

KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
35 Ebor Manor
Keyingham
HU12 9SN
01964 603276

Clerk Julia Billaney
Saxby Cottage
Ottringham
HU12 0AL
01964 626300

Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 20th August 2024.

Present:

Cllr D. Clark (Chair)
Cllr R. Hoggard
Cllr D. Kinnear
Cllr R. Lawton
Cllr S. McMaster
Cllr D. Medforth
Cllr D. Miller
Cllr M. Smith
Cllr E. Stephenson
Cllr M. Ward
Cllr V White
Cllr N. Whitelam

Apologies:

Cllr F. Beardow

In Attendance: Cllr Jon Dimberline ERYC.

1. Public Participation:

1.1 [SS] provided an update on fundraising for the Haxby Heritage Trail. Councillors were delighted to note that the total raised to date had already exceeded £1000.00 and thanked all involved.

1.2 Cllr David Clark welcomed Cllr. Dimberline who introduced himself and provided an overview of focus and approach to the role of Ward Councillor, working in partnership with the other ward Councillors for S.E. Holderness.

Cllr McMaster provided a ward update to include confirmation of eligibility to bid for funds from the Dogger Bank funding stream. It was resolved that bids would be made on behalf of The Boyes Lane Recreation Ground Charity and Keyingham Village Hall. Cllr Mc Master had followed up Councillor's interest in the School Streets Scheme and confirmed also that the expression of interest for a 20mph zone around Keyingham Primary School was being considered. It was confirmed that the request for widening of the footpath along Saltaugh Road would be considered in the next financial year. It was also confirmed that the road gullies on the main road had been cleaned as requested. The Parish Council request that Parish and Town Councils 'Open Door' meetings should be held in a wider range of venues was being considered for next year.

Cllr McMaster reported a general increase in instances of dog fouling around the area and confirmed that Dog Wardens were patrolling 'hot spots' and should be informed directly of any issues.

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 16th July were approved.

3.1 **Actions and Matters Arising from the minutes not covered by the agenda.** None.

3.2 Village Hall Update: Cllr Ward provided an update to include work on the floor in the 'old kitchen' was scheduled to be completed the following week. Plans for the Christmas Party were underway and the 'Christmas Lights Switch-on' was planned for 6th December.

3.3 Christmas Lighting/ Decorations: It was resolved to continue to purchase Christmas Trees rather than decorations for 2024. **Resolved.** Councillors considered writing to householders and businesses with tree brackets. **Action Cllr Lawton.**

3.4 Diffey Grant Application 2. Cllr Smith reported that the application for grant funds to cover the costs of installation of the electrical supply and Christmas lights for the Village Green had been successful. **Noted** with thanks.

3.5 Civic Service it was resolved to hold a joint Civic Service with Keyingham Parish Council, Ottringham Parish Council and Keyingham Primary School Student Council in St Nicholas Church Keyingham on 13th October at 4.00pm all welcome. **Resolved.**

4. Correspondence

4.1 Email requesting replacement of a plaque to identify the 'Millenium Tree'. It was **resolved** to replace the plaque exact wording to be confirmed. **Action Cllr Kinneer.**

4.2 Email confirming details of insurance for Vikings Gala day event. **Noted.**

4.3 Email from [JH] regarding allotment tenancy. It was **resolved** to confirm new tenancy of plot 2.

4.4 Email from St. Nicholas Church PCC. (*Item 3.5 refers*)

4.5 Email from Cllr. Beardow tendering her resignation from the Parish Council and associated duties. Councillors reflected their sincere thanks to Cllr Beardow for her time and commitment.

4.6 Email from Rachel Greenery ERYC, confirming receipt of the Parish Council's expression of interest in the 20mph trial. (*Item 1.2 refers.*)

4.7 Email from ERYC Traffic Management Team in response to request for update on CCTV. **Noted.**

5.Accounts for Payment:

Accounts received in July for Payment in August 2024

01 Staff Costs			Total:	£1,241.14
73	01 Staff Costs	Salary		£994.90
79	01 Staff Costs	Tax & NI		£83.12
79	01 Staff Costs	Tax & NI		£96.90
74	01 Staff Costs	NEST Pension		£31.56
74	01 Staff Costs	NEST Pension		£23.67

