

## KEYINGHAM PARISH COUNCIL

Chairman Cllr J Parsons  
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### Minutes of the meeting of Keyingham Parish Council held in the Village Hall Keyingham on 9<sup>th</sup> January 2019.

#### **Present:** Cllr J. Parsons, Chair

Cllr J. Clark  
Cllr D. Dooley  
Cllr L. Haxby  
Cllr J. Kinnear  
Cllr R. Lawton  
Cllr R. Thompson  
Cllr M. Sigston

#### **Apologies:**

Cllr D. Clark  
Cllr J. Lee  
Cllr L. Maxwell  
Cllr S. Moss  
Cllr S Tindall

#### **In attendance:** G. Thurstan.

### **1. Public Participation**

1.1 Amalia Booker, CEO Holderness Health and Sarah Powell, Practice Manager attended the meeting to respond to Councillors questions regarding the background to the plan to merge GP Services across Holderness, and to offer an update on progress, issues and milestones.

The merger will proceed through three phases:

**Legal** complete – ‘Holderness Health’ is now a legal entity.

**Contractual** – progressing – will result in a ‘single patient list’

**IT** – initiated - will allow sharing of patient information across all sites and services, scheduled for April 2019.

Key points:

- A shortage of trained and suitably qualified GP’s has prompted the need to pool resources
- The aim of the merger is to retain as much local service as possible
- Cancelling of surgery sessions has been caused by GP shortages and adverts are currently out to recruit and train more doctors and specialist practitioners
- The plan is aimed at increasing access to specialist care including Specialist Nurse Practitioners, Physiotherapists and Pharmacists
- Moving towards a single patient list will aim to increase access to appointments
- With the single list everyone will become a patient of ‘Holderness Health’
- Geography/rurality of Holderness makes shared services more difficult for some patients to access and this will be reflected in the service plans

- All four practices are Training Practices which offer attractive career opportunities to trainee GP's

Councillors explained that residents were concerned that they may experience a reduction in access to healthcare services and sought reassurances that service provision would continue to be provided at an appropriate level. In their response Amalia and Sarah explained that after detailed consideration was agreed that the pooling of resources across the area was necessary to deliver the level of service required.

Amalia and Sarah thanked the PC for the opportunity to discuss resident's concerns and offered to provide an update for the Parish magazine 'Forward' with the aim of providing as much information as possible as the merger progresses. The Chair thanked them for their input to the meeting and welcomed further updates.

### 1.2. Ben Row, representing Hull Vikings Rugby League Football Club

Mr Row described opportunities for grant funding for Rugby Clubs associated with the Rugby League World Cup in 2021. Ben explained that Clubs could bid for different pots of funding from £0-15K to much larger sums of £500k + when bidding with the support of other community groups and Local Councils.

Mr Row requested the support of Keyingham PC to bid for more substantial sums in order to realise longer term projects for the club, and to the benefit of local young people.

Potential projects discussed included the application for planning permission to build a brick pavilion with utility supply, drainage and sewerage to provide a more durable structure which would meet the needs of the club into the future.

A second option would be to replace the current building with a modular structure, extending the use throughout the week by sharing the facility with other groups for example the Scouts.

Mr Row explained the Vikings plans for engaging more young people, and the analysis they had undertaken of the likely projected needs of the current players progressing through the teams/age groups, envisioning 4 – 5 teams playing every weekend within 5 years. Demand at this level would require more space overall, more changing facilities and a café which could accommodate bigger numbers of players and parents.

It was **resolved** that the PC would offer support in principle to the Vikings RLFC to apply for grant funding and that Mr Row would progress applications and provide updates to future meetings.

## 2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below
- b) to note dispensations given in respect of agenda items listed below

Declarations and dispensations were recorded as follows:

Cllr J. Kinnear: Allotments  
 Cllr R. Lawton: Allotments  
 Cllr M. Sigston: Allotments

## 3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on Wednesday 12th December were approved with one amendment: Item 7. a1. to read drainage crates obtained from Roos rather than Easington as previously stated.

