

## KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark  
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Keyingham  
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Clerk Julia Billaney  
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HU12 0AL  
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### Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 19<sup>th</sup> July 2022.

#### Present:

Cllr F. Beardow  
Cllr J. Duncan  
Cllr R. Hoggard  
Cllr R. Lawton  
Cllr L. Maxwell  
Cllr D. Medforth  
Cllr M. Smith (Chair)  
Cllr E. Stephenson

In Attendance: Cllr C. Holmes, ERYC  
Carl Gillyon, Group Manager Technical Services ERYC  
Lianne Darbinson, Senior Engineer, Traffic Management, ERYC  
Nicola Moger, Assistant Engineer, Traffic Management

#### Apologies:

Cllr D. Clark

Cllr. Smith opened the meeting and welcomed councillors and members of the public.

#### 1. Public Participation:

[TR] to enquire about further tree planting, Ings Lane, Kirncroft Drive, Scruton Drive. ERYC to investigate land ownership & provide feedback. **Action ERYC.**

[KY] to listen to road safety update.

[LR] to listen to road safety update.

[CS] to listen to road safety update.

[BW] to listen to road safety update.

[AC] to listen to road safety update.

[JW] to listen to road safety update.

1.2 Cllr. Holmes provided context and issues relating to the proposed changes to the crossing at the centre of the village and those relating to road safety signage, introducing officers from ERYC Traffic management and Technical Services Teams to provide direct feedback and answer questions as requested by the Parish Council. The first hour of the meeting was devoted to this item.

#### Road Crossing, Main Street, Keyingham.

Key points included:

- Acknowledgement that no single proposal can fully address all the issues
- Vehicles are bigger and traffic heavier than when the road and properties beside it were built
- Changes to improve one aspect/address one issue may make others worse
- Any proposal must be based on the most frequently occurring issues and needs

### Questions & Responses:

- How can the data yielded from a short traffic survey (7 days) be a reliable basis for proposed changes?

A further survey has been carried out and is in the process of being analysed.

- The village needs two crossings, rather than one – can this be considered?

Another crossing could be considered, but not as part of this project.

- Why is a button-controlled crossing with traffic lights not the most appropriate option?

It was explained to Parish Councillors that a button-controlled crossing with traffic lights would only be a safer option under certain circumstances, and depended on it being used by *everyone crossing, at the crossing* (not close by) and only when the push button was deployed. It was acknowledged that a 'green light' to traffic would indicate to drivers that it is safe to proceed, even when pedestrians may be about to cross on, or in the close vicinity of the crossing.

- Why not have barriers along the pavement at both sides of the road leading to the crossing?

The pavement is too narrow, barriers around the whole junction would prevent people using mobility scooters or prams from accessing the crossing, forcing them to cross in another more dangerous area.

- If the road and pavements are too narrow could a bypass be considered?

A bypass would require a full strategic area appraisal and is a much longer-term project.

- If the PC and residents of Keyingham reject the current proposal for improving the crossing what other options are available?

If the option being proposed by ERYC Traffic Management & Highways Teams is not taken up within the agreed timeline, by the end of August 2022, the adaptations to the crossing would fall outside the schedule of works for the current financial year. It was explained that this could jeopardise the project entirely as it would then go forward into the bidding round for the following year when competing priorities across the region may have changed.

Based on this, and all other information shared during the meeting the Parish Council **resolved** to take a decision on the proposal at the August meeting. A pictorial representation of the proposed changes to the crossing will be posted on the PC website.

### Questions asked by Councillors at the previous meeting were addressed as follows:

1. **Formal feedback on the outcomes of the traffic survey** – Officers agreed to forward the traffic survey with analysis, to the Clerk, prior to the next meeting.
2. Proposed alterations to the crossing. **Officers shared CAD drawings of the proposed changes and explained how they would address the issues, responding to questions.**
  - 2.1. Parish Councillors and members of the public asked if a 'button-controlled' with audible crossing alert could be considered.
3. Proposed actions relating to the placing/replacing of safety signs. **Officers confirmed that the Safety Signage would be revised and renewed in line with the alterations to the crossing and 30mph zone to the east and west of the village on A1033.**
4. Return of the 'Spare our Children' sign. **It was confirmed that the sign would be returned to the PC.**

### Summary & Next Steps:

#### SUMMARY:

The matter was acknowledged as complex and discussion was extensive.

The minute reflects the key points of this item and an acknowledgement that no single solution can address all the issues fully.

#### NEXT STEPS:

- Officers agreed to provide to provide a copy of the traffic survey, with analysis, prior to the next meeting of the PC to inform decision-making.

- It was confirmed that the PC would take a decision on the proposed changes to the crossing, based on ERYC Traffic Management Officers recommendations at the next meeting in order to ensure that the funding set aside for this project by ERYC and the time slot for its completion were not compromised.

The Public Participation section of the meeting was concluded after 1hr 10 minutes.

ERYC Officers were thanked for their attendance, consideration of public concerns and for their clear responses to questions.

## 2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

Cllr E. Stephenson: Allotments

## 3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on Tuesday 21<sup>st</sup> June were approved.

### 3.1 Actions and Matters Arising from the minutes not covered by the agenda

None.

