

KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark
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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Wednesday 12th January 2022.

Present:

Cllr F. Beardow
Cllr R. Hoggard
Cllr R. Lawton
Cllr L. Maxwell
Cllr D. Medforth
Cllr M. Smith (Chair)
Cllr E. Stephenson
Cllr M. Ward

In attendance: Cllr C. Holmes, ERYC.

Apologies:

Cllr D. Clark
Cllr J. Lee
Cllr L. Maxwell
Cllr R. Thompson

Cllr. Smith opened the meeting and welcomed councillors and members of the public.

1. Public Participation:

- 1.1 Cllr Claire Holmes invited questions from those present regarding any matters which may require input from or assistance from Ward Councillors. Cllr Holmes reiterated ward councillors' support for forthcoming planning matters, including those to be considered by ERYC planning committee the following week and agreed to provide feedback to the Clerk. Cllr. Medforth expressed concern regarding the impact of new housing developments on the volume of traffic passing through Keyingham via the A1033. Cllr. Holmes confirmed that a survey of the traffic travelling through Keyingham is a priority linked to the on-going work to improve road safety. Cllr. Lawton expressed concern regarding parking on Saltaugh Road and asked whether this may be considered as part of an overall approach to improving road safety, including the possible consideration of increased parking for School 'pickup'/'drop off'. **Noted.**
- 1.2 [DCr] attended to listen to discussion and to request that the Road sign for St Philips Road be moved to a position which indicated the entrance to the road more accurately. **Action Clerk** to contact ERYC Highways Dept.
- 1.3 [ECr] attended to listen to discussion.
- 1.4 [MS] attended to listen to discussion and to enquire when and how the Councillor vacancy arising from the resignation of Cllr J. Clark would be advertised. It was confirmed that the vacancy would be included in the agenda for the next meeting. **Action Clerk.**

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments
Cllr E. Stephenson: Allotments
Cllr M. Smith: Accounts
Cllr M. Ward: Accounts

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on Wednesday 8th December and the amended Minutes of the 10th November were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

Arising from 7 (a) Request for donation towards the cost of a memorial bench:

Councillors noted that the offer of a donation of 100.00 had been declined. **Noted.**

Arising from 1.2 It was confirmed that a letter had been sent to the occupants of no.1. Northfield requesting that they arrange to prune bushes overhanging the pavement. At the time of the meeting the request had not been actioned. **Noted.**

4. Correspondence

4.1 Email from [KM] regarding felling of trees at the junction of East Carr Road and Station Road. Councillors responded to the query with information to indicate that the trees were on private land, diseased and potentially unsafe. **Action Clerk** to respond.

4.2 Email request from [BR] for a contribution towards the repair or replacement of the Rugby Posts on Saltaugh Road Amenity Area. It was agreed that the posts should remain the responsibility of the Vikings Rugby Club and confirmed 'agreement in principle' to make contribution towards the cost of repair or replacement. **Action Clerk** to contact [BR].

A further request for a contribution to the cost of the commercial waste contract was discussed. On the basis of the commercial waste bin being accessible to the Street Cleaner and with regard to the arrangement already in place for the commercial waste bin at the Village Hall, it was resolved to make a contribution as requested. **Action Clerk.**

4.3 Email from Craig Forth, ERYC, providing further examples of the signage which may be used as potential replacement signage for the 'Spare our Children' Signs. It was resolved to share examples widely via the Forward Magazine and PC website to seek resident's views. **Action Clerk & Cllr Smith.**

4.4. Email from Hazel Walsh, ERYC Planning Enforcement Team as part of an on-going dialogue regarding Boyes Lane Recreation ground. **Noted.**

5. Accounts for Payment. It was resolved to pay the following:

Accounts Received in December 2021 for Payment in January 2022

Payee	Description/Reference	Net	VAT	Total	A/C Ref
J Billaney	Clerk's Salary			973.40	P01
HMRC	NI for Clerk			74.39	P01

				-	
	Total			1,047.79	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	44.45	8.89	53.34	P20
J. Billaney	Reimb. Wreath Cemetery Gates	20.00		20.00	P08
	Postage Stamps	7.92		7.92	P08
	Microsoft Office Renewal	79.99		79.99	
	Printer Ink	15.00		15.00	
	Total			122.91	
M. Smith	Reimb. for Gate Post Boyes La.	78.77	15.75	94.52	P26
A.M Ward	Reimb. for Digger Hire Boyes La. (*Replacement CHQ)	90.00	18	108.00	P26
HAPS (STO)	Grounds Maintenance	730.83	146.17	877.00	P11
	Inv: 30445348	107.10	21.42	128.52	
	Inv: 30445349	107.10	21.42	128.52	
Brook Street Ltd	Inv: 30420256	107.10	21.52	128.52	P31
	Inv: 30420257	107.10	21.52	128.52	
	Inv: 30467685	107.10	21.52	128.52	
	Total			642.60	
Water Charges (DD)	Saltaugh Road				P03
	Cemetery				
	Boyes Lane	11.90		11.90	
	Total			11.90	
P. Feeney	Cleaning Bus Shelters	50.00		50.00	P32
Total Payments				£3,008.06	

Receipts – Nil.