### 3.1 Actions and Matters Arising from the minutes not covered by the agenda

Action arising from item 1.3 Minutes of October 10<sup>th</sup>: *Request to Prune Trees in St Nicholas Churchyard*. Quote provided by Holderness Tree Care for consideration under item 4. (4.7 refers)

#### 4. Correspondence

**4.1** Invitation to make nominations in one or more of the four categories of Chairman's Awards received from Cllr Margaret Chadwick, Chairman East Riding of Yorkshire Council on or before 31<sup>st</sup> January 2019. (**Noted**)

**4.2** Email from a former resident of Keyingham, Mrs Hughes, requesting permission to plant trees in and around the Parish in memory of her late father. It was resolved to invite Mrs Hughes to plant up to seven sapling trees in the Boyes Lane amenity area. **Action Clerk.**

**4.3.** Letter from Amalia Booker, CEO Holderness Health, responding to the Council's invitation to attend the meeting and confirming her attendance.

**4.4** Email from Paula Parker, Service Manager Parish and Area Liaison Team ERYC seeking participation in a research project exploring the potential for shared service arrangements. It was resolved to support the project as requested. **Action Clerk**

**4.5** Email request from Mr S. Russell, Editor of the 'Forward' Magazine requesting guidance on charging for advertisements. It was **resolved** that the general approach would be that for local community enterprises there would be not a charge for advertising events and activities for the benefit of Keyingham residents, but for large scale commercial enterprises a charge or donation towards costs may be requested.

**4.6** The PC noted receipt of the January Newsletter from Tony Cook LTD.

**4.7** The PC considered the quote from Holderness Tree Care for the pruning of trees in St Nicholas Church Yard. It was **resolved** to proceed with the work as quoted, £400.00.

**4.8.1** Letter from Mrs R Haxby informing councillors of the communication which has been circulated by the Village Plan Group to invite Keyingham residents to participate in the Blue Plaque Scheme & Heritage Trail. **Noted**

**4.8.2** A copy of the proposed wording for each of the plaques for the Village Cross and the War Memorial was considered and approved.

#### 5. Accounts for Payment:

It was resolved that the following accounts be approved for payment for the month of January 2019:

Clerk	Salary	£ 875.00
HMRC	Tax & NI Clerk	£ 50.73
BT	Business Line	£ 86.70
Village Hall	Rental Charges	£ 72.00
Tony Cook LTD	Repair of Fence Eastfield Rd	£3,120.00
J Billaney	Reimbursement SLCC	£ 43.00
HAPS	Grounds Maintenance	£ 877.00
Brook St Ltd	Street Cleaning	£ 194.26
Yorkshire Water	Water Rates (adj)	£ 11.65
Feeney Clean	Bus Shelters	£ 50.00
J Billaney	Reimbursement Printing	£ 40.37
St Nicholas Church	Donation Christmas Tree	£ 30.00
Imprest	Replenish Petty Cash	£ 50.00

**Total Cheques £ 5,500.71**

#### 5.1. Receipts:

Resident Donation for Blue Plaque: Station House £60.00

## 6. Planning Matters & Developments

There were no new planning matters to consider.

## 7. Reports from Representatives of Sub Committees:

### a) Playing Fields

a. 1 It was noted that following the purchase of Drainage Crates for the Saltaugh Road Amenity Area from Roos one further tender installation of the crates was being sought being sought in order to comply with procurement Regulations. **(Progressing) Action Clerk.** to email Cllr Lee regarding 3rd quote.

b. It was noted that floor covering beneath the swings on Saltaugh Road Amenity area was worn and the surface worn through in places. **Action Clerk** to seek quotes for repair or replacement.

