

KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 18th June 2024.

Present:

Cllr D. Clark (Chair)
Cllr R. Hoggard
Cllr D. Kinnear
Cllr R. Lawton
Cllr S. McMaster
Cllr D. Medforth
Cllr D. Miller
Cllr M. Smith
Cllr M. Ward
Cllr V. White
Cllr N. Whitelam

Apologies:

Cllr F. Beardow
Cllr E. Stephenson

In attendance: Cllr Sean McMaster. ERYC.

Cllr Clark opened the meeting by welcoming Mrs Victoria White, Headteacher of Keyingham Primary School to her first meeting as a Parish Councillor in Keyingham. A round of introductions followed.

Prior to commencement of the business of the meeting Cllr Clark and members of the Parish Council reflected upon the recent and sudden loss of Mrs Angela Hudson, an active and respected member of the community of Keyingham. Condolences were extended to her friends and family along with tremendous appreciation for her contribution to the Parish over many years.

1. Public Participation: None.

Cllr McMaster provided a ward update on the following:

Footpaths on Ebor Manor, gullies on Main Street and footpaths on Saltaugh Road had been reported to 'Streetscene' and Highways Teams.

A street surgery/consultation with National Powergrid was scheduled to take place in Withernsea at Peir Towers to address concerns about frequent power cuts in coastal villages. Date and times to be notified. An increase in Mosquito's had been observed due to wet weather conditions and areas of standing water earlier in the year.

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:

b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 21st May were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

3.2 Village Hall Update: Cllr Ward provided an update on continuing works including the successful free event held to commemorate Day-Day, having been well attended and enjoyed by a large, mixed group of participants. Renovation work was continuing and volunteers to assist with painting were welcomed. Connection to broadband should be in place and active shortly. Councillors noted the need to consider balancing the renovations of the current hall with plans to investigate a new building. **Noted.**

3.3 D-day Commemorations: Councillors agreed to divide the grant funding, when received, as follows: Keyingham Parish Council, Flag & Wreath, £100.00. Keyingham Village Hall Commemorative Event £250.00. St. Nicholas Church Commemorative Event £100.00. Keyingham Scouts £50.00 D-Day Badges. **Resolved.**

3.4 Lighting on the Village Green: Councillors agreed to proceed with the quote from ERYC for £2,489.00 +VAT for the installation of a power supply and safety enclosure for a Christmas Tree on the Village Green. **Resolved.** Possible grant funding to assist with the work to be investigated. **Action Cllr Smith.** Cllr White proposed 'Songs around the Tree' led by Keyingham Primary School at the opening/ switch-on event. **Resolved.**

3.5 Student Council: Councillors received an invitation from the Keyingham Primary School Student Council to attend their final Assembly on 16th July at 2.00pm.

3.5.1 Cllr White Provided an overview of the Keyingham Primary School Self-Assessment Form (SEF) and described the 'distance travelled' by the school since its last OFSTED inspection. Cllr White described a range of successful interventions which have led to improvements in teaching and learning and in safeguarding and pupil wellbeing. Councillors were pleased to note that the partnership between the Parish Council and the Student Council added value and offered opportunities for new initiatives in the next academic year.

4. Correspondence

4.1 Email from the Children's Society requesting assistance in publicising their volunteering scheme 'Independent Visitors.' It was **resolved** to add details to the PC website.

4.2 Email from the East Riding Village Halls Network inviting KVH to renew its membership. **Resolved.** **Action Cllr Ward.**

4.3 Email from ERYC regarding the Parish Boundaries Consultation. It was noted that the deadline for responses had been extended to take account of the forthcoming election. **Noted.**

5.Accounts for Payment:

Accounts received in May for Payment in June 2024

01 Staff Costs			Total:	£1,061.12
23	Parish Clerk	Salary		£994.90
24	NEST	NEST Pension		£31.56
24	NEST	NEST Pension		£23.67

