

## KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark  
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### Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 19<sup>th</sup> March 2024.

#### Present:

Cllr D. Clark (Chair)  
Cllr R. Hoggard  
Cllr D. Kinnear  
Cllr R. Lawton  
Cllr S. McMaster  
Cllr D. Medforth  
Cllr M. Smith  
Cllr E. Stephenson  
Cllr M. Ward  
Cllr N. Whitelam

#### Apologies:

Cllr F. Beardow  
Cllr D. Miller

In attendance: Cllr Sean McMaster. ERYC.

- 1. Public Participation:** a number of members of the public were in attendance to request updates and seek clarification regarding Planning Application 24/00263/OUT proposal for the erection of 16 dwellings on land south of Church Lane Keyingham, and the recently posted Planning Application 24/00370/STPLF proposal for the erection of 147 dwellings and associated infrastructure on land formerly occupied by Village Nurseries, Ottringham Road, Keyingham. (*Item 6. refers*)

Cllr Sean McMaster provided a ward update including the current position of Planning Application 24/00263/OUT. It was confirmed that a date for the application to be considered by committee had not yet been set. Cllr McMaster agreed to ensure that the date, once set, was shared widely along with the process for applying to attend in person, request to speak at Committee, or to observe the proceedings via 'Youtube'.

24/00370/STPLF It was confirmed that the site for this application was part of a county-wide strategic development plan for the change of use of 'brownfield sites' to provide housing in locations around East Yorkshire. Councillors noted that the deadline for responses regarding this proposal was 10<sup>th</sup> April 2024. Due to the brief time allowed for consideration of the application and fifty-seven associated documents, the Parish Council **resolved** to hold an additional, dedicated meeting to consider the proposal. Cllr Clark requested that Cllr McMaster feed back to ERYC Planning Dept on the brief period for consultation and consideration by the Parish Council as consultee in strategic developments on this scale. **Noted.**

## 2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments  
Cllr E. Stephenson: Allotments  
Cllr Mc Master: Planning

## 3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 20<sup>th</sup> February were approved.

### 3.1 Actions and Matters Arising from the minutes not covered by the agenda.

- 3.1.1 CCTV Update: (*Item 3.2 of the minutes of the December meeting refers*) a further request for an update on the likely installation of CCTV was responded to confirm that the 'hold-up' was associated with the delay in acquiring the camera mast for the main street. **Noted.**
  - 3.1.2 Replacement Notice Board: Notice Board now in situ. Thanks were offered to Cllr Kinnear & Cllr Lawton.
  - 3.1.3 Road Crossing: A recent update confirmed that work to improve the road crossing would take place in June/July 2024. **Noted.**
  - 3.1.4 Fencing of Eastfield Road Amenity Area: It was confirmed that quotes were being sought for fencing the roadside boundary of the play area. **Noted.**
- 3.2 Village Hall: Cllr. Ward provided an update on continuing works and activities to support the Village Hall. Plastering work completed, a postcode had been confirmed and three quotes for broadband connection obtained. It was resolved to pursue the connection offered by BT subject to confirmation of adequate speed for on-line meetings platforms. It was agreed that the Parish Council would be the named customer and receive bills for the service. **Resolved.** Action **Cllr Ward** to confirm connection speed.
- 3.2.1. 'Pre-loved' Sale planned for Saturday 23<sup>rd</sup> March. **Noted**
  - 3.2.2. Easter-Egg Hunt to take place on Saturday 30<sup>th</sup> March in partnership with Boyes Lane Recreation Ground. **Noted.**
  - 3.2.3. Film Nights – to re-commence in Autumn 2024, alternative nights of the week being considered along with allowing children to attend age – appropriate films, accompanied by a responsible adult. Councillors noted that the grant funding secured for the film shows had now been fully spent and future costs to be borne by the Village Hall. **Noted.**
- 3.3 Entrances and Exits to the Village Green: Councillors considered images of additional barriers which could be added at either end of the path crossing the green. Councillors discussed the potential benefit of additional gates and agreed to take no further action at this time. Cllr Medforth requested that the record reflect his disagreement.
- 3.4. Keyingham 'Coat of Arms' Images of the recreated the 'Coat of Arms' were tabled. It was resolved to proceed with the design and use it on official communications, flags, notice boards letterhead et cetera. Thanks were offered to Cllr Smith for its development. **Noted.**
- 3.5 Gateway Signs: ERYC were thanked for providing planters to be placed beneath or close to 'Gateway' signs to the east and west of the village on A1033. It was noted that some of the planters had been repositioned as requested, some were yet to be moved and that the process of completing the signage was on-going. **Noted.**

#### 4. Correspondence

4.1 Email from [RH] & [JK] raising issues relating to current Planning Applications - *Update*- Cllr McMaster confirmed that he had contacted [RH] and that ERYC Planning and Enforcement Officers were in contact with [RH] and 'best placed' to respond to the queries raised. **Noted.** (*Item 6.2 also refers*).

