

KEYINGHAM PARISH COUNCIL

Chairman Cllr J Parsons
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Minutes of the meeting of Keyingham Parish Council held in the Village Hall Keyingham on 13th March 2019.

Present:

Cllr J. Parsons (Chair)
Cllr J. Clark
Cllr L. Haxby
Cllr J. Kinnear
Cllr R. Lawton
Cllr J. Lee
Cllr L. Maxwell
Cllr M. Sigston
Cllr R. Thompson
Cllr S. Tindall

Apologies:

Cllr D. Dooley
Cllr D. Clark
Cllr S. Moss

In attendance: G. Thurstan.

1. Public Participation

- 1.1 The Council members were introduced to, and welcomed Melvyn Smith, the new Editor of the 'Forward' Magazine.
- 1.2 A member of the public (RH) attended to request that the Council give consideration to the request to create a separate, safe area for exercising dogs on the Eastfield Road Amenity Area, while also ensuring continued safe and separate access for children and parents using the paly area. It was noted that emails from three other residents were also received making similar requests, and that these would be received under correspondence, (*Item 4.6 refers*)

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below
- b) to note dispensations given in respect of agenda items listed below

Declarations and dispensations were recorded as follows:

Cllr J. Kinnear: Allotments
Cllr R. Lawton: Allotments
Cllr M. Sigston: Allotments
Cllr S. Tindall: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on Wednesday 13th February were approved with a point of clarification relating to item 7.a - to reflect that the installation of the drainage crates, and the potting-up of the dyke, (both located on Saltaugh Road Amenity Area and both concerned with the drainage of the area) were two distinct projects and the quotes under consideration for the potting up of the dyke did not include the installation of the crates.

It was also noted that installation of the first picnic bench at the Boyes Lane Amenity Area, scheduled to be in place by the end of March will be sited as soon as the ground and weather conditions permit.

3.1 Actions and Matters Arising from the minutes not covered by the agenda. None.

4. Correspondence

4.1 Email from Ruth Wilson ERYC confirming the date of the 'Village Walkabout' to be **Monday 10th June 2019**. Councillors wishing to take part in the walk about should meet Darren Muldowney and Mike Peake at the **War Memorial at 09.45**.

4.2. Email from R I detailing a quote for the repair of the Bus Shelter. It was resolved to proceed with the repair by replacing the bottom panel only. **Action Clerk.**

4.3. Email from JL, in response to request for further details/clarification of tender previously submitted, and two references. (*Item 7a refers*)

4.4. Email from DS, in response to request for further details/clarification of tender previously submitted, and two references. (*Item 7a refers*)

4.5. Letter from James Durham Senior Planning & Policy Officer, ERYC notifying the Council of the commencement of the six-week consultation period for the ERYC and HCC joint Minerals Local Plan. Closing Date 23rd April 2019. **Noted.**

4.6.1 Email from a resident of Eastfield Road, Keyingham, (SO) requesting that the Council give consideration to a request to create a safe area for dogs to be off their leads to exercise and socialise with other dogs.

4.6.2 Email from a resident (PC) asking the Council to give consideration to a request to section off part of the Eastfield Road Amenity Area to allow dogs to play and their and their owners to socialise.

4.6.3 Email from resident (GD) asking that the council give consideration to a request to section off a part of the Eastfield Road Amenity Area to allow dogs and their owners to socialise with others.

(Discussion of the requests 4.6.1, 4.6.2 and 4.6.3 is recorded under item 7a.)

4.7 Estimate from MH for repainting the fences surrounding the Saltaugh Road and Waudby Garth Amenity Areas (each area being quoted for separately). It was resolved to proceed with Waudby Garth as soon as practicable and to defer the work on the Saltaugh Road Amenity Area until the council is in receipt of the first instalment of the precept for 2019/20. The Saltaugh Road work will go forward to the April agenda for further discussion. **Action Clerk.**

5. Accounts for Payment:

It was resolved that the following accounts be approved for payment for the month of March 2019:

