

KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark
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Clerk Julia Billaney
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Minutes of the meeting of Keyingham Parish Council held in the Village Hall Keyingham on 9th October 2019.

Present:

Cllr D. Clark (Chair)
Cllr L. Haxby
Cllr J. Kinnear
Cllr R. Lawton
Cllr M. Sigston
Cllr L. Maxwell
Cllr M. Smith
Cllr R. Thompson

Apologies:

Cllr J. Clark
Cllr D. Dooley
Cllr J. Lee.
G. Thurstan.

In attendance: [MS] Resident to speak to Planning Matters (*Item 6.4 refers*)
[ML] Resident. (*item 1.2 refers*)
[SB] Resident. (*item 1.1c refers*)
[RO] Resident.

1. Public Participation

1.1 Cllr Dave Tucker ERYC provided a Ward update:

a. Cllr. Tucker reported that the 'Street Surgery' in Keyingham on 21st September between 11.00 and 13.00 in the main street had been well attended, both by Councillors and residents, and thanked Parish Councillors for their support.

Some of the issues which had been discussed with residents at the event were the possible installation of railings/ a safety barrier on the corner outside the Co-op, and re-painting the road markings to improve their visibility.

b. Cllr. Tucker described *Operation Galileo* and actions taken by police forces across Yorkshire and Lincolnshire to combat poaching and hare coursing and thefts from farms. Residents were reminded to call 101 if they observe anything suspicious.

c. Cllr. Tucker reported on the outcome of recent Community Speedwatch initiative in Easington, which showed that 25% of cars surveyed were travelling over the speed limit.

d. In response to Cllr. Tucker's previous request to extend an invitation to PCSO's to use the Village Hall for Police Surgeries at a reduced rate, Council confirmed that an offer the use of the Rainbow Room on the first Tuesday of each month, free of charge, to coincide with use by the Clerk had been extended to PCSO's. It was noted that this had not yet been taken up.

e. Cllr. Tucker drew members attention to the recently created *Facebook* page of South East Holderness Ward Councillors, inviting views and comments.

1.2 Resident [ML] raised concerns relating to noise disturbance arising from the business activities at Eastern House, Ottringham Road, Keyingham. Cllr Tucker, ERYC and Parish Councillors resolved to support the concerns and to investigate the issue with each relevant authority. Clerk to contact [DS] ERYC in the first instance and provide an update at the next meeting. **Action Clerk.**

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below
- b) to note dispensations given in respect of agenda items listed below

Declarations and dispensations were recorded as follows:

Cllr J. Kinnear:	Allotments/Accounts
Cllr R. Lawton:	Allotments
Cllr M. Sigston:	Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on Wednesday 11th September were approved with one amendment to item 7.f2. to clarify that the land adjacent to no.1 Ebor Manor was outside the property boundary, on the verge, bordering the footpath and public highway.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

Councillors noted that the proposed date for commencement of the work to create a dog exercise area on Eastfield Road Amenity Area was w/c 28th October 2019.

