

KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
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Clerk Julia Billaney
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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Wednesday 17th December 2025.

Present:

Cllr D. Clark (Chair)
Cllr D. Kinnear
Cllr R. Lawton
Cllr S. McMaster
Cllr D. Medforth
Cllr E. Stephenson
Cllr N. Whitelam
Cllr A. M. Ward
Cllr R. Hoggard
Cllr D. Miller

Apologies:

Cllr M. Smith

1. Public Participation:

1.1 A representative of the 'Men in Sheds' Project provided information about the project and sought support for setting up a group in the South Holderness Area. **Action Cllr Whitelam** to make contact.

1.2 Ward Update Cllr McMaster offered a ward update which included:

- Confirmation that the paths on Eastfield Road were scheduled for repair and that work was due to commence on footpaths on Saltaugh Road on 5th January 2026, weather conditions permitting.
- Work due to commence on Chapel Lane between 12th and 16th of January would require a temporary road closure.
- Enforcement Officers had been contacted regarding the Travellers Site on Mill Lane. (*Item 6.1 refers*)
- There were no further updates regarding the approval of the road crossing at the Ship Inn.
- Cllr McMaster offered best wishes for the season on behalf of ERYC ward Councillors.

1.3 Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 18th November were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

It was confirmed that a quote had been accepted for removal of the overgrown leylandii in the memorial garden. **Noted.**

3.2 Parking on Saltaugh Road: In response to Cllr McMasters request officers from the Highways and Planning Teams had responded to the Parish Council's request for guidance on the suitability of the proposed site for additional parking on Saltaugh Road. A site map had been requested by the Highways team, indicating the proposed site. **Action Clerk.**

3.3 Refurbishment of Play Equipment, Saltaugh Road. Following a site visit one quote had been received. A further quote for full replacement of the Zipwire was pending. Discussion deferred.

4. Correspondence

4.1 Email from Victoria Taylor, Planning Manager ERYC signposting information to support Planning applications prior to submission. **Noted.** (*Item 3.2 refers*).

4.2 Email from ERYC Civil Engineering Dept. regarding Footway Widening, Saltaugh Road. (*Item 1. 2 refers*).

4.3 Email from [CK] regarding re- stinging of marble plaques removed from the former Methodist Chapel.

Councillors discussed locations and proposed that the plaques remain within the Methodist Circuit in an active Chapel. **Action Clerk** to respond.

5. Accounts

Accounts for payment received in November for payment in December.

| | | | |
|------------------------------|-------------------------|--------------------|------------------|
| 01 Staff Costs | | Total: | £1,551.25 |
| 165 | Salary | | £1,035.55 |
| 171 | Tax & NI | | £273.70 |
| 171 | Tax & NI | | £142.80 |
| 171 | Tax & NI | | £25.78 |
| 166 | NEST Pension | | £33.86 |
| 166 | NEST Pension | | £25.57 |
| 170 | Payroll | 67267 | £13.99 |
| 02 Maintenance | | Total: | £944.54 |
| 168 | Grounds Maintenance | 0908 | £894.54 |
| 169 | Bus Shelter Maintenance | | £50.00 |
| 04 Amenity Areas | | Total: | £1,648.46 |
| 178 | Water Charges | 9277868 | £27.92 |
| 177 | Repairs | 7352 | £19.09 |
| 179 | Water Charges | 9223307 | £21.38 |
| 180 | Water Charges | 9200032 | £139.08 |
| 181 | Plants & Compost | 00010004318609 | £40.99 |
| 183 | Rent | | £1.00 |
| 183 | Rent | | £1,399.00 |
| 05 Office Costs | | Total: | £214.69 |
| 167 | Internet & Telephone | | £72.72 |
| 172 | Village Hall Broadband | | £28.00 |
| 173 | Stationery | | £8.98 |
| 174 | Software Licence | | £104.99 |
| 06 Public Information | | Total: | £155.40 |
| 175 | Printing | 1021512 | £155.40 |
| 07 Other | | Total: | £1,272.00 |
| 176 | Christmas Trees | 1126 | £1,242.00 |
| 182 | Remembrance Sunday | | £30.00 |
| | | Grand Total | £5,786.34 |

5.1 Precept Demand 2026/27.

It was resolved to submit a precept demand for 2026/27 for the sum of £53,500.00 (fifty-three thousand, five hundred pounds). The precept Demand was signed by the Chairperson and the Clerk in the presence of the Council. **Resolved. Action Clerk.**

6. Planning Matters and Developments.

- 6.1 Cllr McMaster confirmed that in response to feedback from residents regarding building/development activity within the Travellers Site on Mill Lane ERYC had assigned a case officer to investigate. The speed of vehicles travelling along Mill Road was also raised, Councillors queried the need for protective fencing in some areas. **Noted.**
- 6.2 25/02822/PLF Change of Use, alterations and extensions to a disused Windmill, Mill Road Keyingham. **Supported**, subject to confirmation that the original workings are to be preserved.
- 6.3 25/02823/PLB Listed Building Consent for change of use, alterations and extensions to disused Windmill, Mill Road Keyingham. **Supported**, subject to confirmation that the original workings are to be preserved.
- 6.4 25/03138/PLF Change of use of existing concrete pad from storage in connection with Horticultural Business to general storage including self-storage using former shipping containers. Berrygate Hill Nurseries, Hull Road Keyingham. **Supported** subject to confirmation of Access and Egress and that the shipping containers are shielded from view by landscaping.
- 6.5 25/03231/TPO Application to reduce crown (TPO Keyingham NO1.) St Nicholas Church, Church Lane Keyingham. **Noted.**

7. Reports from Representatives

- (a) Playing Fields: *No new matters to discuss.*
- (b) Allotments: Currently holding a waiting list of four names. **Action Cllr Clerk & Cllr Lawton.**
- (c) War Memorial: *No new Matters to discuss.*
- (d) Boyes Lane Recreation Ground: Trustees meeting deferred to 14th January. **Noted.**
- (f) Cemetery: Shrinkage and topping up of graves being monitored throughout winter season.
- (g) Streets & Verges:
- It was reported that storm water had been observed 'bubbling up' from road drains. Item taken forward to January meeting for discussion.
 - Potholes on Church Lane to be reported to ERYC. **Action Clerk.**
 - Potholes on Seymour Rd at the junction with Owst Road and outside no.25 Owst Rd. **Action Clerk.**
 - Parking at the junction of Church Lane and Ebor Manor continues to cause an obstruction to turning vehicles.
- (h) Village Plan: Cllr Whitelam shared information on setting up a Men's Group. Further information & update in the new year. **Noted.**
- (i) Village Hall: Cllr Ward provided information of forthcoming events. Positive feedback had been received on all events. Details of all events to be published in the Forward and on the website. Volunteers to help at any of the listed events would be most welcome. It was agreed to add a formal review of Christmas Activities to the January agenda. The date for the removal of lights, Trees and decorations was confirmed as 3rd January.

8.Councillors Forum: information/future business & Chair's Update:

Cllr Clark thanked all members for their contribution to Keyingham Parish Council in 2025, wishing members all the best for the season and year ahead.

Priority Items for the next Agenda:

- Review Of Christmas Activities/ expenditure.
- Drainage issues in and around the Village.
- Social Media:

Date and time of next meeting: Tuesday 20th January 2026

Please notify the Clerk of items for the agenda by 5.00pm on 13th January 2026.