**3.2.** Councillors agreed the deadline of 8<sup>th</sup> August for expressions of interest in Councillor vacancies to allow for publication in the *Forward*. The 12<sup>th</sup> of August was agreed as the deadline for receiving candidate statements. Councillors also agreed the Procedure for Co-option of Councillors, to be posted on the PC Website. **Resolved.**

## 4. Correspondence

4.1 Email from PKF Littlejohn confirming receipt of AGAR. **Noted.**

4.2 Email from Zurich Insurance confirming receipt payment & enc. Policy Documents. **Noted.**

4.3 Email from [CF] expressing interest in the vacancies on the Parish Council.

4.4 Email from [AJ] expressing interest in the vacancies on the Parish Council.

4.5 Email form ERYC Democratic Services confirming that vacancies on the PC may be filled by co-option.

**Noted.**

4.6 Email from [LL] expressing notifying the council of an intention to seek support to run a Youth Club in the Village Hall on 2 evenings per week to cater to children of different ages. The Council confirmed its *support in principle* subject to confirmation that the proposed Youth Club Leaders apply to the relevant authorities for affiliation, accreditation, and hold appropriate qualifications for Youth Leadership including DBS. It was resolved to write to [LL] to explain the support in principle with a request to make contact with the PC again when all necessary legal /statutory structures and processes were in place. Councillors advised making contact with Safeguarding Officer at ERYC and sign-posted a useful website containing information about setting up youth groups. **Action Clerk.**

4.7 Email from [MC] requesting allotment plot. Name added to waiting list. **Noted.**

4.8 Email form ERYC notification of date of Standards Committee Meeting. **Noted.**

4.9 Email from [AJ] requesting that the 'Slow' sign (painted on the road) and white lining on Station Road be renewed as it was worn and less visible. **Action Clerk**

4.10 Correspondence to and from Brook Street LTD regarding the on-going issue of a cheque misplaced by them. Councillors noted that it was now *confirmed absolutely* by HSBC that the cheque had been passed

through their account. Action Clerk to request confirmation from Brook Street and request that the PC account be credited. **Action Clerk.**

## 5. Accounts

### Accounts received in June for Payment in July 2022

Payee	Description/Reference	Net	VAT	Total	A/C Ref
J Billaney	Clerk's Salary			973.40	P01
HMRC	NI for Clerk			74.39	P01
				-	
	<b>Total</b>			<b>1,047.79</b>	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	44.45	8.89	<b>53.34</b>	P20
J. Billaney					P08
	Jubilee Pens - Keyingham Primary	395.90	79.18	475.08	NP1
	Rep. Summer Bedding - Cemetery	16.50		16.50	
	<b>Total</b>			<b>491.58</b>	
HAPS (STO)	Grounds Maintenance	730.83	146.17	<b>877.00</b>	P11
Brook St Ltd.	Inv: 30807183	112.35	22.47	134.82	P31
	Inv: 30794654	112.35	22.47	134.82	
	Inv: 30782202	112.35	22.47	134.82	
				404.46	
	-53.28 Credit =			<b>351.18</b>	
	<b>Total</b>				
Water Charges (DD)	Saltaugh Road				P03
	Cemetery				
	Boyes Lane				
	<b>Total</b>				
360 Accountants	Annual Audit	750.00	150	<b>900.00</b>	P05
St Nicholas PCC	Contrib. Jubilee Celebrations	25.00		<b>25.00</b>	NP1
Kallkwik	Printing - School Council	65.00	13	<b>78.00</b>	P08
Feeney Clean (STO)	Bus Shelters	50.00		<b>50.00</b>	P32
<b>Total Payments</b>				<b>3,873.89</b>	

#### Receipts

<b>Total Receipts</b>					<b>Nil</b>

## 6. Planning Matters and Developments

6.1. 21 /00914/UWORK3 Email from ERYC Planning enforcement confirming no further action to be taken with regard to the fence surrounding 18 Ebor Manor, which had been reduced in height and moved back from the service strip. **Noted.**

6.2. 22/01530/REG3 Erection of open sided timber framed outdoor classroom. Keyingham Primary School, Russell Drive Keyingham. HU12 9RU. **Supported.**

6.3. 21/04019/PLF Erection of an extension to existing livestock unit and retention of 4no. feed silo (part retrospective) notification of decision – Granted. **Noted.**

6.4. 22/01835/ERNOT Chapel Cottage, Chapel Lane, Keyingham. HU12 9RA. Change of use from a café to a dwelling. **Supported**, subject to consideration of 'off road' parking.

## 7. Reports from Representatives:

(b) Playing Fields: Discussion of quotes to address issues raised in Play Equipment Inspection Report was deferred to August meeting as only one quote had been received.

It was reported that the ditch to the south side of Saltaugh Road Amenity Area required Clearing. Clerk to request contractor to proceed with the work. **Action Clerk.**

(c) Allotments: Councillors noted that the remainder of the saplings received in the Queen's Green Canopy consignment were being nurtured at the allotments for planting in the autumn/ after the hot dry weather had passed.

(d) War Memorial: No new matters to report.

(e) Boyes Lane R.G.

(f) Churchyard: No new matters to report.

(g) Cemetery: Councillors began to consider options to address the damage to planting caused by rabbits in the cemetery. Cllr Lawton reported that the liquid deterrent spray seemed to be working at present. Councillors were asked to contribute ideas. **Noted.**

(h) Streets & Verges: Cllr Hoggard provided an update on progress towards addressing antisocial behaviour on the Village Green, including the possible use of high frequency deterrents and/or CCTV. **Noted.**

(i) Village Plan: No new matters to report.

## 8. Councillors Forum: information/future business & Chair's Update:

There were no further matters to raise.

### Priority Items for the next Agenda.

- Co-option of Councillors
- Proposal for Road Crossing
- Remembrance Sunday Arrangements

Date and time of next meeting: **Tuesday 18<sup>th</sup> October 2022**

*Please notify the Clerk of items for the agenda by 5.00pm Tuesday 11<sup>th</sup> October 2022.*