### b) Allotments

b.1 A number of Allotment holders wishing to pay rent may have already visited the Rainbow Room in the Village Hall, between 10.00 and 13.00 on Tuesdays 8<sup>th</sup> 15<sup>th</sup> 22<sup>nd</sup> and 29<sup>th</sup> January 2019. Further sessions advertised and other arrangements for payment offered throughout January and February. A fresh Plan and Register of allotments to be compiled at the end of February. (Progressing) **Action Clerk.** Cllr Lawton reported that allotment 6c had been released.

b.2 A query was raised by an allotment holder with regarding the existence of an allotment association. It was confirmed that the allotment association had been disbanded some time ago and was no longer active. It was further confirmed that all rental monies were paid directly to the Parish Council, and that the association had existed independently of the PC.

### c) War Memorial

c.1. It was noted that some of the poppy wreaths had become loose and had required securing.

### d) Churchyard

d.1 Quote from Holderness Tree Care for £ 400.00 for the pruning of trees was approved under item 4. **Action Clerk** to notify Company and instruct them to proceed as soon as convenient.

### e) Cemetery

e.1 It was agreed that the perimeter hedges would require some reduction in the Spring. Clerk to contact Mr J Kirk and request that he proceed with the work as soon as appropriate, taking into account weather and wildlife. **Action Clerk.**

e.2 In response to a request raised by the daughter of a recently deceased resident it was resolved to permit the burial of ashes as requested.

### f) Streets & Verges

f.1 It was confirmed that the Salt Bins had been checked and were full or sufficiently stocked in anticipation of adverse weather.

f.2 It was noted that the two fallen trees on Marritt Way had been removed by ERYC.

f.3 It was noted that the instances of Fly-Tipping, particularly around the recycling depot on Dam Lane had become more frequent with several instances reported and responded to in the last month, and that greater surveillance of the area may be helpful. It was agreed to monitor occurrences and discuss further at the next meeting.

g) Boyes Lane

g 1. Further discussion regarding siting of picnic tables in the Boyes Lane Amenity area resulted in agreement to proceed with the fabrication and siting of one table to be purchased from this year's fund which would show as an overspend against this budget heading of £60.00. to be offset by virement.

h) Village Plan

h. 1. Information regarding the next planned stages of the Blue Plaque Scheme and Heritage Trail was discussed, and a form of words agreed for the plaques for the War Memorial and Keyingham Cross respectively. (*Items 4.8.1. and 4.8.2 refer.*)

h.2 The Clerk reported that discussions with the School Manager, regarding the siting of the Defibrillator had not progressed as hoped, that a site meeting with the headteacher was being arranged and that an alternative site may need to be investigated. Cllr Thompson proposed that the equipment be sited in the Car Park of the Saltaugh Road Amenity Area using a specially positioned post/fixing station and drawing electrical supply from the mains nearby. It was resolved to pursue this option alongside continued discussion with the school. **Action Clerk.**

## **8. Councillors Forum: Information and Future Business**

**8.1** It was reported that quad bikes were being driven illegally on the disused railway line. It was agreed that anyone who witnessed this should be encouraged to report it to the police.

**8.2** Councillors reported a spate of thefts where access was being gained to cars parked in resident's driveways by drilling locks and stealing keys and other items. It was noted that this was taking place during the day, rather than at night when the noise created by drilling was less noticeable and passed off as DIY activity. Councillors advised raising public awareness, vigilance and reporting anything suspicious to the police.

**8.3** Councillors noted that residents who had milk and other items delivered to their homes were noticing that some items including food and other goods were being taken. Once again councillors advised raising public awareness, vigilance and reporting anything suspicious to the police.

## **9. Parish Clerk - Probationary Review.**

This item was held 'in camera,' members of the public were asked to leave the meeting and the Clerk left the room for the duration of the discussion.

It was resolved that the probationary period had been satisfactorily completed and the Clerk would be paid at salary point 17 from 1<sup>st</sup> January 2019. This would be subject to further review in April in line with the publication of the NALC salary scales effective from 1<sup>st</sup> April 2019.

Date and time of next meeting: **7.30pm Wednesday 13<sup>th</sup> February 2019.**

*Please notify the Clerk of items for the agenda by Wednesday 6<sup>th</sup> February 2019.*