

## KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark  
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### Minutes of the meeting of Keyingham Parish Council held in the Village Hall Keyingham on Wednesday 12<sup>th</sup> February 2020.

#### Present:

Cllr D. Clark (Chair)  
Cllr J. Clark  
Cllr L. Haxby  
Cllr J. Kinnear  
Cllr R. Lawton  
Cllr J. Lee  
Cllr M. Smith  
Cllr R. Thompson

#### Apologies:

Cllr D. Dooley  
Cllr L. Maxwell  
Cllr M. Sigston  
Cllr D. Tucker, ERYC

In attendance: Resident [JD]  
Gordon Thurston, President of ERNLLCA.

#### 1. Public Participation

1.1 [JD] presented a statement in support of an application for co-option to the Parish Council.

#### 2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below
- b) to note dispensations given in respect of agenda items listed below

Declarations and dispensations were recorded as follows:

Cllr. J. Kinnear: Allotments  
Cllr. R. Lawton: Allotments  
Cllr. J. Lee: Allotments

#### 3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on Wednesday 8<sup>th</sup> January were approved.

#### 3.1 Actions and Matters Arising from the minutes not covered by the agenda.

None.

#### 4. Correspondence

- 4.1. Estimate from Tony Cook LTD for repair/replacement of 2 concrete fence posts, southern border of the cemetery, bordering Broadacres, Eastfield Road. (*Item 7e.1. refers*)
- 4.2. Letter for ERYC confirming receipt of precept demand for 2020/21. **Noted.**
- 4.3. Email from 'Easily.uk' requesting renewal of domain name for Parish Council Website.

**Action Clerk.**

4.4. Email from Mr. D. Simmons, Principal Enforcement Officer, ERYC., notifying the PC that in response to requests by Planning and Environmental Enforcement Officers, the company operating as ECS Transport & Repair LTD. Eastern House, Ottringham Road Keyingham, had confirmed their intention to relocate their business elsewhere by the end of February 2020. **Noted.** (*Item 6.4 of the minutes of 8<sup>th</sup> January refers*)

4.5. Letter from HART Community Transport, requesting continued support from KPC and a poster for advertising their services and contact details. **Noted.**

4.6. Email from ERNLLCA signposting free training for deploying defibrillators, available from City Healthcare Partnership. It was resolved to make contact to book sessions for Councillors and residents.

4.7. Email from the Charity Commission confirming their receipt of the annual return for the Boyes Lane Charity. **Noted.**

**Action Clerk.**

4.8. Letter from ERYC regarding the proposed removal of Public Payphones – consultation process. It was resolved to respond as follows: That the Council wish to retain the Payphone as a fully functioning telephone box, or have it removed completely as it was felt that alternative uses, employed by some other parishes, were not suitable options for the telephone box located in the main street in Keyingham. **Action Clerk.**

4.9. Email from the Play Inspection Company, confirming their intention to inspect the amenity areas in Keyingham before the end of February 2020 and providing a named contact, though the exact date of the visit could not be specified. **Noted.**

4.10. Email from [DK] with photographs showing the recently cleared culvert at the terminus of the new drainage works on the south boundary of Saltaugh Road Amenity Area. **Noted.** (*Item 7a.1. refers*).

**5. Accounts for Payment:**

It was resolved that the following accounts be approved for payment:

Clerk	Salary	£	973.40
HMRC	Tax & NI Clerk	£	74.39
BT	Business Line	£	90.36
J Billaney	Printing/Postage/Stationery	£	65.30
HAPS	Grounds Maintenance	£	877.00
Brook St Ltd	Street Cleaning	£	311.91
Feeney Clean	Bus Shelters	£	50.00
Kalkwik	Printing 'Forward'	£	148.40
Premier Paving	Roadstone, Boyes Lane	£	198.00
Sandhill Nurseries	Hedging, Cemetery	£	209.99
	<b>Cash Payments</b>	£	0.00
	<b>Total Payments</b>	<b>£</b>	<b>2,998.75</b>

**Receipts:** £ Nil

**6. Planning Matters & Developments**

The following planning matters were discussed:

6.1 Resubmission of Planning ref:19/04138/PLF. Erection of four dwellings following removal of existing buildings at Genese International, Main Street, Keyingham. HU12 9RE.

It was noted that the council's objection and subsequent discussion with the planning office had been taken into account and would form part of the discussion when the plans were subsequently reviewed by the Planning Committee. KPC to be notified of the date of the meeting of the committee and invited to attend to speak to the proposal. **Action Cllr Lee.**

6.2 Planning ref: 20/00194/PLF Erection of a garage at 'Diane' Station Road Keyingham. **Noted.**

6.3 Update Re: Planning ref: 19/03149/PLF Erection of four dwellings with associated parking and change of use of number 5 and 7 from office space to two dwellings, including removal of a single storey extension to the side of Horrocks Court, Saltaugh Road, Keyingham. Following council's objection, in support of comments from neighbours, submitted via consultee access, it was noted that the plans, in their current form, had been refused.

