

KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark
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Minutes of the meeting of Keyingham Parish Council held in the Village Hall Keyingham on Wednesday 11th March 2020.

Present:

Cllr D. Clark (Chair)
Cllr J. Clark
Cllr J. Duncan
Cllr L. Haxby
Cllr J. Kinnear
Cllr R. Lawton
Cllr J. Lee
Cllr L. Maxwell
Cllr M. Smith
Cllr R. Thompson
Cllr M. Ward

Apologies:

Cllr D. Dooley
Cllr M. Sigston
Cllr D. Tucker, ERYC
[BR] Holderness Vikings.

The Chairman opened the meeting welcoming members of the public and Cllr John Duncan and Cllr Mark Ward who were attending their first meeting as members of Keyingham PC. Cllr Duncan and Cllr Ward confirmed their acceptance and forms were duly signed and submitted.

1. Public Participation

- 1.1 The Council recorded apologies from [BR] who had been invited to attend to discuss setting a date to review the Lease Agreement between KPC and Holderness Vikings.
- 1.2 A group of over 20 residents were in attendance to speak to the Council regarding the access routes to the proposed development of a pig Unit at North End Farm, Keyingham. Summary points of the discussions are recorded under Item 6. Planning Matters and Developments which was brought forward on the agenda once the meeting was formally opened.

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below
- b) to note dispensations given in respect of agenda items listed below

Declarations and dispensations were recorded as follows:

Cllr. J. Kinnear: Allotments
Cllr. R. Lawton: Allotments
Cllr. J. Lee: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on Wednesday 12th February were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

None.

4. Correspondence

- 4.1. Email from [GB] raising issues regarding the placing of soil on adjacent graves when new plots were being dug in the cemetery, and dog fouling throughout the village. Council members noted that actions to address these concerns had already been taken and endorsed the response provided by the Clerk. **Noted.**
- 4.2. ERNLLCA Guidance in response to the Corona Virus outbreak. **Noted.**
- 4.3. HSBC Changes to the Council's bank account. **Noted.**
- 4.4. Town and Parish Council Charter (for consultation) **Action Clerk.**
- 4.5. Email dialogue between KPC and Holderness Vikings regarding the lease of pitches on Saltaugh Road Amenity Area, including the incident which occurred on 8th March 2020.
(Item 7. a1. Refers)
- 4.6. Letter from ERYC identifying Northfield, Keyingham, as a 'no cold calling zone' and asking the council to invite a member of the public resident in this area to act as a 'No Cold Calling Zone' (NCCZ) coordinator. **Action Clerk.**
- 4.7. Email from [CW] who had contacted the ERYC Planning Dept. directly to object to the proposed development of a Pig Unit at North End Farm, Keyingham on environmental grounds. **Noted.**
(Item 6.1 refers).
- 4.8. Letter [PH] on behalf of SHAPE seeking PC support to re-open the Train Line from Hull to Withernsea. It was acknowledged that the proposal would require significant government funding. It was **resolved** to support the proposal in principle. **Action Clerk**
- 4.9. Email from [JR] to object to the proposed development of a Pig Unit at North End Farm, Keyingham on grounds of environmental impact, conservation, road safety, detrimental impact on the amenity of neighbours, and affecting public rights of way. **Noted.** *(Item 6.1 refers).*
- 4.10. Letter of thanks from [ZS] Programme Co-ordinator, Salvation Army, William Booth House, Hull thanking the Council for donations of towels, fruit and vegetables to help support people who are homeless. **Noted** with appreciation. **Action Clerk.**

5. Accounts for Payment:

It was resolved that the following accounts be approved for payment:

Clerk	Salary	£	973.40
HMRC	Tax & NI Clerk	£	74.39
BT	Business Line	£	90.66
J Billaney	Printing/Postage/Stationery	£	40.12
J Billaney	Renewal of domain name	£	20.00
HAPS	Grounds Maintenance	£	877.00
Brook St Ltd	Street Cleaning	£	779.77
Feeney Clean	Bus Shelters	£	50.00
Yorkshire Water	Water Charges	£	101.84
	Cash Payments	£	0.00
	Total Payments	£	2,905.34
Receipts:			
Recovered VAT		£	8,461.15
Allotment Rents & Bonds		£	703.50
Burial Fees		£	648.00
	Total Receipts	£	9,815.65

5.1 Councillors reviewed a quote received from [TW] for mole damage to the pitches on Saltaugh Road Amenity Field. It was **resolved** to proceed with the work as quoted.

5.2 Councillors reviewed a quote for signage from 'Fastsigns'. It was **resolved** to proceed with the work as quoted.

6. Planning Matters & Developments

The following planning matters were discussed:

This item was brought forward on the agenda for the benefit of members of the public who remained to listen to the discussion of item 6.1

6.1 Planning Ref: 19/02971/PLF Proposed Pig Unit, North End Farm, Keyingham

Over 20 residents, from the Eastfield Road area of the Village, attended the meeting to express views on the proposal for the Pig Unit, and as a related issue, recent remodelling of the farm access crossing the rail trail at the north end of Eastfield Road.

Concerns raised included the following:

1. Environmental impact & nature conservation
2. Access via Eastfield Road
3. Access via Station Road
4. Road Safety
5. Public rights of way – impact on users of the ‘Rail Trail’
6. Gates and Barriers
7. Fly Tipping

6.1.1 It was confirmed that the identified route of access on the plans for the proposed Pig Unit was via Station Road, and that the PC had sought confirmation from ERYC Planning Department that no amendments to the original plans had been submitted. Therefore, the access route to the proposed development on the plans currently under consideration, was via Station Road.

