

KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
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Keyingham
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Clerk Julia Billaney
Saxby Cottage
Ottringham
HU12 0AL
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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 18th October 2022.

Present:

Cllr D. Clark (Chair)
Cllr A. Crawforth
Cllr R. Hoggard
Cllr D. Kinnear
Cllr R. Lawton
Cllr D. Miller
Cllr D. Medforth
Cllr M. Smith
Cllr E. Stephenson
Cllr M. Ward

Apologies:

Cllr F. Beardow
Cllr J. Duncan
Cllr L. Maxwell
Cllr C. Holmes, ERYC

Cllr. Clark opened the meeting and welcomed newly elected Councillors to their first meeting.

1. Public Participation: None

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments
Cllr E. Stephenson: Allotments
Cllr D. Kinnear: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on Tuesday 16th August were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda

3.1.1 Councillors noted that declaration of acceptance had been completed by all new Councillors and ERYC Democratic Services Dept. had confirmed receipt. **Noted.**

3.2 Council Members voted unanimously to adopt the proposal of ERYC Traffic Management Team for replacement road signs to the east and west of the village on the A1033. **Resolved.** The next stage in the process would be to hold a site meeting with ERYC to confirm the positioning of the signs.

Action Clerk.

3.3 Grant Applications: Councillors Hoggard and Smith provided an update on grant applications submitted in respect of the Village Green and Village Hall.

Village Green: Application made to Police Commissioners Fund for £35,000 for lighting and CCTV to address antisocial behaviour, in line with recommendations from Antisocial Behaviour Officer, ERYC. Outcome pending. In the meantime it was agreed to request the garden contractor to reduce the height of the foliage. **Action Clerk.**

Village Hall: Application made to 'Do it for East Yorkshire Fund' for £ 600.00 to set up free film shows for all age groups, also a group targeting parents and toddlers.

4. Correspondence

4.1 Email from Matthew Laud, ERYC, to Parish Councils, regarding an opportunity to bid for funds for CCTV in areas vulnerable to antisocial behaviour, particularly aimed at targeting violence against women and girls. Councillors noted the opportunity and discussed its possible applications. Councillors agreed to review this fund, should the bids currently in progress be unsuccessful. The opportunity remains open until 06.01.23. **Noted.**

4.2 Email from resident [PS] requesting the that the council consider speed calming measures on Main Street to reduce speeding. Councillors noted the request and asked that the Clerk respond to explain the work being carried out by ERYC Traffic management Team. **Action Clerk.**

4.3 Email from [JR] Churchwarden, St Nicholas Church, confirming the arrangements for Remembrance Day. 10.00am Remembrance Service, with communion. 11.00 Act of Commemoration and laying of wreathes in the Church Grounds. All welcome. **Noted.**

4.4. Email from Paul Belotti, ERYC, notifying Councils of events to meet with Officers from departments responsible for delivering Community Services. Unfortunately the event scheduled to take place the following evening in Withernsea, which some councillors planned to attend, had been cancelled due to bereavement. **Noted.**

4.5 Communication from resident [JR] regarding an untidy area of verge in Maude Close. It was agreed to refer the matter to the 'Streetscene' Team. **Action Clerk.**

4.6 Communication from resident regarding concerns over possible forthcoming planning application to build on a field bordering Church Lane, Keyingham. Councillors confirmed that the filed in question was for sale, but that no planning applications for buildings had been made at this time. **Action Clerk.**

4.7 Communication from a resident [] of Ottringham Road requesting that the council assist in addressing issues caused by accumulation of discarded furniture and items in the garden of 'Richmond' Osborne Drive, Ottringham Road, which was attracting vermin. It was resolved to contact Streetscene Team. **Action Clerk.**

5.Accounts

Accounts received in September for Payment in October 2022

Payee	Description/Reference	Net	VAT	Total	A/C Ref
J Billaney	Clerk's Salary			973.40	P01
HMRC	NI for Clerk			74.39	P01
				-	

