, explaining some difficulties in executing the agreed design and requesting a further site meeting. Meeting arranged for 27<sup>th</sup> January 2023 @ 10.30.am. **Action Clerk & Cllr Smith.**

4.2. Email from Patrick Wharram, Countryside Access Manager ERYC, in repose to request to inspect the handrail of a footbridge crossing Keyingham Drain. Councillors noted that the matter had been passed to the Engineers to inspect. **Noted.**

4.3. Email from Sam Campbell, ERYC re: Town and Parish Council Review follow-up questionnaire. **Action Clerk.**

4.4. Email from ERYC re: The Kings Coronation Fund – opportunity to bid. It was resolved to make an application to the fund. **Action Clerk.**

4.5. Email from ERYC, Infrastructure & Facilities, informing planned carriageway repairs to Saltaugh Road. **Noted.**

### 5.Accounts

#### Accounts received in December 2022 for payment in January 2023

Payee	Description/Reference	Net	VAT	Total	A/C Ref
J Billaney (STO)	Clerk's Salary			973.40	P01
HMRC	NI for Clerk			74.39	P01
				-	
	<b>Total</b>			<b>1,047.79</b>	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	54.95	10.99	<b>65.94</b>	P20
J. Billaney	Microsoft Annual Subscription	79.99		79.99	
(BACS)	Printer Ink & Stationery	27.50			P08

				27.50	
	Rep. Battery & Pads - Defibrillator	328.68		328.68	
	<b>Total</b>			<b>436.17</b>	
HAPS (STO)	Grounds Maintenance	730.83	146.17	<b>877.00</b>	P11
Brook St Ltd. (BACS)	Reconciliation invoices & credits				P31
	up to 03.01.23				
	<b>Total</b>			<b>981.54</b>	
Water Charges (DD)	Saltaugh Road				P03
	Cemetery				
	Boyes Lane				
	<b>Total</b>				
Kallkwik (BACS)	Printing - School Council	25.00		<b>25.00</b>	P23
Feeney Clean (STO)	Bus Shelters	50.00		<b>50.00</b>	P32
<b>Total Payments</b>				<b>3483.44</b>	

#### Receipts

Everingham	Memorial Stone - Alderton	165.00		165.00	
ERYC	Grant Funding Instalment (VH)	2,420.00		2,420.00	
<b>Total Receipts</b>					<b>2,585.00</b>

#### 5.1 Payroll, PAYE & HMRC

In the interest of following best practice in governance, it was resolved to instruct 360 Chartered Accountants to take over the management of payroll, PAYE, and HMRC with all associated functions and records. **Resolved.**

#### 6. Planning Matters and Developments

6.1. 22/04036/PLF Erection of a dwelling with associated access & parking, land north of the Blue Bell Inn, Keyingham. HU12 9RE. Councillors requested clarification on where patrons of the Blue Bell will park vehicles, how loss of car park space will affect road users on station road and how deliveries will be managed safely. **Action Clerk.**

22/02299/PLF Notification of Decision: Change of use of Land for siting of serviced Holiday pods, North End Farm, Keyingham, HU12 9TB. Approved. **Noted.**

#### 7. Reports from Representatives:

(b) Playing Fields:

(c) Allotments: A small number of plots/half plots remain vacant & available for let. **Noted.**

(d) War Memorial:

(e) Boyes Lane

Boyes Lane Charity: Annual Return. It was resolved to make a return to reflect no activity on the *Charity Account* during the previous accounting year. **Resolved.**

Members were reminded of Trustees Meeting on 7<sup>th</sup> February 7.00pm. **Noted.**

(f) Churchyard: *No new matters to report.*

(g) Cemetery: Quotes for installing rabbit-proof fencing were being sought. **Noted**

(h) Streets & Verges: Councillors requested that the yellow lines outside the 'Today's Local' Shop be re-marked. **Action Clerk.**

Councillors noted that parking of YW Vehicles on the Lees was causing a nuisance to residents and requested that it be reported to ERYC.

(i) Village Plan:

Christmas Trees: following an investigation into the feasibility of using artificial trees it was resolved to continue to use fresh trees. **Resolved.**

It was resolved to instruct the Garden contractor to remove the laurel beside the seat on the Garth/ Village Green to assist in discouraging antisocial behaviour in the area and to improve line of sight for possible future use of CCTV. **Resolved.**

Defibrillators: it was confirmed that both defibrillators were now in full working order & ready for use. **Noted.**

## **8. Councillors Forum: information/future business & Chair's Update:**

**8.1. Chair's Update:** Cllr Clark reminded members that Peter Hirschfield, (formerly of SHAPE) would be visiting the Village Hall on 25<sup>th</sup> January at 11.00. **Noted.**

**8.2. Youth Welfare** Cllr Hoggard enquired about the possible future use of Youth Welfare funds to support planned activities. Councillors acknowledged the requirements for adults involved in organised activities to be registered with and approved by all relevant statutory authorities before applications for funds could be considered. **Noted.**

### **Priority Items for the next Agenda:**

- Review of Lease: Holderness Vikings
- Review of Grass Cutting Contract
- Review of quotes for fencing – Cemetery

Date and time of next meeting: **Tuesday 21<sup>st</sup> February 2023**

*Please notify the Clerk of items for the agenda by 5.00pm Tuesday 14<sup>th</sup> February 2023.*