6.1.2 It was confirmed the PC had been informed that the improvement of the existing farm access via Eastfield road did not require planning permission and came within the jurisdiction of the ERYC Highways Dept.

Cllr David Clark proposed to hold a public meeting, inviting a representative of the Highways Department, and a representative of the Planning Department, to enable residents to raise their concerns and receive direct feedback.

It was resolved to approach ERYC to request a date for a meeting and to invite the developer and public to discuss the issues raised. **Action Clerk.**

6.1.3 It was resolved that the council would maintain a neutral position with regard to the proposed development, acknowledging that the needs and views of members of the community inevitably differ, and that the PC must take care to represent all sections of the community equally and impartially. Information regarding the arrangements for the public meeting to be shared via the PC website.

Action Clerk.

6.2. Regarding Resubmission of Planning ref:19/04138/PLF. Erection of four dwellings following removal of existing buildings at Genese International, Main Street, Keyingham. HU12 9RE.

It was noted that the scheduled date for the Planning Committee at which this proposal would be considered was 16th March 2020. It was resolved to request that ERYC Planning Committee members be asked to take note of the PC views on this proposal when considering the revised proposal. **Action Clerk.**

6.3 Update Re: Planning ref: 19/03149/PLF Erection of four dwellings with associated parking and change of use of number 5 and 7 from office space to two dwellings, including removal of a single storey extension to the side of Horrox Court, Saltaugh Road, Keyingham.

Following council's objection, in support of comments from neighbours, submitted via consultee access, it was noted that the plans, which had been refused initially, had now been resubmitted with amendments. **Noted.** It was resolved to continue to track the progress of this proposal through the planning process.

7. Reports from Representatives of Sub Committees:

- a) Playing Fields

a 1. Councillors considered the Lease Agreement between Holderness Vikings and KPC for pitches and facilities on Saltaugh Road Amenity Field. Cllr Lawton offered a summary of the notes of the recent meeting with Viking Committee members, attended by Cllr Lawton and the Clerk.

Council noted that the agreement was entered into in June 2014 for 15 years and due for review every three years. The next review being due, on or before 1st June 2020.

It was further noted that rental payments are due on the 1st March, the 1st June, 1st September and 1st December each year.

In response to questions regarding the disposal of waste it was confirmed that the provisions of the lease identified this as the responsibility of the tenants, though support to achieve an effective system of ensuring that waste was disposed of safely and effectively would be a subject of discussion when reviewing the lease.

Councillors considered their liabilities under section 37.2 and were satisfied that their obligations under the section were being met.

It was confirmed that the clerk would seek feedback from [BR] regarding the repair of damage caused by emergency vehicles attending the incident which occurred on 8th March and seek estimates for repairs, as required, to restore the playing surface once a pitch assessment had been carried out by the tenants.

It was **resolved** to contact [BR] and propose dates for a meeting to review the lease with representatives of each organisation present. **Action Clerk.**

a.2 It was noted that the Play Inspection Company had visited to inspect the play areas, with the report pending.

a.3 It was noted that a number of minor repairs had been made to bins on the amenity areas, however there were some which may require more substantial repairs or replacement. It was agreed that this would be considered in line with the play Areas inspection report at the next meeting.

(b) Allotments

b 1. It was noted that all allotments were now taken, contracts issued to new tenants and a waiting list of one interested person was in place. **Noted.**

(c) War Memorial:

No new matters to report.

(d) Churchyard:

No new matters to report.

(e) Cemetery:

e 1. It was noted that it had now been confirmed that the fence bordering the Cemetery and Broadacres was the property of the ERYC, and that a representative from the ERYC Repairs Department would be in touch in due course to inspect the worn posts. **Action Clerk.**

e.2. Councillors agreed that the if hedges which required reduction could not be completed before the end of March they would be left until after the nesting season.

It was resolved to issue a reminder to the relevant contractors. **Action Clerk.**

(f) Streets & Verges

f 1. It was noted that, in response to a request from the garden contractor, the dog waste bin inside the dog exercise area had now been moved closer to the gate and fixed to the perimeter fence. It was agreed that the area of low-lying ground, where the bin had previously been sited, would benefit from filling with some spare soil to level the ground and prevent waterlogging when available. **Action Cllr. Lawton.**

(g) Boyes Lane

g 1. At a successful second meeting with [VW] Headteacher of the school, it was confirmed that the Academy were happy to pledge support for bidding for funds to provide a sustainable energy source at the Boyes Lane Amenity Area, to assist with the creation of a learning zone.

Other partnership initiatives include, a Youth Council, due to hold its first meeting on 30th March, supported by the Parish Clerk, and a community partnership between the Academy, Parish Council and William Booth House to raise public awareness and to provide help for homelessness.

g 2. Cllr Lee reported the possible availability of a 5KW generator for use at Boyes Lane. Councillors agreed that this opportunity could be investigated. **Action Cllr Lee.**

(h)Village Plan

No new matters to report.

8. Councillors Forum: Information and Future Business

8.1

Cllr. Smith presented a proposal for consideration on a draft policy for advertising in the 'Forward' Magazine.

It was **resolved** to adopt the policy in full, as proposed.

A copy of the policy will be posted on the relevant section of the PC website.

Information & Future Business:

1. Play Areas Inspection Report
2. Preparation for end of Year Audit

Date and time of next meeting: tbc.

In response to government guidance issued after the PC meeting in March, meetings of the Parish Council have been suspended until further notice.

Amendments to 'delegated powers' are now in force, and the Council will continue to deliver services to the fullest extent possible during this period.