

KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark
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Clerk Julia Billaney
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Minutes of the meeting of Keyingham Parish Council held in the Village Hall Keyingham on 14th August 2019.

Present:

Cllr D. Clark (Chair)
Cllr J. Clark
Cllr D. Dooley
Cllr L. Haxby
Cllr J. Kinnear
Cllr R. Lawton
Cllr J. Lee
Cllr L. Maxwell
Cllr M. Sigston
Cllr M. Smith
Cllr R. Thompson

Apologies:

None

1. Public Participation

None

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below
- b) to note dispensations given in respect of agenda items listed below

Declarations and dispensations were recorded as follows:

Cllr J. Kinnear:	Allotments
Cllr R. Lawton:	Allotments
Cllr J. Lee:	Allotments
Cllr Sigston:	Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on Wednesday 10th July were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

2.1.1 (Arising from item 1.3) In response to Cllr Tuckers request to extend an invitation to PCSO's to use the Village Hall for Police Surgeries at a reduced rate Cllr Maxwell proposed that the Council offer the use of the Rainbow Room on the first Tuesday of each month to coincide with use by the Clerk. The suggestion received unanimous approval and it was **resolved** to extend to offer to PCSO's. **Action Clerk.**

3.1.2 (Arising from item 1.5) Cllr D Clark asked members to note and feed back to the Parish Council any changes to access to healthcare services in either of the GP Surgeries arising from the merged health care services across South East Holderness.

3.1.3 (Arising from Item 4.2) Cllr. Lee confirmed that the materials required to patch/ repair the safety flooring under play equipment in the amenity areas could be sourced locally when required.

4. Correspondence

4.1. Letter from the Information Commissioners Office regarding payment of the annual fee, and a further communication regarding payment by direct debit. It was resolved to complete the DD mandate. **Action Clerk.**

4.2. Email from [SR] Senior IT Technician, ERYC, to all Parish and Town Councils regarding proposed updating of the PC website. **Noted.**

4.3. Email from ERNLLCA confirming Cllr. Smith's booking on the 'Good Councillor' Training session on 2nd October. It was noted that this event was now fully booked, repeat sessions will be available in due course. **Noted.**

4.4. Email from W.P. Everingham regarding the annual cleaning of war memorials. Councillors agreed that the memorial received a thorough clean in the autumn of 2018 and did not require further attention at present. **Action Clerk** to respond.

4.5. Email from [DM] regarding the garden of a vacant property at 1 Ebor Manor which had become overgrown, overhanging and occluding the pavement. It was resolved to

1. contact ERYC Environmental Services Dept. **Action Clerk.**

2. take some immediate steps to cut back the bushes. **Action Cllr Lawton & Cllr Smith.**

4.6 Email from Sweeting Bros. LTD confirming completion of the drainage project on the Saltaugh road Amenity Area and requesting Councillors to complete the checklist to sign off the works. It was **resolved** to sign off the project as complete and to transfer funds from the contingency account to the current account to make payment of the full amount as invoiced. *(Item 5 refers)*
Action Clerk.

4.7 Email from [DR] on behalf of the charity 'Scope' asking the council to consider a textile bank. Councillors considered the request but agreed that as the Village already supports a textile bank for the Yorkshire Air Ambulance it would not be able to accommodate a second one at this time.
Action Clerk to respond.

4.8 Email from 'SKEALS' local history group confirming their interest in the Keyingham Heritage Trail as a future date for their events calendar. **Noted.**

5. Accounts for Payment:

It was resolved that the following accounts be approved for payment for the month of July 2019:

Clerk	Salary	£	973.40
HMRC	Tax & NI Clerk	£	74.39
BT	Business Line	£	89.16
J Billaney	Stamps/Postage	£	6.60
J Billaney	Printing/Stationery	£	15.96
J Billaney	Printing/Stationery	£	21.65
J Billaney	Printing Ink	£	14.00
J Kinnear	Hose connector	£	5.09
HAPS	Grounds Maintenance	£	877.00
Brook St Ltd	Street Cleaning	£	415.88
J Lee	Reimb. Fuel – Boyes Lane	£	30.19
Feeney Clean	Bus Shelters	£	50.00
ERNLLCA	Good Councillor Guides	£	57.45
Tower Computers	Website Troubleshooting	£	75.00
Kallkwik	Printing 'Forward'	£	148.40
Sweeting Bros	Drainage, Saltaugh Rd.	£	13,562.40

a4. Cllr. Kinnear confirmed that the bird deterrent spikes on top of the swings had been replaced with new ones of a more robust design.

b) Allotments

b2. Councillors received the final revised Allotment Contract for issue in 2020 incorporating the changes previously requested. **Noted.**

(c) War Memorial

c1. Considering the offer to clean the memorial received from WP Everingham, councillors agreed that it was in good order and would not require cleaning at present. *(Item 4.4 refers)*

c2. Cllr. Lee confirmed that he would apply for the street closure for the Armistice Day Parade.
Action Cllr Lee.

