

KEYINGHAM PARISH COUNCIL

Chair Cllr D Clark
35 Ebor Manor
Keyingham
HU12 9SN
01964 603276

Clerk Julia Billaney
Saxby Cottage
Ottringham
HU12 0AL
01964 626300

Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Tuesday 17th January 2024.

Present:

Cllr D. Clark (Chair)
Cllr R. Hoggard
Cllr D. Kinnear
Cllr R. Lawton
Cllr D. Medforth
Cllr S. McMaster
Cllr M. Smith
Cllr E. Stephenson
Cllr M. Ward
Cllr N. Whitlam

Apologies:

Cllr F. Beardow
Cllr D. Miller

In attendance: Cllr Sean McMaster. ERYC.

1. Public Participation: None.

Cllr Sean McMaster provided a ward update on opportunities to engage in the consultation process for Devolution.

Apologies were received from ERYC Traffic management and Capital Projects Teams. Update deferred to February.

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments
Cllr D. Kinnear: Allotments
Cllr E. Stephenson: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on 20th December were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

- 3.1.1** Revised Scheme of 21/00373/PLF (*Item 6.1 of the minutes of the December meeting refers*) It was explained that the request for further information regarding risk assessments relating to the removal, transportation and disposal of harmful waste (asbestos) had been sent to the case officer for the development and that a response had not yet been received. **Noted.**
- 3.1.2** CCTV Update: (*Item 3.2 of the minutes of the December meeting refers*) a request for further update on the likely installation of the CCTV cameras had been sent to the case officer. A response had not yet been received. **Noted.**
- 3.1.3** Parish Precept 2024/25 It was confirmed that the Parish Precept demand for 2024/25 had been received and acknowledged by ERYC. **Noted.**

3.2 Village Hall Update:

Cllr Ward provided an update on continuing works and activities to support the Village Hall. Members reflected once again on the outstanding success of the Christmas parade and activities on 16th December. A huge vote of thanks was offered to everyone involved. Photographs and video footage of the parade to be shared via the Forward magazine and via social media.

Cllr ward confirmed that the next stage of updating of the heating system was due to commence in the week following the meeting. Members agreed that the remaining funds received via the DIFEY grant should be used to complete the heating upgrade. **Resolved.**

Cllr Ward reported that the Village Hall Committee were reviewing the costs associated with the film shows and would be taking a decision regarding the viability of future showings at the next meeting. **Noted.**

3.3 Flag Stock and list of Events. Current/ updated list to be shared for discussion at next meeting.

Action Cllr Whitelam & Cllr. Kinnear.

3.4. Lighting on the Village Green. Following the request to ERYC connect an electrical supply to a lamp standard on the Village Green, a site meeting had been proposed. Date and time to be confirmed and circulated. **Action Clerk.**

3.5 New Notice Board: considered type, size and cost of replacement notice boards. A Budget of up to £1000.00 was agreed for a replacement. **Resolved. Action Clerk.**

4. Correspondence

4.1 Email from Paul Moore, Zurich Municipal, confirming that the annual insurance premium would increase by an estimated £ 185.00, to take account of the value of the CCTV equipment once installed. **Noted.**

Councillors requested that confirmation of ownership of the equipment be established before the equipment was entered into the PC Assets Register. **Action Clerk.**

4.2 Email from [PR] ERYC Area Lighting Engineer. (*Item 3.4 refers*)

4.3 NALC Pay Scales, November 2023 onwards. **Received & Noted.**

4.4 Email from ERNLLCA Re: D-Day Commemoration Activities. Councillors discussed purchasing and raising a flag, lighting a 'beacon' or lantern in a prominent place and ringing the church bells.

The Church wardens and PCC to be approached to consider placing a light on the church tower and ringing the bells. **Action Clerk & Cllr Whitelam.**

5.Accounts for Payment: Accounts received in December for Payment in January

01 Staff Costs		Total:	£967.17
174	Salary	Parish Clerk	£909.16
178	Payroll	Accountants	£10.99
179	Tax & NI	HMRC	£0.00
126	NEST Pension	NEST	£20.15
126	NEST Pension	NEST	£26.87
02 Maintenance		Total:	£1,694.99
176	Grounds Maintenance	HAPS	£877.00
182	Greenhouse heater	Screwfix Direct LTD	£31.99
177	Bus Shelters	Feeney Clean	£50.00
180	Rope for Flagpole	Parish Clerk	£24.10
183	Litter Picker	Brook Street Ltd	£142.38
184	Litter Picker	Brook Street Ltd	£142.38
185	Litter Picker	Brook Street Ltd	£142.38
186	Litter Picker	Brook Street Ltd	£142.38
187	Litter Picker	Brook Street Ltd	£142.38
05 Office Costs		Total:	£91.69
175	Internet & Telephone	BT Business	£75.44
181	Reimburse postage	Parish Clerk	£10.00
181	Reimburse postage	Parish Clerk	£6.25
08 Non-Precept Expend.		Total:	£384.00
188	Film Hire	Eden Arts	£126.00
189	Film Hire	Eden Arts	£132.00
190	Film Hire	Eden Arts	£126.00
		Total:	£3,137.85

6.Planning Matters and Developments None.

7. Reports from Representatives:

(a) Playing Fields: Repairs to rubbers safety matting in progress. **Noted.**

(b) Allotments: Allotment Rents due in March. Payments to be taken on 14th & 21st February in the Rainbow Room between 10.00 – 12.00.

(c) War Memorial: Ivy on the wall beside the Memorial Garden to be removed. **Action Cllr Lawton.**

(d) Boyes Lane Recreation Ground:

Planting of 10 Apple Trees and 5 experimental varieties took place between Christmas & New Year.

Churchyard: *No new matters to report.*

(e) Cemetery: Work on extending path to commence as soon as weather permits.

(f) Streets & Verges: Councillors once again discussed the lack of progress towards scheduled repairs to roads and pavements throughout Keyingham. The most recent update confirmed that work would commence in February. It was agreed that Cllr McMaster would continue to oversee progress and provide updates.

(g) Village Plan:

Village Cross: Councillors discussed the possibility of restoring the cross and siting a 'blue plaque' as part of the 'Heritage Trail' It was agreed that this would be a positive move and supported the proposal to make further enquiries. **Action Cllr Whitelam.**

Planting a Christmas Tree on the Village Green. It was resolved to plant a Christmas Tree on the Village Green. The tree will be sited once the electrical supply has been installed close by. **Resolved.**

8. Councillors Forum: information/future business & Chair's Update:

Cllrs Smith, Hoggard and McMaster were thanked for their support during the recent visit of Graham Stuart MP to Keyingham Primary School. Graham spoke to the Student Council members about the importance of democracy and 'cut the ribbon' for the official opening of the bench in their 'Green Space' at the front of the School, commemorating the coronation of King Charles III. Afterwards Graham addressed an assembly of all the pupils describing his work and answering their questions.

Priority Items for the next Agenda:

- 8.1** Update from ERYC Traffic Management and Capital Projects Teams re: Road Crossing/ Road Safety.
- 8.2** Update on access to electrical supply for display lighting on the Village Green.
- 8.3** Update on replacement Flags – updating & refreshing stock and list of dates and events when flags are flown

Date and time of next meeting: **20th February 2024.**

Please notify the Clerk of items for the agenda by 5.00pm Tuesday 13th February 2024.