78	01 Staff Costs	Payroll	INV-59502	£10.99
02 Maintenance				Total: £1,780.60
81	02 Maintenance	Litter Picker	30152777	£156.32
76	02 Maintenance	Grounds Maintenance	INV-0710	£877.00
77	02 Maintenance	Bus Shelter Maintenance		£50.00
88	02 Maintenance	Grounds Maintenance	INV-0721	£72.00
90	02 Maintenance	Litter Picker	30171646	£156.32
82	02 Maintenance	Litter Picker	30190109	£156.32
83	02 Maintenance	Litter Picker	30180902	£156.32
91	02 Maintenance	Litter Picker	30171647	£156.32
04 Amenity Areas				Total: £1,617.84
80	04 Amenity Areas	Keys & Locks	255496	£39.99
85	04 Amenity Areas	Repairs		£384.00
85	04 Amenity Areas	Repairs		£480.00
87	04 Amenity Areas	Strimmer	254344	£622.60
92	04 Amenity Areas	Water Charges	5710827	£20.01
93	04 Amenity Areas	Water Charges	5687386	£51.23
94	04 Amenity Areas	Water Charges	5778714	£20.01
05 Office Costs				Total: £168.34
75	05 Office Costs	Internet & Telephone	MO71	£68.34
86	05 Office Costs	Venue Hire	79	£72.00
89	05 Office Costs	Village Hall Broadband		£28.00
07 Other				Total: £50.00
84	07 Other	D-Day Commemoration		£50.00
				Total: £4,857.92

5.1 Future Expenditure:

5.2 Accountants revised contract fee in response to the council's request to re-negotiate the contract fee for 2024/25 a reduction of £ 100.00 was offered. Considering the revised amount, it was resolved to request a further reduction based on 20% to reflect/offset the VAT charge. **Action Clerk.**

5.3 It was resolved to instruct the Clerk to make regular contracted payments in September. **Resolved.**

5.4 It was resolved to purchase plants for winter planting.

6.Planning Matters and Developments

6.1 21/02285/STVAR Variation of Condition 33 (Approved Plans) Land South-West & East of Austrothy House, Ottringham Rd, Keyingham. HU12 9RX. In the light of guidance received from ERYC Planning Officers regarding amendments to plans, in particular the removal of the 'affordable homes' criterion and

the arrangements for the disposal/dispersal of water, of it was **resolved** not to support the amendments as presented.

6.2 24/02197/PLF Change of use of doctor's surgery to dwelling, Prospect Surgery, Chapel Lane Keyingham. HU12 9RA. **Supported.**

7. Reports from Representatives

(a) Playing Fields:

In consideration the estimates received for the fencing of the play area on Eastfield and the response from the Play Inspection Company regarding potential risk, it was resolved to defer the discussion for a period of 6 months.

It was **resolved** to engage a contractor to clear the ditch on the southern boundary.

(b) Allotments: It was confirmed that two new tenancies were in progress.

(c) War Memorial: Cleaning to be carried out as previously discussed.

(d) Boyes Lane Recreation Ground: Cllr. Hoggard provided an update on current activity and provided feedback on the successful picnic event. It was resolved to make a donation of £100.000 to the Hedgehog Charity who kindly offered a workshop event at the picnic, to be supported equally by the Parish Council and Boyes Lane Charity accounts.

(e) Churchyard: No new matters to report.

(f) Cemetery: Winter planting to commence in October.

It was resolved to engage a contractor to remove excess soil. **Action Cllr. Lawton.**

(g) Streets & Verges: A report was received from the PC/ERYC 'Streetscene' Village Walkabout.

1. Community Payback scheme to cut back paths at the junction of Station Road and the Garth.

2. Cooks Gardens Pay area temporarily closed for repairs to be carried out.

3. Cooks Gardens/Northwood House overgrowth of vegetation. Land registry records show this area to belong to Northwood House.

4. Station Road, Council Garages: Housing Dept informed and requested to 'tidy up' the area.

(h) Village Plan: Councillors discussed completion of the 'Haxby Heritage Trail' and publication of booklet. *(item 1.1 refers)*

8. Councillors Forum: information/future business & Chair's Update:

8.1 Councillors discussed the entails of the planning permission granted to Travellers residing on Mill Lane. It was resolved to seek clarification on permitted developments due to recent adaptations having been observed within the site. **Action Cllr McMaster.**

Priority Items for the next Agenda:

- Conclusion of Audit.

Date and time of next meeting: 15th October 2024.

Please notify the Clerk of items for the agenda by 5.00pm Tuesday 8th October 2024.