(d) Churchyard

No new matters to report.

(e) Cemetery

e1. Councillors were pleased to receive positive feedback from [CB] regarding the response he received to his request to cut back the grass surrounding a memorial stone in the Garden of Remembrance. [CB] commented that the Keyingham was one of the best kept cemeteries in the area, and thanked Councillors and Groundsman for their hard work and attention to detail.

e2. It was reported that the tree planted in the memory of [Dr JW] was no longer thriving and in need of replacement. Having observed it for signs of recovery over the last two years Councillors agreed that it would need to be removed. It was **resolved** to contact the family to consider options. **Action Clerk.**

(f) Streets & Verges

f1. Councillors considered the proposal to re-open discussion of the potential for a one-way traffic flow system for specified areas of Keyingham. It was agreed that this would require careful consideration of the impact on local businesses that their views should be sought before bringing a formal proposal to council. Councillors noted that the two potentially different dimensions of the issue firstly **safety** and secondly the **ease of flow of traffic** through and around the village would each require consideration and may present some challenges, for example, the best option for traffic flow in some areas may not be the safest option and vice versa. Discussions on the matter are on-going.

f2. Councillors discussed the removal of a tree from the grass verge on Eastfield Road. It was noted that the residents had explained that the tree was diseased, necessitating its removal. It was resolved to write to Residents of Eastfield road reminding them of the procedure for pruning or removal of trees, and to offer to replace the tree lost to disease. **Action Clerk.**

f3. Councillors noted that repairs to the bus shelter close to the junction of Boyes Lane with the A1033 were now complete and had received positive feedback from residents. **Complete.**

f4. Councillors noted positive feedback from [CL] regarding a request to remove Ragwort from the verge at the junction of Ebor Manor and Church Lane. **Complete.** Council expressed thanks to Cllr. Lawton for promptly responding to this request.

f5. Regarding request from [DM] regarding the garden of a vacant property at 1. Ebor Manor, which had become overgrown, overhanging and occluding the pavement. It was **resolved** to:

1. Contact ERYC Environmental Services Dept. **Action Clerk.**
2. Take some immediate steps to cut back the bushes. **Action Cllr Lawton & Cllr Smith.**
(Item 4.5 refers)

f6. Fly-tipping had recently occurred in the Car Park of the Saltaugh Rd Amenity Area, and although it was now cleared Cllrs observed that this would be a suitable location to monitor with CCTV.

f7. Councillors noted a request from [AS] regarding overgrown hedges close to his property and adjacent to the School. Cllr. Clark reported that he had visited to inspect the area and offered advice. Councillors agreed to contact ERYC. **Action Clerk.**

(g) Boyes Lane

g1. Cllr. Lawton requested that Council give their consideration to exploring the possibility of excavating a mound of sand and gravel at the Boyes lane Amenity Field, with the view to investing any income this may generate in the further development of the area. Councillors agreed that the proposal was worthy of exploration. **Action Cllr. Lawton.**

g2. Cllr. Lee reported good progress on the installation of decking under the canopy in front of the green shed.

(h) Village Plan

Cllr. Haxby reported that a further five blue plaques had been approved and would be added to the Keyingham Heritage Trail in due course, giving a total of 15 to date.

8. Councillors Forum: Information and Future Business

7.1 Cllr. Lee proposed the planning of trees along the south border of the Saltaugh Road Amenity Area to create a shelter belt be added to the agenda for future business.

7.2 Cllr. Lee suggested that Council may wish to reopen the discussion regarding the purchase of a generator for general use, including Boyes Lane and as an emergency resource under the Emergency Plan. It was agreed that 7.1 and 7.2 be deferred until the October meeting.

7.3 Cllr Smith noted that although the path alongside the A1033 from Keyingham to Ryehill had been recently sprayed, weeds were now emerging through the tarmac and on the verges. Councillors noted that repeat spraying had been carried out the day before the meeting and agreed to monitor the area.

Priority Items for the next Agenda:

1. Cllr Tucker to provide a Ward update on actions following the OfSTED inspection of Keyingham PS and any issues arising from merged healthcare services in SE Holderness.
2. Preparation to tender for gardening contract.
3. Remembrance Day Parade and street closure.

Date and time of next meeting: **7.30pm Wednesday 11th September 2019.**

Please notify the Clerk of items for the agenda by Wednesday 4th September 2019.