#### 5.Accounts for Payment:

##### Accounts received in February for Payment in March 2024.

<b>01 Staff Costs</b>		<b>Total:</b>	<b>£1,171.64</b>
224	Salary	julia billaney (Parish Clerk)	£909.16
225	NEST Pension	NEST	£30.68
225	NEST Pension	NEST	£23.01
230	Salary Adjustment	julia billaney (Parish Clerk)	£197.80
229	Tax & NI	HMRC	£0.00
229	Tax & NI	HMRC	£0.00
228	Payroll	360 Chartered Accountants	£10.99
<b>02 Maintenance</b>		<b>Total:</b>	<b>£1,674.90</b>
227	Bus Shelter Maintenance	Pat Feeney (Feeney Clean)	£50.00
236	Litter Picker	Brook Street Ltd	£142.38
142	Grounds Maintenance	HAPS	£36.00
240	Litter Picker	Brook Street Ltd	£142.38
209	Grounds Maintenance	HAPS	£877.00
238	Litter Picker	Brook Street Ltd	£142.38
239	Litter Picker	Brook Street Ltd	£142.38
237	Litter Picker	Brook Street Ltd	£142.38
<b>04 Amenity Areas</b>		<b>Total:</b>	<b>£12.24</b>
223	Water Charges	Business Stream,	£12.24
<b>05 Office Costs</b>		<b>Total:</b>	<b>£115.51</b>
226	Internet & Telephone	BT Business	£75.44
231	Reimburse postage	julia billaney (Parish Clerk)	£3.75
233	Web domain renewal	Easily Ltd	£36.32
<b>06 Public Information</b>		<b>Total:</b>	<b>£1,108.15</b>
234	Notice Board	Greenbarnes LTD	£1,108.15
<b>07 Other</b>		<b>Total:</b>	<b>£43.20</b>
232	Flag	Newton Newton Flag & Banner Makers	£43.20
<b>08 Non-Precept Expenditure</b>		<b>Total:</b>	<b>£126.00</b>
235	Film Hire	Eden Arts	£126.00

**Total**

**£4,136.13**

**5.1 Debit Card** It was resolved to apply for a Debit Card for the Parish Council, Operating Account, Account number: 60104587. **Resolved. Action Clerk & Cllr Smith.**

**5.2 Maritt Ombler Foundation** It was resolved to Transfer £800.00 in April 2024, to the Marritt-Ombler Foundation. **Resolved. Action Clerk.**

**5.3** In addition to the payments listed it was resolved to make a donation of £50.00 to H.A.R.T towards their costs of providing 'Medi-bus' and other rural transport services throughout the year. (*Item 4.5 of the February Minutes refers*)

## **6.Planning Matters and Developments**

**6.1 24/00263/OUT** Proposal for the erection of 16 dwellings on land south of Church Lane Keyingham. Members of the public were in attendance at the meeting to receive an update regarding the proposal. Cllr McMaster confirmed that a date for ERYC Planning Committee to consider the proposal had not yet been set and would be likely to take place during the period May-August. **Noted.**  
*(Brought forward under item 1. Due to public participation at the meeting.)*

**6.2 23/03271/VAR** Site of Rossall, Ottringham Road, Keyingham variation of condition 14 (approved plans). The Parish Council had previously received a long and detailed item of correspondence from [RH] regarding this proposal. Cllr McMaster confirmed that ERYC Officers with the appropriate professional knowledge and expertise were responding to the queries raised. (*Item 4.1 refers*) **Noted.**  
*(Brought forward under item 1. Due to public participation at the meeting.)*

**6.3 24/00370/STPLF** Erection of 147 Dwellings, Village Nurseries, Ottringham Rd, Keyingham. Due to the scale and potential impact of this strategic development Cllrs requested a dedicated meeting to consider the proposal and associated documents prior to the **deadline for consultee comments of 10<sup>th</sup> April**. It was resolved to hold a dedicated meeting to consider this proposal on **Wednesday 27<sup>th</sup> March**. Parish Councillors requested that ERYC Planning Department give consideration to the timescales for developing consultee responses particularly in relation to large-scale developments. **Action Clerk & Cllr McMaster.**  
*(Brought forward under item 1. Due to public participation at the meeting.)*

**6.4 2400516/PLF** Erection of a two-storey extension to the rear of Mill House, Mill Road Keyingham. **Supported** subject to the proposer taking into consideration any comments which may be made by neighbours.

## **7. Reports from Representatives:**

(a) Playing Fields: No new matters to discuss. Repairs to safety matting in hand. **Noted**

(b) Allotments: It was noted that rents had been received from continuing tenants. **Noted.**

(b) War Memorial: *No new matters to discuss.*

(c) Boyes Lane Recreation Ground: Easter Egg Hunt confirmed for Saturday 30<sup>th</sup> March. **Noted**  
Churchyard: *No new matters to report.*

(d) Cemetery: Northern Powergrid notified of completion of work to extend path (to protect electrical cable) and contribution towards costs requested. **Noted.**  
Compost required for spring/summer planting. **Action Cllr Lawton.**

(e) Streets & Verges: Repairs to carriageways and pavements continuing. **Noted.**  
Congestion caused by parking on Station Road on grassed areas close to Northfield was discussed. Councillors reflected on the need for resident parking spaces/bays.

(f) Village Plan: Keyingham 'Haxby Heritage Trail' *Update*: It was resolved to support the purchase of a further five plaques, taking into account the increased cost. **Resolved.**

## **8. Councillors Forum: information/future business & Chair's Update:**

### **Priority Items for the next Agenda:**

8.1 AGAR and Accounts/Year end processes.

Date and time of next meeting: **16<sup>th</sup> April 2024.**

*Please notify the Clerk of items for the agenda by 5.00pm Tuesday 9<sup>th</sup> April 2024.*