Clerk	Salary	£ 905.80
HMRC	Tax & NI Clerk	£ 56.23
BT	Business Line	£ 87.12
Yorkshire Water	Boyes Lane	£ 8.17
SOS Office	Printing Costs	£ 9.90 Paid/Imp/cash
SOS Office	Printing Costs – Election	£ 22.33 Paid/Imp/cash
D Kinnear	Brush Handle	£ 7.99 Paid/Imp/cash
HAPS	Grounds Maintenance	£ 877.00
Holderness Tree Care	St Nicholas Church Yard	£ 400.00
Brook St Ltd	Street Cleaning	£ 485.65
Feeney Clean	Bus Shelters	£ 50.00
Play Inspection Company	Outdoor Play Equip	£ 210.00

Total Payments	£ 3,246.19
Total Cheques	£ 3,205.97

5.1. Receipts:

Allotment Rental Fees Received up to 28.02.19	
£628.00 deposited on 20.02.19	£ 697.00
W.P Everingham & Sons Memorial Stone EM	£ 66.00
	£ 763.00

6. Planning Matters & Development

6.1 Application Ref: 19/00681/PLF Erection of a single storey extension to the side, two storey extension with Juliet balconies to the rear, alterations to the front to reposition the entrance door and siting of summer house in the rear garden of 'The Greenways', Saltaugh Road, Keyingham, HU12 9RT.

It was resolved to support the application, noting that the reason for including the proposed Summer House in the application for alterations to the main dwelling would benefit from clarification within the proposal.

7. Reports from Representatives of Sub Committees:

a) Playing Fields

a1. It was noted that two of the three contractors who had submitted estimates for the drainage work on the Saltaugh Road Amenity Area had supplied additional information as requested:

- To provide references
- To confirm that the quote reflected the total value of the work (including all materials, labour, hire of any ancillary equipment, risk assessments, permissions/ approvals from adjacent landowners, method statements, enablement and restitution.
- To confirm the timescale for the work, commencement and completion dates.

It was resolved to award the contract to [SB] subject to satisfactory references being obtained from each of the referees. **Action Clerk**

a2. It was noted that three potential suppliers had now responded to the invitation to quote for for repair or replacement of floor covering beneath play equipment in Saltaugh Road Amenity Area. A local company had made arrangements to visit the site on 12th March, estimates pending.

a3. Four requests, three by email and one request in person (*Public Participation item 1.2 refers*) were received, asking the Council to give consideration to the creation of a separate area for dog owners to exercise their dogs and socialise with other dogs and dog owners on the Eastfield Road Amenity Area.

The council was also received an anonymous call stating that the area at the rear of the field was being used to exercise dogs.

In the discussion which followed careful consideration was given to the health, safety and well-being of all users and potential users of the area.

The following options were discussed:

Eastfield Road Area:

1. To fence off the play park area with swings and games equipment creating a contained play area which would only be accessible for children and adults.
2. To remove all play equipment and re-designate the whole area as a 'dog park', directing parents and children to the Saltaugh Road Amenity Area.

3. To create a fenced area for exercising dogs which would be designated for this purpose only.
4. To amend all signage to reflect the different uses.
5. To make no changes to this area and evaluate other potential alternatives.
6. Increase the number of waste bins to encourage responsible disposal of waste.

Waudby Garth

7. To designate Waudby Garth as an area for exercising dogs, potentially requiring improvements to the fences which border the roads at all sides.

Rail Trail

8. To apply to ERYC to fence off a section of the 'Rail Trail' for Exercising Dogs and increase the number of waste bins for the responsible disposal of waste.

It was acknowledged that this option would also require car parking and turning areas at the bottom of Eastfield Road. It was noted that currently some areas of the trail are difficult for less mobile residents to access safely. It was also noted that some residents find it too isolated and are afraid to use it for personal safety reasons.

Boyes Lane

9. To designate part of the Boyes Lane Amenity Area for exercising dogs and reinforce 'cleaning up' as a means of encouraging its use.

It was noted that Boyes Lane may be too far from the centre of the village for some residents and that the roadway is awaiting repairs.

Considering the requests made by four residents it was resolved to investigate 'in principle' the cost of creating an area a fenced off area on the Eastfield Road site.

