

KEYINGHAM PARISH COUNCIL

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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 19th August 2025.

Present:

Cllr D. Clark (Chair)
Cllr D. Kinnear
Cllr R. Lawton
Cllr S. McMaster
Cllr D. Medforth
Cllr M. Smith
Cllr A. M. Ward
Cllr N. Whitlam

Apologies:

Cllr R. Hoggard
Cllr D. Miller
Cllr E. Stephenson
Cllr V. White

1. Public Participation:

1.1 Resident [SB] requested an update on completion of the Haxby Heritage Trail. It was confirmed that one further tranche of blue plaques was on order and once received the trail would be completed. An article in the 'Forward,' and a limited print of pamphlets would be produced to celebrate the launch and link created to the PC website.

1.2 [SB] Described instances of vehicles speeding in School Lane and enquired about potential for SIDS.

1.3 Cllr McMaster welcomed [SP] Practice Manager and [AM] Dispensary Manager representing Holderness Health. Apologies were received from [AB]

[SP] and [AM] responded to questions provided in advance of the meeting.

A list of questions and brief summary of responses are appended to the minutes of the meeting.

Councillors requested a closer working relationship with HH to assist in providing health care services to local residents. The use of the Village Hall as a centre for vaccination and health education/awareness sessions was discussed. **Action Clerk.**

Councillors thanked HH for their attendance and openness in responding to questions. It was agreed to look for ways of collaborating in the provision of future services, including an open dialogue, feedback and actions as appropriate.

1.4 Cllr Mc Master welcomed PCSO's to the meeting attending in response to requests for advice regarding Antisocial Behaviour at the Boyes Lane Recreation Ground. Advice from PCSO's was given as follows:

- The use of CCTV surveillance on the recreation ground could be used to deter and to record antisocial behaviour, with appropriate notices, to be viewed by the Police as appropriate.
- The reporting of every instance of antisocial behaviour, directly and immediately, by the person/persons observing it, to the Police using the non-emergency number.
- PCSO's offered an overview of the most recent reports of antisocial behaviour during July and August. Instances were low, with a small number of reports involving cannabis, urinating/defaecating in a public place and harassment/coercive behaviour. It was noted that compared to this period last year instances of *reported* issues were fewer. **Noted.**
- Councillors asked about the recent reappearance of [RP] a person sleeping rough, in and around the villages of Keyingham, Ottringham and Patrington.
PCSO's advised that every instance of antisocial or criminal behaviour should be reported directly and immediately to the police, by the person/persons observing it with a location, date and time to enable access to CCTV recordings.
- Councillors shared concerns of parking on pavements impeding access to Emergency Services was discussed with PCSO's who agreed to attend the specific location on leaving the meeting. *(item 4.2 refers)*.
Cllr McMaster thanked the PCSO's for their attendance and advice.

1.5 Ward Update Cllr McMaster offered a ward update which included:

- It was confirmed that the ERYC had repaired the damaged railings outside the School.
- A site meeting to consider the options for future use of the site occupied by garages on Northfield was scheduled for the following week.
- Road Crossing outside the Ship Inn: awaiting Section 278 Highways Planning Agreement.
- Launch of a new funding stream targeted towards youth welfare.
- Parking on Saltaugh Road: It was confirmed that the ERYC Highways Management Team were fully aware of the issues relating to parking and had advised that parking restrictions would be likely to exacerbate the problem. *(Item also 3.1 refers)*
- Cllr McMaster agreed to check and confirm the terms of the resettlement order for [RP] previously banned from specific locations due to criminal and antisocial behaviours.

1.6 Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 15th July were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

3.1.1 Councillors considered quote supplied by TC for fencing repairs to Saltaugh Road and the Village Green. It was agreed to proceed with the works on these areas and defer work on Boyes Lane Recreation Ground pending further consideration.

3.1.2 Councillors considered the site plan of proposed planting provided by Humber Forest. It was confirmed that Humber Forest would plant established, native trees along the southern boundary of the

Saltaugh Road Amenity Area only. The project would be delivered in partnership with Keyingham Primary School Student Council in the autumn term. The first 6 Trees shown on the plan could be planted as soon as the planting window and weather conditions permit. The following 5 trees along this line require agreement of the Marritt-Ombler Trustees. The proposal to plant 7 Trees along the boundary fence between the allotments and the sports pitches was declined following consultation with allotment holders.

3.1.3 At the July meeting councillors requested that a letter be sent to Mr. Martin Jackson requesting consideration in principle to the lease or purchase by the Parish Council of land for additional parking on Saltaugh Road. In a reply received prior to the meeting a reply received from Ms H. Kitching, on behalf of Jackson Holdings, confirmed that the company were will to enter into discussion (without prejudice) regarding the potential lease of land for this purpose. **Noted. To be added to the agenda for the October meeting. Action Clerk.**

3.2 Refurbishment of Play Equipment, Saltaugh Road. *Deferred pending receipt of further quotes.*

3.3 Fencing, - Eastfield Road Amenity & Play Area. It was resolved not to proceed to fence the play area. **Resolved.** Councillors reflected on the possibility of underplanting of trees with shrubbery to create a natural barrier. This option may be explored in future.

