

## KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark  
35 Ebor Manor  
Keyingham  
HU12 9SN  
01964 603276

Clerk Julia Billaney  
Saxby Cottage  
Ottringham  
HU12 0AL  
01964 626300

### Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on 21<sup>st</sup> April 2026.

#### Present:

Cllr D. Clark (Chair)  
Cllr D. Kinnear  
Cllr R. Lawton  
Cllr S. McMaster  
Cllr D. Medforth  
Cllr E. Stephenson  
Cllr N. Whitlam  
Cllr D. Miller

#### Apologies:

Cllr R. Hoggard  
Cllr M. Smith  
Cllr A. M. Ward

#### 1. Public Participation: None.

1.1 Ward Update Cllr McMaster offered a ward update which included:

Highways: progress to repair of roads and pavements including Albermarle Road, St Philips Road, Seymour Road, Kelsey Drive and Waudby Garth Road.

Flood Risk Assessment: investigations carried out on the main culvert running down the centre of the village (surface water) had been carried out by ERYC 'without prejudice.' YW had not yet provided an update on foul water backing up in certain areas of the village but were due to meet with the Flood Risk Management Team on 5<sup>th</sup> May.

#### Street Cleaning

In response to Councillors requests for confirmation ERYC confirmed the following:

- Public Bins are emptied weekly
- Street Sweeping takes place four times each year
- Litter picking takes place once each year

#### 1.2 Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

### 3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 17th March were approved.

#### 3.1 Actions and Matters Arising from the minutes not covered by the agenda.

3.1.1 Signage to the play areas renewed. **Noted.**

**3.2 Keyingham Men's Group** Cllr Whitlam provided an update on the growing attendance of the newly established group. It was agreed to provide support to the group to assist it in becoming established. **Noted.**

**3.3 'Street Clean' Taskforce** councillors received an update on the early stages of the street cleaning activities, which appeared to be going well to date. **Noted.**

**3.4 Artefacts from former Methodist Church** Cllr Lawton reported progress towards the siting of memorial plaques in the memorial garden in front to the former Methodist Church. It was reported that the sum of £250.00 had been pledged by the Methodist Circuit towards the cost of the work. **Noted.**

### 4. Correspondence

**4.1** Councillors noted the response to the solicitors, acting on behalf of the late Len Haxby, in respect of their enquiries regarding repairs to the Village Hall and the arrangements for management of funds for the purchase of Christmas decorations for public spaces in Keyingham. **Noted.**

**4.2** Councillors noted the response by ERYC to the query regarding the fee charged for dressing the Christmas Tree on the Village Green with lights and connecting and testing the supply. It was recorded that a reduction of £120.00 had been offered for the following year. **Noted.**

**4.3 Maritt Ombler Trustees Rent Review.** Councillors noted that the Trustees of the Maritt & Ombler Foundation had informed the PC of an increase to the annual rent to £800.00 pa. **Noted.**

**4.4** Councillors noted that the Clerk had received complaints from two residents regarding the topping up of graves in the cemetery with heavy clay. Actions had been taken to rectify the situation and residents were satisfied with the outcome. **Noted.**

**4.5** Councillors considered a request to site temporary signs to warn road users of ducks crossing at Berrygate Hill. **Resolved.**

**4.6** Councillors received a letter of resignation from Cllr Hoggard. Cllr Clark offered a vote of thanks for his hard work and commitment to the Council and the Parish of Keyingham.

**4.7** Email from Resident [AH] regarding difficulties caused by parking along Saltaugh Road during rugby matches. **Action Clerk.**

### 5. Accounts

Accounts received in March for payment in April 2026.

| 01 Staff Costs |              | Total: | £1,551.25 |
|----------------|--------------|--------|-----------|
| 1              | Salary       |        | £1,035.55 |
| 2              | NEST Pension |        | £33.86    |