Action Clerk, Cllr Kinnear, Cllr Lawton.

b) Allotments

b.1 An updated plan of the allotments was circulated and new register of allotment holders shared for councillors' information.

It was noted that allotment rentals fees and bonds collected up to and including 28th February 2019 totalled £697.00 of which £268.00 was deposited in the bank on 20.02.19.

The number of plots currently available/untaken is three whole plots (six half plots) in row 7.

(c) War Memorial

No new matters to report.

(d) Churchyard

It was noted that following the completion of the pruning work by Holderness Tree Care, (JK) HAPS Grounds Maintenance had raked the area beneath the trees and scattered grass seed as requested.

(e) Cemetery

e.1 It was noted that work to reduce the height of the perimeter hedge of the Cemetery bordering 'Broadacres' to improve access to graves closest to the hedge, and to prevent green mould gathering on headstones had commenced and was progressing well.

e.2 It was noted that the graves of some of the more recent burials had been 'topped up' as requested.

e.3 It was noted that having considered quotes for repainting of the fence surrounding the Waudby Garth and Saltaugh Road Amenity Areas, repainting of the cemetery gates would also require consideration.

(f) Streets & Verges

f.1 A quote for the repairs to the Bus Shelter outside Horrocks Court was considered. Item 4.2 refers. It was resolved to replace the bottom panel only with steel plate.

f.2 It was noted that ERYC Highways Dept had logged the request for white lines be laid down at the junction of Waudby Garth Road and Seymour Road, to indicate stop lines and right of way to prevent possible collisions. It was further noted that this should be reinforced as part of the 'Village Walkabout' scheduled for 10th June.

f.3 It was also noted that replacement of the lower panels of the bus shelter at the end (which are currently removed completely) with solid steel panels would reduce the view of on-coming traffic for vehicles emerging from Boyes Lane. It was resolved to investigate and report back at the next meeting. **Action Cllr Lee.**

f.4 It was noted that request to repair the road signs at the entrance to Maude Close and Waudby Garth had been logged by ERYC Highways Dept. It was further noted that this should be reinforced as part of the 'Village Walkabout' scheduled for 10th June.

f.5 It was confirmed that a letter condolence has been sent to Mrs Jean Wilkin and Family following the Death of Mr Mick Wilkin.

f.6 Councillors met with Engineers from ERYC to discuss plans for drainage works to be carried out in Keyingham commencing mid-to late April. The works include improvements to existing drains to reduce flooding on the A1033 at the entrance to Willowfield Drive. Storm water will be diverted via improved drains to beyond School lane at the south of the village. Temporary Traffic Lights will be in use while the work of the A1033 is completed. Other improvements to redirect the flow of water, including culverts and increasing the height of kerbstones will also take place at a range of locations around the village but will be less likely to cause disruption to access.

Councillors advised that Keyingham Primary School and Emergency Services be informed of the works. It was confirmed that residents of Willowfield Drive would be contacted directly by ERYC. At the site meeting councillors proposed alternative parking for the duration of the works, which was noted. At the Council meeting Councillors suggested the temporary suspension of yellow lines in Church lane and the possibility of creating a one-way system via Station road, exiting onto Eastfield Road to re-join the A1033.

The exact start date of the work is yet to be confirmed by ERYC

(g) Boyes Lane

It was confirmed that a meeting with MP to discuss improvements to the road surface from the main road to the Boyes Lane Amenity Area and Gateway was planned.

Action Cllr Lawton.

(h) Village Plan

The Clerk reported the Headteacher and School Manager of Keyingham Primary School confirmed that due to safeguarding and safety considerations it would not be possible to site a defibrillator at the school. It was resolved to locate it on council land close to Saltaugh Road Amenity Area. **Action: Clerk** to investigate cost of power supply.

8. Councillors Forum: Information and Future Business

8.1 Update on KPC Website:

8.2 Priority item for the Agenda of the meeting on 10th April
Election of Town and Parish Councillors: Update.

Date and time of next meeting: **7.30pm Wednesday 10th April 2019.**

Please notify the Clerk of items for the agenda by Wednesday 3rd April 2019.