

KEYINGHAM PARISH COUNCIL

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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 21st May 2024.

Present:

Cllr F. Beardow
Cllr D. Clark (Chair)
Cllr R. Hoggard
Cllr D. Kinnear
Cllr R. Lawton
Cllr S. McMaster
Cllr D. Medforth
Cllr M. Smith
Cllr E. Stephenson
Cllr M. Ward
Cllr N. Whitlam

Apologies:

Cllr D. Miller

In attendance: Cllr Sean McMaster. ERYC.

1. Public Participation: None.

Cllr Sean McMaster provided a ward update including a summary of the schedule of works for on-going repairs to carriageways and pavements throughout the village and the confirmed start date for the improvements to the road crossing which were due to commence on 3rd June. It was confirmed that it would not be possible to extend the work on pavements along the full length of Eastfield road, but that additional un-planned work had been carried out to make a more lasting repair. **Noted.** The Police and Crime Commissioners meeting, delayed by the election of a new commissioner would be rearranged and the date notified. **Noted.**

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments
Cllr E. Stephenson: Allotments
Cllr McMaster: Planning

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 16th April were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

- 3.1.1 CCTV Update: Councillors noted that it had been confirmed that the CCTV Cameras would be installed during the period 3rd – 5th June to coincide with work on the road crossing. **Noted.**
- 3.1.2 Village Green. It was confirmed that a site meeting to survey the electrical supply for seasonal lighting on the Village Green was scheduled for 24th May @ 10.00. **Noted.**
- 3.1.3 Fencing of Eastfield Road Amenity Area: It was confirmed that one quote had been received for fencing the roadside boundary of the play area, with another pending. **Noted.**
- 3.2 Village Hall: Cllr. Ward provided an update on continuing works and activities to support the Village Hall. Broadband Connection: A provider was selected from the three quotes received. **Action Clerk.** Work to level the floor of the old kitchen area was almost completed and volunteers were being sought to help with painting the interior.
- 3.3 Parking on Saltaugh Road Councillors discussed possible solutions to the on-going issue of parking on grass verges on Saltaugh road the possibility of using notices during Rugby matches was considered.
- 3.4 Flagpole Painting & Repairs It was resolved to paint the flagpole.
- 3.5 Christmas Trees Councillors discussed purchasing decorations to be attached to the Christmas Tree brackets as an alternative to live trees.
- 3.6 D-Day Commemorations: It was confirmed that a bid to ERYC for funds to support D-Day Commemorations has been successful. It was confirmed a commemorative flag would be flown throughout the month of June, that there would be a themed event in the Village Hall with music and refreshments, and a Church service in St Nicholas Church at 6.00pm on 6th June, with refreshments. The church bells would be rung at 6.30pm as part of 'ringing for peace' across the UK. A wreath would be laid on behalf of the Parish Council and residents of Keyingham at the War Memorial after the service by Cllr. Ray Lawton.

4. Correspondence

- 4.1 Application For Co-option It was resolved to Co-opt Mrs Victoria White to Keyingham Parish Council. **Resolved.**
- 4.2 Site Meeting Village Green 24th Email from ERYC Street Lighting Team to arrange a site meeting on the Village Green on 24th May 10.00am. **Action Clerk, Cllr Lawton, Cllr Smith.**

5.Accounts for Payment:

Notification of decision: **Refused. Noted.**

6.3 24/00765/PLF Notification of Decision: **Granted. Noted.**

6.4 24/00472/REG Notification of Decision: **Granted. Noted**

6.5 24/00516/PLF Notification of Decision: **Granted. Noted.**

7. Reports from Representatives:

(a) Playing Fields: It was reported that the repair to safety matting beneath play equipment had been completed.

It was noted that one of the two estimates for the fencing of the play area on Eastfield road had been received. Councillors proposed that a risk assessment be carried out to inform discussions. It was noted that this would need to be done once the roadworks on Eastfield Road were complete. It was resolved to defer discussions pending receipt of the second estimate and completion of work to the road, pavements and curbs. **Deferred.**

(b) Allotments: It was reported that the polytunnel purchased for Keyingham Primary School had been put up and was already in use. Grateful thanks were offered to Cllr Lawton and Mr Gary Beacock for their help in realising this project. **Noted with thanks.**

(c) War Memorial: D-Day Anniversary Commemorative Wreath to be laid by Cllr Lawton following the commemorative service in St Nicholas Church at 6.00pm on 6th June. **Noted.**

(d) Boyes Lane Recreation Ground: The AGM of the Boyes Lane Recreation Ground Charity took place on 7th May 2024. A Village Picnic on the recreation ground is planned for 18th August. further details to follow. **Noted.**

(e) Churchyard: The bollards to prevent parking on grass verges had arrived and would be installed in due course. **Action Cllr Lawton & Cllr Kinnear.**

(f) Cemetery: Replacement Notice Board had arrived and was now in situ. Thanks were offered to Cllr Kinnear for completing this work. **Noted with Thanks.**

(g) Streets & Verges: Repairs to carriageways and pavements continuing throughout the village. **Noted.** Councillors requested that the Bus Shelters be cleaned more thoroughly. **Action Clerk** to speak to contractor.

(h) Village Plan: It was reported that the Memorials Trust had been contacted regarding repair of the 'Keyingham Cross' also that Everingham's Stonemasons had indicated that they would be able to quote for the work to repair the cross if the Parish Council resolved to proceed with its renovation. **Noted.**

8. Councillors Forum: information/future business & Chair's Update:

Priority Items for the next Agenda:

8.1 Confirmation of Public Notice Period.

8.2 *Reminder.* **Keyingham Annual Parish Meeting 7.00pm on 18th June 2024.**

Date and time of next meeting: **18th June 2024.**

Please notify the Clerk of items for the agenda by 5.00pm Tuesday 11th June 2024.