3.4 Public Information, Social Media and policy document. It was resolved to create a Keyingham Parish Council Facebook Page. Keyingham Parish Council Public Information Policy was formally adopted into practice. **Resolved.**

3.5 The Blue Bell Golf Society closure of account and Transfer of Funds. Councillors agreed to receipt of funds to the sum of £ 538.32. It was resolved that the funds would be used towards the cost of refurbishment of play equipment. **Resolved.**

3.6 Christmas Trees: It was resolved to order 35 small and 4 large trees. **Action Clerk & Cllr Lawton.** It was agreed to investigate the cost of a 'public space sized' lighted tree decoration for the Village Green. **Action Cllr Smith.** Councillors discussed alternatives to live trees including Christmas flags.

4. Correspondence

4.1 Email from [SD] Church Warden, requesting support for the 'Christmas Tree Festival' in St Nicholas Church. It was resolved to enter trees from the Parish Council and from the Student Council. **Action Clerk.**

4.2 Email from resident [KM] raising concerns about inappropriate parking on Ings Lane, in the vicinity of the former Chapel, now a dwelling, impeding access for emergency vehicles. As PCSO's were present at the meeting Councillors requested they attend to investigate the issue and propose any actions which may alleviate the situation.

5. Accounts

Accounts for payment received in July for payment in August.

01 Staff Costs		Total:	£1,550.95
89	Salary		£1,035.55
95	Tax & NI		£273.60
95	Tax & NI		£142.80
95	Tax & NI		£25.68
90	NEST Pension		£33.86
90	NEST Pension		£25.47
94	Payroll		£13.99
02 Maintenance		Total:	£2,116.18
92	Grounds Maintenance	INV-0852	£894.54
97	Litter Picker	30581538	£166.91
107	Grounds Maintenance	301919	£504.00
93	Bus Shelter Maintenance		£50.00
98	Litter Picker	30631547	£166.91
99	Litter Picker	30640089	£166.91
100	Litter Picker	30648797	£166.91
03 Compliance		Total:	£780.00
102	Audit Accounts	INV - 64482	£780.00
04 Amenity Areas		Total:	£72.00
103	Grounds Maintenance	INV- 0862	£72.00
05 Office Costs		Total:	£231.00
91	Internet & Telephone		£72.86
96	Village Hall Broadband	INV-122042	£28.00
101	Venue Hire	14	£92.00
105	Stationery	GB55ZFIL5AEUI	£34.15
106	Stationery	GB55ZFIMWAEUI	£3.99
06 Public Information		Total:	£155.40
104	Printing	1021148	£155.40
		Total:	£4,905.53

5.1 Annual Accounting Statement & AGAR.

It was confirmed that the Public Access Period had closed on 1st August.

No requests to view the accounts had been received.

5.2 It was resolved to make payments to suppliers in September as required.

6. Planning Matters and Developments.

6.1 25/01662/CM Erection of Agricultural Anaerobic Digestion Facility to land North-East of East End Bungalow, Ottringham Road, Keyingham. Following an extensive discussion with the developer agricultural representative attending the July meeting of the Parish Council, it was **resolved to support** the development, having registered concerns regarding the possible increase in volume of traffic to and from the facility.

6.2 25/02227PLF Erection of 5 dwellings and creation of vehicular access, to site of Village Nurseries.

The Parish Council requested confirmation from ERYC planning committee, that outline planning permission had been granted in 2020. **Action Cllr McMaster.**

6.3 25/02180PLF Erection of a single storey extension to the rear of 'Glyn Garth,' Hull Road Keyingham. **Supported.**

7. Reports from Representatives

(a) Playing Fields: It was reported that a Lime Tree o required reduction/pruning. **Action Clerk.**

(b) Allotments: All plots currently taken, with 4 people on the waiting list.

(c) War Memorial: War Memorial cleaned and wreath laid to Commemorate VJ Day.

(d) Boyes Lane Recreation Ground: Advice sought from PCSO regarding antisocial behaviour.

(f) Cemetery: Autumn planting soon to be required. It was resolved to seek an alternative local supplier following closure of current provider.

(g) Streets & Verges: It was reported that a tree on St. Philips Road required reduction/pruning. Precise location required. **Action Cllr Whitelam.**

A request had been received to plant a Tree on the verge on Marritt Way. ERYC to be contacted for procedure/ permission. **Action Clerk.**

(h) Village Plan Final tranche of Blue Plaques on order. **Noted.**

Councillors Forum: information/future business & Chair's Update:

8.1 Arrangements for Remembrance Sunday Services – Clerk to Contact St Nicholas Churchwardens.

Priority Items for the next Agenda:

- Parking on Saltaugh Road
- Arrangements for Remembrance Sunday

Date and time of next meeting: 21st October 2025

Please notify the Clerk of items for the agenda by 5.00pm on 14th October 2025.