

KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark
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Keyingham
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Clerk Julia Billaney
Saxby Cottage
Ottringham
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Minutes of the meeting of the Keyingham Parish Council held via 'Zoom' on 8th July 2020

Present:

Cllr D. Clark (Chair)
Cllr J. Clark
Cllr J. Duncan
Cllr J. Kinnear
Cllr R. Lawton
Cllr J. Lee
Cllr L. Maxwell
Cllr M. Smith
Cllr M. Ward

Apologies:

Cllr D. Dooley
Cllr L. Haxby
Cllr M. Sigston
Cllr R. Thompson

1. Public Participation

None

a. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below
- b) to note dispensations given in respect of agenda items listed below

Declarations and dispensations were recorded as follows:

Cllr. J. Kinnear: Allotments
Cllr. R. Lawton: Allotments
Cllr. J. Lee: Allotments & Accounts for Payment

b. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on 29th June were **Approved**.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

None.

c. Correspondence

4.1 Marritt-Ombler Trust: The Clerk reported that a request for application to the Marritt-Ombler Charitable Trust had been received via the PC email address. **Action: Clerk, Cllr Haxby, Cllr Lawton.**

4.2 Holderness Health: Cllr David Clark provided a summary of the communication to patients from Holderness Health, notifying them that the prescription delivery service would cease in August 2020. Councillors expressed their concern over the loss of this service and asked the Clerk to contact Holderness Health to request an update on the future plans relating to the two surgeries in Keyingham which had closed to patients at the beginning of the lockdown period, as part of the Covid19 pandemic response measures. Councillors asked whether one or both surgeries would now re-open, and whether a dispensary service managed by Holderness Health

would be available in Keyingham after August. **Action Clerk** to write to Holderness Health and invite representatives to attend the next meeting of the Council.

d. Accounts for Payment

It was **resolved** to pay the following:

Payee	Description/Reference	Net	VAT	Total	A/C Ref
J Billaney STO	Clerk's Salary			973.40	P01
HMRC	NI for Clerk for			74.39	P01
	Total			74.39	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	76.65	15.33	91.98	P20
J Billaney	Stamps/postage	7.80		7.80	P08
J Lee	Printing & Stationery items	-		-	P27
	Reimb. Fuel. Boyes Lane	25.64	5.13	30.77	
	Total			38.57	
HAPS (STO)	Grounds Maintenance	730.83	146.17	877.00	P11
Brook St Ltd	D Kinnear: Street Cleaner			-	P32
	Invoice: 30435397	60.20	12.04	72.24	
	Invoice: 30426059	60.20	12.04	72.24	
	Invoice: 30417128	60.20	12.04	72.24	
	Invoice: 30408472	60.20	12.04	72.24	
	Invoice:			-	
	Invoice:			-	
	Invoice:			-	
	Total			288.96	
Water Charges (DD)	Boyes Lane	-			P03
	Cemetery	-		-	
	Saltaugh Road	-		-	
	Total			-	
Feeney Clean	Cleaning Bus Shelters	50.00	-	50.00	P33
360 Accountants	End of Year Audit 2019-20	750.00	150.00	900.00	P05
ERNLLCA	Membership Fee 2020-21	754.23		754.23	P19
Zurich Insurance	Annual Insurance Premium	2,205.53		2,205.53	P02
Total Payments				£6,254.06	

Receipts

Total receipts		£0.00

5.1 Recommendation to Approve the Annual Accounts and Annual Governance and Accountability Review (AGAR) 2019-2020.

- a. It was resolved to **approve** the Accounts Statements as submitted by 360 Chartered Accountants.
- b. It was **resolved** to **approve** of the AGAR for submission to PKF Littlejohn, LTD.
- c. It was noted that a notice had been served for the public access period, commencing on 1st July 2020 and closing on 11th August 2020.

e. Planning Matters & Developments:

It was noted that there were no new planning matters to consider.

6.1 19/02971/PLF | Erection of a livestock unit with associated feed bins and hardstanding area for parking and turning | North End Farm Station Road Keyingham East Riding of Yorkshire HU12 9TB.

It was also noted that there had been no further update from Case Officer [KA] regarding the date of the ERYC Planning Committee meeting for the consideration of the amended plans. The most recent correspondence indicated that a date for the meeting had not yet been set. The PC had responded with a request to be notified of the date as soon as it was known so that it could be shared widely with residents. Council were reminded of the opportunity to for councillors and the public to observe the proceedings 'Youtube.'

Reports from representatives of Sub- Committees:

a. Playing Fields:

It was confirmed that the safety fence around the MUGA was scheduled to be inspected for repair, with a 4-week lead time.

b. Allotments:

It was noted that 2 people from the waiting list were scheduled to view the vacant plot with a view to occupying half of the plot each. **Action Cllr Lawton.**

c. War Memorial:

No matters to report.

d. Churchyard:

Cllr. Thompson made a request *in absentia*, that members consider repair of the path between the Church and Waudby Garth. It was resolved to seek quotes for bonded resin to match the section of path leading from the main door to Church Lane. **Action Clerk.**

e. Cemetery:

It was noted that a 'polite request to refrain' from parking close to the cemetery gate had been served on the vehicle which is frequently found parked there for periods exceeding 24 hours.

f. Streets & Verges:

(i) Councillors discussed the issue of flooding on Willowfield Drive and School Lane on Sunday 28th June. It was noted that ERYC and YW had visited both areas and carried out inspections. YW confirmed that to address the issue of contaminated water rising from the 'mixed drain' carrying both surface water and foul water, on Willowfield Drive it would need to be completely replaced.

ERYC agreed to inspect with cameras and flush out all the storm water drains on School Lane as far as the outfall, during this year's scheduled maintenance programme.

Both authorities explained that the exceptionally heavy rainfall, over a short period, was responsible for overwhelming the drains. **Noted.**

(ii) Cllr D. Clark raised the issue of a loose inspection chamber cover, in the main street, close to the entrance to Willowfield Drive. It was reported that the noise caused by the movement of the cover when traffic passed over it was disturbing residents sleep. It was resolved to contact the owners and request that it be repaired or replaced. **Action Clerk.**

g. Boyes Lane:

Cllr Lawton reported that some outdoor chairs had been stolen from Boyes Lane and that all the furniture had now been moved inside locked cabins.

h. Village Plan:

- (i) Cllr. Lee provided an update on repairs which will be required to the roof of the Village Hall. Members thanked Cllr. Lee for his work in securing a grant of £10,000 which would be used to fund the repairs and some other planned improvements to the hall.
- (ii) Cllr Maxwell requested that the PC consider replacing the Union Flag and the Yorkshire Flag, which had become worn. It was resolved to seek quotes to replace the flags. **Action Clerk.**

8. Councillors Forum: information & Future Business:

- (i) Cllr Lawton reminded members of the forthcoming Scarecrow Trail and Garage Sale in Keyingham on Saturday 25th July.

Date and time of next meeting: **7.00pm Wednesday 12th August 2020.**

Please notify the Clerk of items for the August agenda by 5.00pm on 5th August 2020