## 7. Reports from Representatives of Sub Committees:

### a) Playing Fields

a 1. Councillors viewed photographs of the recently cleared culvert and grille at the terminus of the new drainage works on the south boundary of Saltaugh Road Amenity Area. Councillors acknowledged that the channel would need to be cleared periodically to ensure that it remained clear. Estimates for signage to be reviewed at the next meeting. **Noted.**

a.2 It was noted that the Play Inspection Company had confirmed that their annual visit would take place by the end of February 2020.

a.3. It was noted that the garden contractor had assessed the hedge between Saltaugh Road Amenity Area and the School, as requested and had confirmed that there was insufficient space to use a flail. It was resolved to approach the tree surgeon to make an assessment and provide an estimate for the work. **Action Clerk & Cllr Lawton.**

a.4. Councillors discussed surface water, drains and septic tank beside the Vikings Clubhouse, Saltaugh Road Amenity Area. It was resolved for representatives of KPC to attend the Vikings Committee meeting on 2<sup>nd</sup> March to discuss and seek solutions.

**Action Cllr Lee & Cllr Lawton.**

### (b) Allotments

b 1. It was noted that most allotment holders had now paid their rent and returned contracts for the coming year, and that it was likely that all available plots would be taken up.

b.2 Cllr. Lawton presented an estimate of £350.00 for roadstone to repair the roadway as requested. It was resolved to proceed with the work as quoted. **Action Cllr Lawton.**

### (c) War Memorial:

No new matters to report.

### (d) Churchyard:

No new matters to report.

### (e) Cemetery:

e 1. Councillors reviewed the quote for the repair of broken concrete fence posts on stretch of fence between the Cemetery and Broadacres. The cost of repair for two posts was £390.00 +VAT. It was resolved to ascertain whether the fence was the property of the ERYC or KPC before proceeding with the repair as quoted. **Action Clerk.**

e.2. It was noted that hedging plants had been purchased and were now in situ.

A bush rose 'My Lovely Dad' was planted in memory of Dr J. Wilkie, to replace a tree, which had failed to thrive. Council expressed its thanks to Sandhill Garden Centre for supplying the plants and assisting in planting them.

### (f) Streets & Verges

f 1. It was noted that following the repair of the entrance to Boyes Lane by ERYC Highways Dept. residents had queried whether Saltaugh Road, particularly as it serves the school as well as residential properties and businesses, should have been attended to as a higher priority. The Clerk confirmed that the PC were not consulted on the schedule of work, however the urgent need to resurface the stretch of Saltaugh Road between the A1033 and School Lane had now been logged with ERYC.

f 2. The Clerk reported that in response to the articles in the 'Forward' and the 'Beacon' there were now 7 names on a list of volunteers willing to undertake Speed Monitoring Training.

f.3 It was noted that one of the cherry trees on Eastfield Road had recently been pruned, though no request had been received by the PC. **Action Cllr David Clark.**

### Boyes Lane

g 1. Cllrs confirmed that options for a sustainable energy source to provide electricity to the area were still being actively pursued and bidding for grants in partnership with community groups and the newly formed Academy Trust, were being progressed. A meeting scheduled for 11.30 on 25<sup>th</sup> February with A meeting with [VW] Headteacher of the school, was to be the first in a series, to explore opportunities for bidding for funds and shared benefits between the PC, the Academy and community groups.

g 2. Council reflected that it had not been possible to progress the plan to purchase and plant trees on the Boyes Lane Amenity area, Saltaugh Road Amenity Area and in locations around Keyingham, due to adverse weather. It was resolved to progress as soon as practicable.

**Action Cllr Lee & Cllr Lawton.**

g 3. Councillors confirmed that it had been possible to negotiate with ERYC Highways Dept to use the roadstone leftover from repairing the junction with Boyes Lane and the A1033 to repair substantial section of Boyes Lane. **Noted.**

### (h)Village Plan

No new matters to report.

## **8. Councillors Forum: Information and Future Business**

8.1 Councillors considered the written statements of three candidates for co-option and verbal statements of the two individuals who had presented in person.

It was resolved to invite [MW] and [JD] to complete the documentation for co-option to Keyingham Parish Council. **Action Clerk.**

### Information:

1. SHAPE Meeting Ottringham Village Institute Thursday 27<sup>th</sup> February. 7.00pm.
2. Service of Thanksgiving Commemorating VE Day. Friday 8<sup>th</sup> May 6.45pm.
3. 'Street Party' St Nicholas Church. Saturday 9<sup>th</sup> May 'Bring and Share' Picnic. 2.00pm.

### Future Business:

1. Charging Policy: Advertising in the 'Forward' – March.

Date and time of next meeting: **7.30pm Wednesday 11<sup>th</sup> March 2020.**

*Please notify the Clerk of items for the agenda by Wednesday 4<sup>th</sup> March 2020.*