|                    |                                  |               |                  |
|--------------------|----------------------------------|---------------|------------------|
| 2                  | NEST Pension                     |               | £25.57           |
| 6                  | Payroll                          |               | £13.99           |
| 7                  | Tax & NI                         |               | £273.70          |
| 7                  | Tax & NI                         |               | £142.80          |
| 7                  | Tax & NI                         |               | £25.78           |
| <b>02</b>          |                                  |               |                  |
| <b>Maintenance</b> |                                  | <b>Total:</b> | <b>£944.54</b>   |
| 4                  | Grounds Maintenance              | INV 0947      | £894.54          |
| 5                  | Bus Shelter Maintenance          |               | £50.00           |
| <b>03</b>          |                                  |               |                  |
| <b>Compliance</b>  |                                  | <b>Total:</b> | <b>£4,726.86</b> |
| 9                  | Insurance                        | 554850773     | £3,159.73        |
| 13                 | Accounting Software              | INV 17007     | £685.44          |
| 17                 | ERNLLCA annual subscription      | 2719          | £881.69          |
| <b>04 Amenity</b>  |                                  |               |                  |
| <b>Areas</b>       |                                  | <b>Total:</b> | <b>£568.86</b>   |
| 12                 | Council Tax                      | 50135526      | £278.46          |
| 15                 | Play Equipment Annual Inspection | 85075         | £254.40          |
| 16                 | Grounds Maintenance              | INV 0948      | £36.00           |
| <b>05 Office</b>   |                                  |               |                  |
| <b>Costs</b>       |                                  | <b>Total:</b> | <b>£284.68</b>   |
| 3                  | Internet & Telephone             |               | £72.72           |
| 8                  | Village Hall Broadband           |               | £28.00           |
| 10                 | Printing                         | 1022528       | £28.56           |
| 11                 | Printing                         | 1022527       | £155.40          |
| <b>07 Other</b>    |                                  | <b>Total:</b> | <b>£50.00</b>    |
| 14                 | Charitable Donation              |               | £50.00           |
| <b>Grand Total</b> |                                  |               | <b>£8,126.19</b> |

**5.1 VAT Reclaim.** Submission made to HMRC for £ 5,305.46. **Noted.**

**5.2** Bank reconciliation signed & year end position confirmed.

## **6. Planning Matters and Developments.**

**6.1** 26/00074VAR Variation of Condition 2 (pitches & caravans on site) planning application APP/E/2001/C/12/2172399 to allow for the wording of the condition to include both touring caravans and static caravans on site. Councillors received an update which confirmed that ERYC Planning department had decided to grant retrospective planning approval, with conditions.

There were no further updates on this application or new applications to consider. **Noted.**

Councillors requested consideration be given to the storage of waste materials associated with this application.

**6.2** 21/02233/VAR Variation of Condition 4 (Approved Plans) Erection of 9 dwellings to land south-west and east of Austrothy House, Ottringham Road, Keyingham. Notification of Decision: **Approved.**

- 6.3** 21/02233/VAR Variation of Condition 33 (Approved Plans) Erection of 9 dwellings to land south-west and east of Austrothy House, Ottringham Road, Keyingham. Notification of Decision: **Approved.**
- 6.4** 26/00213/VAR Variation of Condition 2 (Approved plans) Change of use of land for the siting of one static caravan/lodge. Land north of Jarina, Marsh Lane, Keyingham. **Supported.**
- 6.5** 25/01662/CM Erection of agricultural anaerobic digestion facility, land north-east of East End Bungalow, Ottringham Road, Keyingham. Notification of Decision: **Approved.**

## **7. Reports from Representatives**

- (a) Playing Fields Broken equipment permanently removed.
- (b) Allotments: Annual renewal of tenancies completed and three new tenancies created.
- (c) War Memorial: Cleaning of lettering carried out. **Noted.**
- (d) Boyes Lane Recreation Ground: Councillors received a summary of the proceedings of the AGM. Having cleared the site of the damaged cabin and associated materials, councillors discussed future use of the area and an audit of the remaining assets. **Action Cllr Medforth.**
- (e) Churchyard: No new matters to report.
- (f) Cemetery: A quote for the extension of the rabbit proof netting was discussed. Decision deferred pending further investigation of potential deterrents.
- (g) Streets & Verges: Red Horse Chestnut Trees to be purchased for planting on Church Lane next Autumn.
- (h) Village Plan: It was reported that in response to the request by the Village Plan Group to Withernsea Lions a donation of £100.00 had been received. **Noted.**
- (i) Village Hall: Update deferred.

## **8.Councillors Forum: information/future business & Chair's Update:**

### **Priority Items for the next Agenda:**

- AGAR and Public Access Period.
- AGM

**Date and time of next meeting: Tuesday 26<sup>th</sup> May 2026 Annual Parish Meeting and Annual General Meeting of the Parish Council.**

*Please notify the Clerk of items for the agenda by 5.00pm on 19<sup>th</sup> May 2026.*