

## KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark  
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Keyingham  
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Clerk Julia Billaney  
Saxby Cottage  
Ottringham  
HU12 0AL  
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### Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Wednesday 13<sup>th</sup> October 2021.

#### Present:

Cllr F. Beardow  
Cllr D. Clark (Chair)  
Cllr R. Hoggard  
Cllr R. Lawton  
Cllr L. Maxwell  
Cllr D. Medforth  
Cllr M. Smith  
Cllr E. Stephenson  
Cllr M. Ward

#### Apologies:

Cllr J. Clark  
Cllr J. Duncan  
Cllr J. Lee  
Cllr R. Thompson

Cllr. David Clark opened the meeting and welcomed each of the four new members, Cllr. Beardow, Cllr. Hoggard, Cllr. Medforth and Cllr. Stephenson to Keyingham Parish Council. New and existing members offered a short introduction to each other and welcomed new members.

#### 1. Public Participation:

- 1.1 [DC] attended to address Council on matters relating to the allotments, ask questions and listen to discussion.
- 1.2 [NC] attended to enquire about photographs which had been on loan for a display in the Village Hall prior to lockdown. **Action Cllr Lawton.**
- 1.3 [DCr] attended to listen to discussion.
- 1.4 [Resident] attended to listen to discussion.
- 1.5 [LL] attended to address the Council regarding setting up a children's Football team (s). Council members reflected their 'support in principle' to the proposal for Children's football. It was agreed that the first stage in the process should be a more detailed discussion between the proposed Football Team Leaders and the Vikings, as lease-holders.

\*Apologies were received from, and offered to Cllr Holmes, ERYC who had been unable to gain access to the meeting.

It was noted with regret that Cllr. Lee and Cllr. Thompson had both been recently admitted to hospital. Members offered their good wishes to each Councillor and their families.

#### 2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments  
 Cllr E. Stephenson: Allotments

### 3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on Wednesday 8<sup>th</sup> September were approved.

#### 3.1 Actions and Matters Arising from the minutes not covered by the agenda. None

### 4. Correspondence

4.1 Members received a CAD drawing of the proposed design for a memorial bench in memory of Joe Tripp, to be placed on the Rugby Field by the Vikings RLFC and patrons of the Bule Bell Inn at a dedication event on 30<sup>th</sup> October. The design was commended by all members. Cllr David Clark and Cllr Hoggard each confirmed their intention to attend.

4.2 Letter from resident regarding an overgrown hedge between Marritt Way and Ombler Close. Councillors to assess for possible action. **Action Cllr Lawton.**

4.3 Email from the National Grid regarding Humber Low Carbon Pipelines Project providing link and details for the consultation process. Closing date 22<sup>nd</sup> October 2021. **Noted.**

4.4. Email from Holderness Vikings RLFC requesting permission for them to arrange to carry out repair and maintenance work to the pitch. It was confirmed that the cost of the work would be met by the Rugby Club. It was **resolved** to support the request. **Action Clerk.**

4.5 Email forwarded by Cllr. Stephenson, from a resident enquiring into the possibility of traffic calming measures being installed on Saltaugh Road close to the school. It was **resolved** to discuss with the School in the first instance and liaise with Highways Team. **Action Clerk.**

4.6 The Queens Platinum Jubilee Beacons 2<sup>nd</sup> June 2022. Arrangements/opportunities to participate in Beacon-lighting ceremonies in Hedon, Patrington and Withernsea to be shared via the website closer to the date. **Noted.**

4.7 & 4.8 Email from Matthew Buckley, Professional Services Manager, ERYC, update on Code of Conduct and Principles of Public Life. **Noted.** To be shared via the PC website. **Action Clerk.**

4.9 Email from PCSO Carl Ostler requesting the opportunity to advertise a newly formed Community Advisory Group via the PC website and 'Forward' Magazine. It was **resolved** to support the request. **Action Cllr. Smith.**

### 5. Accounts for Payment. It was resolved to pay the following:

#### Accounts received in September for Payment in October 2021

Payee	Description/Reference	Net	VAT	Total	A/C Ref
J Billaney	Clerk's Salary			<b>973.40</b>	P01
HMRC	NI for Clerk			74.39	P01
				-	

	<b>Total</b>			<b>1,047.79</b>	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	44.45	8.89	<b>53.34</b>	P20
J Billaney	Printer Ink			29.00	
	<b>Total</b>			<b>29.00</b>	P08
HAPS (STO)	Grounds Maintenance	730.83	146.17	<b>877.00</b>	P11
Brook Street Ltd	Inv: 30302392	107.10	21.42	128.52	P31
	Inv: 30313981	107.10	21.42	128.52	
	<b>Total</b>			<b>257.04</b>	
Water Charges (DD)	Saltaugh Lane				P03
	Cemetery				
	Boyes Lane				
	<b>Total</b>				
Kallkwik	Printing Parish Magazine no:79	148		<b>148.00</b>	P23
PKF Littlejohn	External Audit	200	40	<b>240.00</b>	P05
P Feeney	Cleaning Bus Shelters	50		<b>50.00</b>	P32
<b>Total Payments</b>				<b>£2,702.17</b>	