4. Correspondence

- 4.1. Email from resident [JD] enquiring about vacancies on the Parish Council. It was resolved to invite [JD] to observe at the next meeting. **Action Clerk.**
- 4.2. Email from resident [MW] enquiring about vacancies on the Parish Council. It was **resolved** to invite [MW] to observe at the next meeting. **Action Clerk.**
- 4.3. Letter from Churchwardens of St. Nicholas Church requesting funds towards a Christmas Tree to be sited outside the Church. It was **resolved** to contribute £ 60.00. **Action Clerk.**
- 4.4. Email from [AG] offering to donate a planter to add to the display of flowers around the village. It was resolved to gratefully accept the offer. **Action Cllr Lawton.**
- 4.5. Acknowledgement from [RW] ERYC 'Streetscene' Team, of Councils request to remove shrubbery and saplings from the land adjacent to the public highway outside no.1 Ebor Manor.
- 4.6. Letter from Holderness Heath providing an update on progress towards creation of unified health care services. **Noted.** Councillors shared their recent experiences, and those of residents of Keyingham. It was resolved to closely monitor the levels of service and actively seek feedback from residents. **Action Cllr D. Clark.**
- 4.7. Letter from ERYC giving notification of 2nd instalment of the Precept. **Noted.**
- 4.8. Revised quote for Email from Holderness Tree Care providing work to Saltaugh Road and Eastfield Road Amenity areas. **Noted.** *(Item 7.a2 refers)*
- 4.9. Letter from PKF Littlejohn providing confirmation of conclusion of External Audit, accompanying audit report and recommendations. **Noted.**
- 4.10. Email from ERNLLCA providing guidance regarding the control of pests on land owned by the Council. **Noted.**
- 4.11. Email from Horticulture and Property Services confirming prices for 2020-21 to be held at the current rate. **Noted** *(Item 5.1 refers)*
- 4.12. Email from ERNLLCA giving notification of Holderness District Committee Meeting, Keyingham Village Hall, 15th October 7.00pm. **Action Clerk, Cllr Lawton.**
- 4.13. Email from resident [ML] regarding Business at Eastern House, Ottringham Road, Keyingham. *(Item 1.2 refers).*
- 4.14. Letter from members of the 'Keyingham Events Group' providing update on recent meetings. **Noted.** It was **resolved** to meet the VH charges of a meeting room for the first four meetings to help launch the group.

4.15 Letter from [RH] requesting the Council give consideration and support to increasing the parking space available outside Keyingham school in the interest of safety. It was resolved to support the request and contact ERYC to progress the matter. **Action Clerk.**

5. Accounts for Payment:

It was resolved that the following accounts be approved for payment for the month of September 2019:

Clerk	Salary	£	973.40
HMRC	Tax & NI Clerk	£	74.39
BT	Business Line	£	89.16
J Billaney	Printing/Postage/Stationery	£	40.85
HAPS	Grounds Maintenance	£	877.00
Brook St Ltd	Street Cleaning	£	311.91
J Kinnear	Reimb. Misc. Repairs & Planting	£	73.16
Feeney Clean	Bus Shelters	£	50.00
Ryehill Building Supplies	Timber/materials: Boyes Lane	£	184.00
ERNLLCA	Training	£	22.50
Kallkwik	Printing 'Forward'	£	148.40
PKF Littlejohn	External Audit	£	360.00
	Cash Payments	£	0.00
	Total Payments	£	3, 204.77

Receipts: Parish Precept Instalment 2. £ 20,500.00

5.1 Gardening Contract: Considering the email from Horticulture and Property Services confirming prices for 2020-21 to be held at the current rate. It was **resolved** to extend the contract for a further year. **Action Clerk.**

6. Planning Matters & Developments

There were four planning matter to consider:

6.1 Re: Planning Ref: 19/40175/NONMAT Altering cladding of walls to brick to Dale Lodge, Station Road, Keyingham, HU12 9TB.

The council **resolved to support** the application provided the applicants consider any potential comments which may be made by neighbours.

6.2. Re: Planning Ref: 19/03149/PLF Erection of 5 dwellings, with associated change of use of no.5 and no 7. from office space to 2 dwellings, including removal of a single storey extension to side of Horrox Court, Saltaugh Road, Keyingham. HU12 9SJ.

The council **resolved to support** the application provided the applicants consider any potential comments which may be made by neighbours.

6.3 Re: Planning Ref: 19/03065/PLF Alterations and extensions including the erection of a two-storey extension to the side, construction of a dormer extension to the front, new dormer to the rear and alterations to doors, 1 Ombler Close, Keyingham HU12 9SB.

Taking into account the number of comments made by neighbours on ERYC Planning Public Access site, Council **resolved to support the objections raised** to the development in its current format.

6.4 Re: Planning Ref: 19/027971/PLF Erection of a livestock unit with associated feed bins, hardstanding area for parking and turning, North End Farm, station Road, Keyingham. HU12 9TB. Council considered the statement offered by [MS] in support of the development and asked questions regarding the likely impact of the development on the local environment including potential increase in traffic/ transport of livestock.

The council **resolved to support** the application provided the applicants consider any potential comments which may be made by neighbours.

