

KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 18th February 2025.

Present:

Cllr D. Clark (Chair)
Cllr R. Hoggard
Cllr R. Lawton
Cllr D. Kinear
Cllr S. McMaster
Cllr D. Medforth
Cllr D. Miller
Cllr M. Smith
Cllr E. Stephenson
Cllr Ward
Cllr N. Whitlam

Apologies:

Cllr V. White

In Attendance:

Richard Hall, Technical Manager, M J. Gleeson Ltd
Ged Collinwood, Land Director, M.J. Gleeson Ltd

1. Public Participation: None

1.1 Ward Update Cllr McMaster offered a ward update which included an introduction to representatives of M.J Gleeson, to respond to questions relating to land drainage, sewerage and a proposed road crossing, associated with the strategic development of the site formerly occupied by Village Nurseries.

Item 6.1 of the agenda was brought forward for the consideration of plans, questions and responses relating to the arrangements for drainage, sewerage and the proposed position of the light-controlled crossing. Councillors agreed that the optimum position for the crossing would be the point where the school crossing patrol currently operates, to benefit all users from that area of the village.

Councillors expressed concerns regarding the capacity of existing drainage systems throughout the village and asked questions relating to the arrangements for drainage of all types of water within, and from the proposed development.

It was explained that

- the proposed site would have less impermeable surfaces (roofs, roads, paths, hard standing) than at present and more green spaces allowing more rainwater to soak naturally into the ground improving its flood resilience.

- the standard for the design/capacity of the drainage system was based on a 1 in 100-year storm event.
- the developers request to Yorkshire Water for an approval certificate to join the development to the existing main sewer had been granted.
- the main sewer would go beneath the A1033 and be joined at Osborne Drive with the capacity to carry 100L per hour per day.
- the management of foul water/sewerage was the responsibility of Yorkshire Water
- It was explained that a 'drainage basin' marked on the plan would only contain water in the event of a 'flash-flood' which would quickly drain away afterwards. It would be a dry hollow of cobbles, surrounded by a safety fence, to 'hold' storm water and release it into the drainage system at a rate of 39L / sec.
- Timescales for the development were estimated as follows: demolition phase, commencing in March, to take approximately 10 weeks. Work on the road crossing to begin in June, with the aim to have it up and running as soon as possible. 'Build to Sales' phase to be approximately 4 years.
- During the build the developer will aim to ensure that the appearance of the development from the road will be attractive for the benefit of neighbours and to invite interest.
- Local labour is being used on site wherever possible and apprenticeships offered locally.
- The developers confirmed that they would like to engage with the Parish, offering collaborations with the School, including the naming of streets within the development
- Councillors enquired about the possibility of receiving some benefit of commuted sums associated with the development to be used for the benefit of the Parish. It was agreed that Cllr McMaster would pursue this matter.

[RH] and [GC] were thanked for their attendance and detailed responses to questions. Opportunities to engage with the local community were sincerely welcomed.

Councillors remained concerned about the onward flow of foul water beyond the development and were disappointed that the invitation issued to YW to attend the meeting had not been acknowledged or taken up. **Noted.**

Cllr McMaster completed the Ward Update with an update on the ground currently occupied by garages on Northfield, explaining that as only one garage was now occupied the area would be considered for redevelopment at the end of this lease. **Noted.**

Public Spaces Protection Order (PSPO) Review deadline 31st March – **Noted.**

It was confirmed that the barriers on East Carr Road leading to North Farm were subject to an ERYC 'Stopping-up Order' as a condition of planning permission. **Noted.**

Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 10th December were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda. None.

3.2 Village Hall Update: Cllr Ward provided an update on on-going works including painting of the main hall and the Rainbow Room which was nearing completion. Renovations to include a new clock and Keyingham Emblem/Coat of Arms. **Noted.** Arrangements for Commemoration of VE /VJ day were confirmed for 8th May. It was resolved to bid for funds and allocate on the same basis as before. **Action Clerk.**

3.3 Keyingham Methodist Chapel: proposal for repurposing of the building to form a Banking Hub and Games Room to combat isolation and promote mental health was discussed. Councillors considered issues of raising capital funds for the purchase as well as renovations and on-going maintenance. Councillors felt although the desire to retain the building as a facility for the Parish was attractive, in the absence of substantial capital investment it would not be sustainable.