## Receipts

Everingham	Memorial Stone [PW]	66	
Everingham	Memorial Stone [EW]	66	
ES & WC	Allotment Bond Rec No:137	30	
Brook Street	* Statement still showing credit	53.2 CR	
<b>Total receipts</b>			<b>£162.00</b>

## 6. Planning Matters & Developments:

- 6.1** 21/00061/ REFUSE Change of use of land for siting one static caravan/lodge for holiday use only with associated access and parking. Applicants Appeal against refusal. **Noted.**
- 6.2** 21/03316/PLF Erection of single storey extension to the rear of 12 Albermarle Rd, Keyingham. HU12 9TE. It was resolved to **support** the application subject to the consideration of any comments by neighbours.
- 6.3** 21/03177/PLF Erection of single storey extension to the rear of 12 Osborne Drive, Keyingham. *(Considered at previous meeting)*
- 6.4** 19/02971/PLF: Erection of a Livestock Unit with hardstanding for parking & turning (Amended Plans) Councillors noted that the amendment to the plans related to the surfacing material of the access road, being required to be tarmac, for 130m, rather than loose chippings. The plans remain subject to consideration by the ERYC planning department. Council members requested

that the ERYC be reminded of the Parish Council's previous request for the plans be considered by ERYC Planning Committee. **Action Clerk.**

**6.5** 21/02285/STVAR (Variation to Condition 33) Erection of 22 dwellings on land the south-west of 'Austrothy House', Ottringham Road, Keyingham HU12 9RX.

**6.6** 21/02651/PAD Display of a free-standing notice board. (*Location/ address as above*)

**6.7** 21/0233/VAR (Variation to condition 4) Erection of 9 dwellings (*Location/ address as above*)

Update on actions from previous meeting were **noted** as follows:

1. A full set of site plans with access and egress for each dwelling, including parking spaces had been circulated.
2. A site meeting with the developer to clarify the above had taken place.
3. A response via the planning portal to request an extension of the 30mph limit along the A1033 had been made.
4. Concerns regarding road safety issues bearing in mind the likely increase of traffic in the area associated with this development and recent serious accident at this specific location had been raised with ERYC Highways Team, and support enlisted from Cllr Holmes to extend the 30mph limit to the Parish Boundary with appropriate signage.

## 7. **Reports from representatives of Committees:**

### a. Playing Fields:

It was confirmed that the formal quote for the repair of the zipwire would be received at the next meeting. **Action Cllr Lee.**

b. Allotments: It was noted that two plots, recently vacated would require strimming. **Action Clerk**

c. War Memorial: Remembrance Sunday arrangements were discussed. It was confirmed that a Church Service in St Nicholas Church would take place from 10.00 – 11.00. It was noted that although a street closure had been applied for it would depend upon a guaranteed police presence, and alternatives may need to be considered. **Noted.**

d. Churchyard: *No new matters to consider*

e. Cemetery: *No new matters to consider.*

f. Streets & Verges: Cllr Hoggard reported on a recent meeting with [TW] ERYC Highways Manager to inspect road marking, pavements and the condition of roads in Keyingham. Cllr. Hoggard reported that it was explained that although the authority was sympathetic to resident's concerns, unfortunately certain works would need to be classified as lower priority due to budgetary constraints.

g. Village Plan: Flower tubs were in the process of being replanted or overwintered indoors. **Noted.**

## 8. **Councillors Forum: Information & Future Business:**

**8.1** Dates and Times of Training for new council members were confirmed as follows:

2 Places on 'Being a Good Councillor' Part 1. 14.00 – 16.00 on 30/11/21

2 Places on 'Being a Good Councillor' Part 2. 14.00 – 16.00 on 01/12/21

2 Places on 'Being a Good Councillor' Part 1. 18.30 – 20.30 on 30/11/21

2 Places on 'Being a good Councillor' Part 2. 18.30 – 20.30 on 01/12/21

It was agreed that Councillors would liaise with each other to make their arrangements for attendance and travel (if required). **Action Cllrs. Beardow, Hoggard, Medforth & Stephenson**

**8.3.** Public Information Policy. It was to **resolved** create a draft policy for discussion. **Action Clerk**

**8.4.** Precept Setting. It was agreed to arrange a preliminary discussion meeting. **Action Clerk**

- 8.5.** Cllr David Clark gave an update from the recent SHAPE meeting including notification of planned Road Safety 'Walk Around' with Humberside Police, Parish Councillors and Councillor Holmes, ERYC to take place later in the month. Details tbc. **Action Cllr. David Clark.**
- 8.6.** A further update from CCG meetings included information and discussion regarding issues arising from access to GP Services in Withernsea. It was noted that, GP vacancies continued to be an issue for people requiring access to face to face services in Withernsea. Councillors noted with thanks the positive experiences of attending inoculation services in each service delivery location and praised health staff and volunteers for their efforts, expressing concerns over staffing shortages and their impact on delivery staff as well as service users.

Date and time of next meeting: **Wednesday 10<sup>th</sup> November 2021 at 7.30pm Keyingham Village Hall.**  
*Please notify the Clerk of items for the agenda by 5.00pm Wednesday 3<sup>rd</sup> November 2021*