	Total			1,047.79	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	44.45	8.89	53.34	P20
J. Billaney	Printer Ink	18.00		18.00	P08
	Postage	15.20		15.20	
	Plants - War Mem.	26.92		26.92	
	Total			60.12	
HAPS (STO)	Grounds Maintenance	730.83	146.17	877.00	P11
Brook St Ltd.	Inv: 30929703	112.35	22.47	134.82	P31
	Inv: 30941911	112.35	22.47	134.82	
	Inv: 30954431	112.35	22.47	134.82	
	Inv:				
	Total			404.46	
Water Charges (DD)	Saltaugh Road				P03
	Cemetery				
	Boyes Lane				
	Total				
PKF Littlejohn	External Auditor Fee	200.00	40	240.00	P05
Kallkwik	'Forward' Magazine issue 85	148.40		148.40	P23
Feeney Clean (STO)	Bus Shelters	50.00		50.00	P32
Total Payments				2,881.11	

Receipts

Total Receipts					Nil

5.1

Councillors received letter from PKF Littlejohn, External Auditor, confirming the conclusion of audit. **Noted.**

5.2

Future Expenditure: It was resolved to purchase roadside bollards and investigate the cost of cleaning inside the bus shelters including roof panels. **Action Clerk.**

6. Planning Matters and Developments

6.1. 22/03084/PLF Building north of Southfield Lodge, Marsh Lane, Keyingham HU12 9SU. **Supported.**

6.2. 22/02841/PLF Erection of trellis fence to side and front boundary, 18 Ebor Manor, Keyingham HU12 9SN. **Supported**, subject to neighbour's comments.

6.3. 22/02748/PLF Erection of boundary wall, with iron Infills, 25, Ebor Manor, Keyingham, HU12 9SN. **Supported**, subject to neighbour's comments.

6.4. 22/30280/CONDET Condition 3, Construction Emissions Management Plan. Rossall, Ottringham Road, Keyingham.HU12 9RX. **Noted.**

7. Reports from Representatives:

- (b) Playing Fields: Councillors considered quotes for the repair of the play equipment. It was resolved to request [JF] Playmech LTD to commence work as soon as possible. A firm commencement and completion date to be requested. **Action Clerk.**
- (c) Allotments: Councillors noted that letters had been sent to 3 allotment holders requesting remedial action be carried out on neglected plots. **Noted.**
- (d) War Memorial: Arrangements for remembrance Sunday were reiterated. *Item 4.3 refers.* 2022. **Noted.**
- (e) Boyes Lane R.G. Councillors considered opportunities to bid for funds to establish a Community Orchard. **Action Cllr Hoggard.** Matter to be considered further by Trustees at the next meeting of the Trustees on 1st November.
Yellow Rattle seeds to be purchased in line with recommendation of garden contractor.
Action Trustees.
- (f) Churchyard: Church to be approached regarding the siting of bollards to discourage parking on consecrated ground. **Action Clerk & Cllr Kinnear.**
- (g) Cemetery: Winter bedding plants on order. **Noted.** Councillors agreed to investigate the cost of a solar powered beam deterrent for placing in the cemetery. **Action Cllr Lawton.**
- (h) Streets & Verges:
- (i) Village Plan: Cllr Medforth requested that the council consider how it may respond to the needs of villagers who may need help to keep warm during the winter months in light of rising energy costs and power cuts.
Councillors noted the distinction between the 'Village Plan' aimed largely at enhancing the environment and the 'Emergency Plan' aimed at creating an emergency hub/shelter during major incidents. Suggestions included 'keep warm kits' for vulnerable people and providing warm drinks and social contact at the Village Hall. Councillors agreed to pursue this via the Village Hall Committee.

8. Councillors Forum: information/future business & Chair's Update:

8.1 Members were reminded of the meeting of the Trustees of Boyes Lane Recreation Ground Charity. Tuesday 1st November 2022, 7.00pm Keyingham Village Hall.

Priority Items for the next Agenda.

- Setting of the Parish Precept 2023/24.

Date and time of next meeting: **Tuesday 15th November 2022**

Please notify the Clerk of items for the agenda by 5.00pm Tuesday 11th October 2022.