3.4 Village Green: Risk Assessments for public events. Councillors agreed that the procedure for requesting the use of Parish Council land to stage events would be followed. Including the use of Marshalls and barriers at entrances and exits as appropriate. **Resolved.**

3.5 Review of Christmas Lights, funding and arrangements *Deferred.*

4. Correspondence

4.1 Email from ERYC regarding funding for repair of bus shelters. It was resolved to investigate the cost and funding available for the replacement of bus shelters either side of the road at the Ship PH in the centre of the Village. **Action Clerk.**

4.2 Email from HART Community Transport requesting a donation. It was resolved to make a donation of £40.00. **Resolved.**

4.3 Email from resident [BG] requesting support to advertise fundraising activity for the Stroke Association. Councillors agreed to advertise via the website and Notice Boards. **Resolved.**

01 Staff Costs			Total:	£1,108.87
214	01 Staff Costs	NEST Pension		£33.86
214	01 Staff Costs	NEST Pension		£25.47
218	01 Staff Costs	Payroll		£13.99
213	01 Staff Costs	Salary		£1,035.55
02 Maintenance			Total:	£1,584.27
230	02 Maintenance	Litter Picker	L22566	£31.99
216	02 Maintenance	Grounds Maintenance		£877.00
217	02 Maintenance	Bus Shelter Maintenance		£50.00
223	02 Maintenance	Litter Picker	30420137	£156.32
224	02 Maintenance	Litter Picker	30399618	£156.32
225	02 Maintenance	Litter Picker	30390874	£156.32
226	02 Maintenance	Litter Picker	30410992	£156.32
04 Amenity Areas			Total:	£48.01
222	04 Amenity Areas	Printing	1020157	£5.04
229	04 Amenity Areas	Plants & Compost	SO013059935	£42.97
05 Office Costs			Total:	£187.72
215	05 Office Costs	Internet & Telephone		£68.34
219	05 Office Costs	Village Hall Broadband		£28.00
220	05 Office Costs	IT Maintenance	3809	£65.00
227	05 Office Costs	Stationery		£22.10
227	05 Office Costs	Stationery		£1.70
228	05 Office Costs	Stationery	70	£2.58
06 Public Information			Total:	£155.40
221	06 Public Information	Printing	1020181	£155.40
08 Non-Precept Expenditure			Total:	£900.00
231	08 Non-Precept Expenditure	Christmas Trees	3078	£900.00
			Total:	£3,984.27

5.Accounts for Payment:

Accounts received in January for payment in February 2025

5.1 Keyingham Youth Club account closed and £ 1,208.92 transferred to reserve account. Disbursement of the funds to be considered under a separate item at a future meeting. **Resolved**

5.2. Additional card payments/ purchases not listed above include repair and replacement of litter picking equipment, (received) and plants for Cemetery to be dispatched in March. **Noted.**

6.Planning Matters and Developments

6.1 25/30009/CONDNET Condition 12: Installation of a signalised pedestrian crossing. It was resolved to invite the developers to attend a meeting of the Parish council to discuss the proposed siting of the crossing. Condition 21: Surface and Foul Drainage (Item 1.1 refers).

6.2 25/00149/TPO Works to Protected Tree: The Rectory, Ottringham Road, Keyingham HU12 9RX. **Noted.**

6.4 25/00246PLF Construction of dormer windows to front and rear and erection of single storey garage to 4 St Philips Road, Keyingham, HU129TD. Supported, taking into account any comments from neighbours. **Supported.**

7. Reports from Representatives

(a) Playing Fields: *No new matters to report*

(b) Allotments: Annual payments being received.

(c) War Memorial: *No new matters to report.*

(d) Boyes Lane Recreation Ground: It was resolved to purchase a diesel generator using grant funding. **Resolved.**

(e) Churchyard: *No new matters to report.*

(f) Cemetery: *No new matters to report.*

(g) Streets & Verges:

It was proposed to replace the trees along the western edge of Church Lane which had been lost to disease and damage over the years. ERYC and residents to be consulted prior to purchase.

(h) Village

It was confirmed that the Haxby Heritage Trail was now in the final stages of completion.

Sincere thanks extended to all those involved for delivering this project. Thanks were offered to Mill Nurseries for their support in creating an area for siting greenhouses and growing-on areas for the plants used in tubs around the village.

8. Councillors Forum: information/future business & Chair's Update:

Priority Items for the next Agenda:

- Review of arrangements for funding and support of Christmas Lights and decorations
- End of financial year processes & audit.

Date and time of next meeting: 18th March 2025.

Please notify the Clerk of items for the agenda by 5.00pm 11th March 2025.