7. Reports from Representatives of Sub Committees:

a) Playing Fields

a1. Planting of Trees to provide a shelter belt on the boundary of the Saltaugh Road amenity Area. It was confirmed that the work to add additional trees was 'in hand' and would commence shortly.

Noted.

It was also noted that the request from Resident [CW] to plant a tree on the land adjacent to the public highway at the junction of Eastfield Road and Marritt Way would be addressed as part of the planting schedule. **Action Cllr Lawton.**

a.1.1 Eastfield Road Amenity Area: The Clerk confirmed that TC Ltd had indicated that work would commence on the creation of a Dog Exercise Area during week commencing 28th October 2019. *(Item 3.1 also refers)* **Noted.**

a.2 Revised Quote - tree pruning: Councillors considered the revised quote for tree pruning. It was **resolved** to seek comparative quotes. **Action Clerk.**

(b) Allotments

b1. It was noted that Cllrs J. Clark and R. Lawton had inspected the allotments and indicated those plots which had not been cultivated during the previous season. The clerk confirmed that the registered holders of four plots had received a request to confirm their future intentions prior to the of issuing new contracts at the start of the next growing season. **Noted.**

(c) War Memorial

c1. The Clerk confirmed that following a meeting with members of each of the two Churches an offer had been received from the Society of Foresters to make a contribution of £ 50.00 towards the expenses for Standard Bearers for the Remembrance Day parade 2019. It was resolved to grateful accept the donation and send a letter of thanks to the Society of Foresters. **Action Clerk.**

(d) Churchyard

It was reported that one shrub would benefit from light pruning by the Gardening Contractor. **Action Clerk.**

(e) Cemetery

e1. It was confirmed that, in consultation with [KF] of C. Fewster & Son LTD, an estimate of the land available for future interments had been returned to the Valuation Agency. **Noted.**

e2. It was **resolved** to purchase Winter Pansies and commence planting as soon as practicable, weather permitting. **Action: Cllr. Kinnear, Cllr. Lawton, Cllr. Thompson.**

e2.1 It was **resolved** to replace the tree planted by the Wilkie family with a suitable alternative as part of the winter planning schedule. **Action: Cllr. Kinnear, Cllr Lawton. Cllr. Thompson.**

(f) Streets & Verges

f1. Councillors discussed request from resident [CW] to plant a tree on at the junction between Marritt Way and Eastfield Road. *(Item a1. refers)* It was **resolved** to address this request as part of the planned schedule of planting. **Action Cllr. Lawton.**

f2. Overgrown and unadopted areas update: The Clerk provided an update on communications with ERYC regarding areas identified for action as part of the 'Streetscene' inspection/ walkabout. Council noted that ERYC had asked for confirmation regarding the land beside the highway, adjacent to 1 Ebor Manor, but had given no firm date when work was likely to commence. Council to request periodic updates. **Action Clerk.**

f3 it was reported that a street light was out on St. Philips Road. ERYC to be informed. **Action Clerk.**

(g) Boyes Lane

g1. Generator: *this item was deferred to the November meeting to enable Cllr. Lee to participate in the discussion.*

g 2. Council considered the advice received from ERNLLCA and from the Clerks of other parishes in the East Riding regarding suitable control measures for council land with public access, to preserve planting and reduce damage to sapling trees and shrubs caused by wildlife.

It was resolved to seek the advice of a registered contractor. **Action Clerk.**

(h)Village Plan

There were no new matters to report.

8. Councillors Forum: Information and Future Business

Information:

Cllr. Clark reminded members that the next SHAPE would be held in Keyingham on 28th November.

The Clerk reminded members of the Remembrance Day Service and Parade 10.00 St. Nicholas Church Sunday 10th November.

The Clerk informed members of the forthcoming meeting of the ERNLLCA Branch Meeting in Keyingham Village hall at 7.00pm on 15th October.

Future Business:

1. 'Speedwatch' Update.
2. The Chair requested that an update on 'Holderness Health' be added to future agendas as a standing item.
3. Agree date for Precept Planning & Priorities for 2020/21.

Date and time of next meeting: **7.30pm Wednesday 13th November 2019.**

Please notify the Clerk of items for the agenda by Wednesday 5th November 2019.