29	HMRC	Tax & NI		£0.00
29	HMRC	Tax & NI		£0.00
28	360 Chartered Accountants	Payroll	INV 58499	£10.99
02 Maintenance			Total:	£2,020.44
22	Barriers Direct	Lawn Edge Markers	INV 298684	£139.80
26	HAPS	Grounds Maintenance	INV- 0687	£877.00
33	ERYC	Contribution to waste contract	95593321	£256.36
30	HAPS	Grounds Maintenance	INV 0692	£72.00
27	Feeney Clean	Bus Shelter Maintenance		£50.00
41	Brook Street Ltd	Litter Picker	30988625	£156.32
47	Brook Street Ltd	Litter Picker	30115555	£156.32
42	Brook Street Ltd	Litter Picker	30997848	£156.32
43	Brook Street Ltd	Litter Picker	30106616	£156.32
03 Compliance			Total:	£3,962.29
34	360 Chartered Accountants	Audit Accounts	INV - 58317	£900.00
48	Zurich Municipal	Insurance	534272160	£181.53
40	Zurich Municipal	Insurance	532683000	£2,880.76
04 Amenity Areas			Total:	£860.48
32	Business Stream,	Water Charges	5095071	£13.86
37	Amazon EU UK Branch	Hose Extension	DS ASE INV GB 2024	£15.99
38	WHA Vowles & Son LTD	Keys & Locks	12391	£10.00
35	Maritt Ombler Foundation	Allotment Rent		£800.00
36	D&R Direct	Postcrete	1051414	£20.63
05 Office Costs			Total:	£263.33
25	BT Business	Internet & Telephone	MO69&J	£68.34
44	Airnet UK	Village Hall Broadband	INV 120296	£194.99
06 Public Information			Total:	£152.60
31	Kall Kwik	Printing	INV 1018727	£152.60
07 Other			Total:	£35.44
46	Kall Kwik	School Council Partnership	1018819	£31.20
39	Sandhill Garden Centre	School Council Partnership		£4.24
			Total:	£8,355.70

5.1 Future Expenditure: It was resolved to purchase a strimmer. (item 7h refers)

5.2 Unaudited Accounts: The Period for Public Access confirmed as 24th June – 2nd August 2024. **Noted.**

6.Planning Matters and Developments

6.1 23/03271/VAR Notification of Decision: **Granted. Noted.**

7. Reports from Representatives:

(a) Playing Fields:

It was noted that two estimates had been received for the fencing of the play area on Eastfield road had been received. Consideration of the quotes was deferred pending the outcome of risk

assessments. It was noted that this would need to be done once the roadworks on Eastfield Road were complete. **Deferred.**

(b) Allotments: It was reported that there had been some damage to property and theft of produce. It was noted that a small number of plots were not being tended regularly. It was agreed to monitor and review at the next meeting.

(c) War Memorial: Thanks were offered to those all who had taken part in D-day commemorations. Councillors requested an estimate for cleaning of the War Memorial. **Action Clerk.**

(d) Boyes Lane Recreation Ground: Cllr Hoggard provided an update on current activity. The date for the Village picnic was confirmed as 4th August. Planned activities include 'open air yoga' and visits from the Woodland Trust. New volunteers coming forward to help with the management of the recreation ground was positive and encouraging. Councillors requested confirmation regarding insurance cover for maintenance activities. **Action Clerk.**

(e) Churchyard: No new matters to report.

(f) Cemetery: Councillors discussed the policy of allowing people visiting the cemetery to bring their dogs with them. It was agreed to continue to permit access, but that notices requesting respect and consideration should be posted. **Action Clerk.**

(g) Streets & Verges: Councillors requested that ERYC re-seed verges in Eastfield road once work on pavements and curbs is completed. **Action Cllr McMaster.**

(h) Village Plan: It was resolved to purchase a new strimmer to assist with maintenance tasks in and around the village, including grass around the tubs and planters. **Resolved. Action Clerk & Cllr Lawton.** Councillors noted some overgrown hedges in certain areas of the village which required attention. **Action Cllr Whitelam** to inform Clerk of precise location(s).

8. Councillors Forum: information/future business & Chair's Update:

8.1 Holderness Health: Councillors expressed concern regarding the recent updates to the arrangements for booking appointments and ordering repeat prescriptions. Issues were raised regarding the difficulty of using smartphone Ap's to access services which it was felt were difficult for some people to access due to lack of access to technology, and physical barriers such as sight problems, manual dexterity. Councillors were concerned that some parishioners would struggle to understanding how to install and use Aps or platforms to access services. Councillors also discussed availability of appointments and expressed concern over locations offered and travel distances. **Action Clerk** to write to Holderness Health. Cllr White offered support from KPS to help people struggling to engage with technologies. **Noted.**

8.2 Councillors noted the funeral arrangements for Angela Hudson: 11.30am on 25th June, Lelley Fields Crematorium, followed by a gathering at the Village Hall.

Priority Items for the next Agenda:

8.3 Review of Insurance Cover

8.4 Risk Assessment, Eastfield Road Amenity Area.

Date and time of next meeting: 16th July 2024.

Please notify the Clerk of items for the agenda by 5.00pm Tuesday 9th July 2024.