5.1 Precept Demand

The demand for the Parish Precept for Keyingham, for the financial Year 2022/23, for £ 44,800.00 to be paid in two instalments of £22,400.00 was signed by Cllr Smith and the Clerk in the presence of all members. It was **noted** that or 'band D' households this constitutes an increase of £ 1.71 pa.

Planning Matters & Developments:

6.1 21/30478/CONDET Relating to land and buildings north of Mount Airey Farm, Chapel Lane, Keyingham. Construction Emissions Management Plan. Pending Consideration. **Noted**.

6.2 It was resolved to approach Jackson Handling Ltd to make a request for commuted sums in respect of the Strawberry Fields Development. **Action Clerk**.

7. Reports from Representatives:

a. Playing Fields:

- (i) Saltaugh Road: Water leak, stop-tap broken YW to attend 18th January.

- (ii) Damage to waste bins and waste contract. It was resolved to replace the bins as necessary, investigate the damage to the Youth Shelter and repair if possible.
 - (iii) Waste Contract: It was resolved to contribute to the cost of the commercial waste contract. Item 4.2 refers. **Action Clerk.**
 - (iv) Rugby Posts: It was agreed in principle to contribute to the cost of repair or replacement of the posts, pending receipt of estimated cost from the Vikings. **Action Clerk.**
 - (v) Repairs to safety matting beneath play equipment. Councillors discussed the relative benefits of repair or full replacement.
 - (vi) Play area Inspection Report & Risk Assessment: it was resolved to set up an account with 'Pro-ludic' and obtain some of the small replacement parts required and to seek a quote for the full repair of the zipwire. **Action Clerk & Cllr Beardow.**
 - (vii) The area behind the Rugby Club changing rooms was discussed in relation to mounds of earth, litter, overgrown hedges and exposed utility pipes. It was resolved to investigate options for tidying up and fencing off the area. **Actions:** Inspect Area, obtain quotes, install a separate isolating valve for water supply. Seek advice from YW.
- (b) Allotments:** Three full plots or six half plots available, with two names currently on the waiting list. **Action Clerk & Cllr Lawton.**
- (c) War Memorial:** Councillors proposed to begin investigating the feasibility of relocating the memorial, seeking resident's views, costs, permissions, and grant funding. **Action Clerk** to contact the War Memorials Trust.
- (d) Churchyard:** No new matters to consider.
- (e) Cemetery:**
- (i) Surplus Soil removed. **Complete.**
 - (ii) Replacement planting: it was agreed to replace the planting damaged by rabbits and treat with deterrent spray. **Action Cllr. Lawton.**
- (f) Streets & Verges:**
- (i) 'Spare Our Children' Road Safety Signs: As previously noted the position of the Parish Council in this matter is consult with residents and other relevant agencies, over a three-month period to agree the form, format and optimum positioning of the signs.
- (g) Village Plan:** Cllr Hoggard confirmed that according to the information he had received from ERYC Highways Team work on the paths in and around Keyingham was scheduled to begin February/ March 2022.

8. Councillors Forum: Information & Future Business:

8.1 Queens Platinum Jubilee Celebrations: It was resolved to advertise the opportunity to create a working Group of villagers to plan & deliver activities for the Platinum Jubilee weekend. It was resolved to book the Village Hall and for a meeting Saturday 5th or 12th February depending on availability. It was agreed that the meeting would be advertised in the 'Forward' and that the PC would support hall-hire costs. **Action Clerk.**

8.2 It was agreed that Keyingham Guides would be welcome to request help with help with their costs.
Action: **Cllr Beardow.**

8.3 Members were reminded that future meetings would be held on Tuesdays to enable a 7.00pm start.

8.4 Members were reminded that the next meeting of the Trustees of the Boyes Lane Recreation Ground Charity would take place on Wednesday 19th January 2022.

Priority Items for the next Agenda:

- Possible Relocation of the War Memorial, feasibility, locations, costs, grants & permissions.
- Goal Area of Football Pitch: levelling and reseeded
- Plans for the Queens Platinum Jubilee, including quotes for a Village Beacon Action: **Cllr Lawton**

Date and time of next meeting: **Tuesday 15th February 7.00pm Keyingham Village Hall.**

Please notify the Clerk of items for the agenda by 5.00pm Tuesday 8th February 2022.