KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
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Keyingham
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Clerk Julia Billaney
Saxby Cottage
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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 10th December 2024.

Present:
Cllr D. Clark (Chair)
Cllr D. Kinnear
Cllr R. Lawton
Cllr S. McMaster
Cllr D. Medforth
Cllr D. Miller
Cllr N. Whitelam
Cllr Ward

Apologies:
Cllr R. Hoggard
Cllr M. Smith
Cllr E. Stephenson
Cllr V. White

In Attendance:

1. **Public Participation:** None

Cllr McMaster offered a ward update and then left to attend a meeting of Ottringham Parish Council.

2. **Declaration of Interests**
   a) to record declarations of interest in respect of agenda items listed below:
   b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

3. **Approval of the Minutes of the Previous Meeting**

The minutes of the meeting of Keyingham Parish Council held on 19th November were approved.

3.1 **Actions and Matters Arising from the minutes not covered by the agenda.** None.

3.2 Village Hall Update: Cllr Ward provided a review of the first Christmas Lights Switch-on event. Members of the Village Hall Committee had received highly positive feedback on the delivery of a successful Switch-on event on 6th December and a Christmas Party on 29th November.

3.3 Christmas Lights/ Event Management: Cllr Ward reported that residents feedback regarding the switch-on event was used to inform future plans. Organisers were considering ways in which the event could be enhanced and Councillors reflected on suggestions for additions to the event in subsequent years. Councillors agreed to consider risk assessments for the Village Green as part of the agenda for the February meeting, including an assessment of the perimeter fence. Councillors acknowledged with appreciation the swift response by ERYC officers who attended to reinstate the tree which was toppled by high winds shortly after the switch-on. **Noted with thanks.**

4. Correspondence

4.1 Confirmation from ERYC of date of commencement of CCTV contract of 5th June 2024 and a reduction in the annual fee for the first year of £300.00 to reflect this. **Noted.**

5.Accounts for Payment:

Accounts received in November for Payment in December 2024.

01 Staff Costs			**Total:**	**£1,488.57**
165	01 Staff Costs	Salary		£1,035.55
166	01 Staff Costs	NEST Pension		£31.56
166	01 Staff Costs	NEST Pension		£23.67
171	01 Staff Costs	Tax & NI		£273.80
171	01 Staff Costs	Tax & NI		£110.00
170	01 Staff Costs	Payroll	61127	£13.99
02 Maintenance			**Total:**	**£1,632.26**
183	02 Maintenance	Litter Picker	30323363	£156.32
190	02 Maintenance	Keys & Locks	264276	£79.98
168	02 Maintenance	Grounds Maintenance	INV 0768	£877.00
169	02 Maintenance	Bus Shelter Maintenance		£50.00
184	02 Maintenance	Litter Picker	30314578	£156.32
185	02 Maintenance	Litter Picker	30341100	£156.32
186	02 Maintenance	Litter Picker	30341101	£156.32
04 Amenity Areas			**Total:**	**£545.23**
180	04 Amenity Areas	Water Charges		£16.50
179	04 Amenity Areas	Contribution to waste contract	10196436	£166.79
177	04 Amenity Areas	Repairs	SIN062390	£86.40
174	04 Amenity Areas	Plants & Compost	INV 1114	£75.78
189	04 Amenity Areas	Keys & Locks		£22.50
188	04 Amenity Areas	Plants & Compost		£15.00
181	04 Amenity Areas	Water Charges		£145.76
182	04 Amenity Areas	Water Charges		£16.50
05 Office Costs			**Total:**	**£117.26**
176	05 Office Costs	Stationery	GB48XG15CAEUI	£15.82
172	05 Office Costs	Village Hall Broadband	INV-121007	£28.00
167	05 Office Costs	Internet & Telephone		£68.34
187	05 Office Costs	Stationery		£5.10

07 Other			Total:	£1,561.93
175	07 Other	Flag	DS-AEU-INV-GB-2024-235106608	£9.97
178	07 Other	Christmas Lights	1009962721	£549.96
173	07 Other	Christmas Trees	INV 1113	£1,002.00
			Total:	£5,345.25

5.1 Precept Demand
It was resolved to request a Parish Precept of £51,300.00 (fifty-one thousand three hundred pounds) for 2025/26. The demand was duly signed by the by the Chairman in the presence of Council members.

6.Planning Matters and Developments

6.1 Appeal Statement: APP/E200/W/3356021 Councillors reflected upon the statement submitted on behalf of Keyingham Parish Council in response to the appeal against the decision by ERYC Planning Committee to refuse planning permission for 16 first home dwellings to land bordering Church Lane, Keyingham. Councillors confirmed support for the decision to refuse permission. Outcome of appeal pending. **Noted.**

6.2 24/03342/PLF Conversion of a Car port to create additional living accommodation to 1 Ombler Close, Keyingham. HU129SB. **Supported** subject to any comments by neighbours.

7. Reports from Representatives

(a) Playing Fields: Councillors noted that the hedge bordering the play area on Saltaugh Road Amenity area still required reduction/cutting back and the ditch which frequently becomes blocked with debris once again required clearing. **Action Cllr. Lawton.**
Councillors enquired whether an application for commuted sums, relating to the strategic development site at the centre of the village, may provide funding for the ditch to be potted. **Action Cllr McMaster**.
(b) Allotments: It was resolved to raise the allotment fees to £30.00 per year for a full plot and £15.00 per year for a half plot from 1st March 2025. **Resolved.**
(c) War Memorial: Councillors reflected upon the possibility of considering an alternative location for the War Memorial. **Deferred.**
(d) Boyes Lane Recreation Ground: It was reported that Oakfield School pupils had planted trees and placed saplings into a nursery area to overwinter. Repairs to the access road were discussed along with repairs to a faulty lock. **Noted.**
(e) Churchyard: *No new matters to report.*
(f) Cemetery: Review of and increase to burial fees to be confirmed at the January meeting.
(g) Streets & Verges: It was reported that road repairs to Eastfield Road, Waudby Garth Road were due to commence. **Noted**.
(h) Village Plan: *No new matters to report.*

8. Councillors Forum: information/future business & Chair's Update:

Priority Items for the next Agenda:

- Increase to burial fees for confirmation.

Date and time of next meeting: 21st January 2025.
Please notify the Clerk of items for the agenda by 5.00pm Tuesday 14th January 2025.