

KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark
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Minutes of the meeting of the Keyingham Parish Council held in the Village Hall on Wednesday 8th December 2021.

Present:

Cllr D. Clark (Chair)
Cllr F. Beardow
Cllr R. Hoggard
Cllr R. Lawton
Cllr L. Maxwell
Cllr D. Medforth
Cllr M. Smith
Cllr E. Stephenson
Cllr M. Ward

In attendance: Cllr C. Holmes, ERYC.

Apologies:

Cllr J. Duncan
Cllr J. Lee
Cllr R. Thompson

Cllr. David Clark opened the meeting and welcomed councillors and members of the public

1. Public Participation:

1.1 Cllr Claire Holmes offered further updates on meetings with ERYC Departments and the Police on progressing the issue of road safety on the section of the A1033 Hull to Withernsea Road passing through the Village of Keyingham and on the recent meetings and discussions which had taken place regarding the 'Spare our Children' signs. Cllr. Holmes confirmed that Ward Councillors were pressing for a Pelican Crossing to replace the Zebra Crossing at the crossroads in the centre of the Village and acknowledged the feelings of residents who felt strongly that the 'Spare our Children' signs represented positive public action aimed at raising awareness.

Cllr Holmes reported on actions arising from various communications, including a meeting with ERYC Planning and Highways Teams on 1st December in which it was agreed that the Parish Council could have until the end of March 2022 to consult with residents on the options for retaining the signs in some form, in line with the Traffic Signs regulations 2016.

1.2 [DCr] attended to listen to discussion and to request action regarding a tree overhanging the pavement beside no 1. Northfield. It was resolved to write to the resident requesting that pruning be undertaken. **Action Clerk.**

1.3 [ECr] attended to listen to discussion.

1.4 [MS] attended to listen to discussion.

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below:
- b) to note dispensations given in respect of agenda items listed below:

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

Cllr E. Stephenson: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting of Keyingham Parish Council held on Wednesday 13th October were approved with an amendment to Item 5.1 to clarify the action as time-limited up until the end of December 2021.

3.1 **Actions and Matters Arising from the minutes not covered by the agenda.** None

4. Correspondence

4.1 Email from [LP] reiterating offer of Dog Exercise Equipment. **Action: Cllr Hoggard** to arrange collection.

4.2 Police and Crime and Plan 2021- 2025. **Noted.**

4.3 Email from Craig Forth, ERYC, confirming a three-month period for consultation and actions relating to the 'Spare our Children' signs (up to 31st March 2022) and identifying a link to the Traffic Signs Regulations 2016 indicating examples of permissible signs, which were circulated. **Noted.** The exact size and dimensions were not clearly discernible from the printed examples and it was resolved to seek clarification. **Action Clerk.**

4.4. Email from TC Ltd providing a quote for the replacement of a broken gate post at the entrance to Boyes Lane Recreation Ground. Considering the quote Councillors resolved to purchase the materials and make the repair themselves to reduce the cost. **Action Cllr's Ward, Stephenson, Hoggard and Lawton.**

4.5 Members received, with regret, a letter of resignation from Cllr. June Clark. The Chairman thanked Cllr Clark for her contribution to Keyingham Parish Council and was joined by all the members in sending their thanks and good wishes. **Action Clerk.**

5. **Accounts for Payment.** It was **resolved** to pay the following:

Accounts received in November for Payment in December 2021

Payee	Description/Reference	Net	VAT	Total	A/C Ref
J Billaney	Clerk's Salary			973.40	P01
HMRC	NI for Clerk			74.39	P01
	Total			1,047.79	
BT (STO)	Business Line for Parish Clerk: calls, rental, internet charges	44.45	8.89	53.34	P20
J Billaney	Bin Bags for Street Cleaner	8.30	1.66	9.96	P08
	Remembrance Display Planter	30.44		30.44	P08
	Total			40.40	
M Ward	Reimb. Fuel for Digger - Boyes Lane.	6.31	1.26	7.57	P26

HAPS (STO)	Grounds Maintenance	730.83	146.17	877.00	P11
	Inv: 30373391	107.10	21.42	128.52	
	Inv: 30384828	107.10	21.42	128.52	
Brook Street Ltd	Inv: 30408502	107.10	21.52	128.52	P31
	Total			385.56	
Water Charges (DD)	Saltaugh Road	138.65		138.65	P03
	Cemetery	12.37		2.37	
	Boyes Lane				
	Total			141.02	
ERNLLCA	Training - New Councillor Pt1.	185.00	37.00	222.00	P21
Sunk Is. Gdn Centre	Christmas Trees	707.60		707.60	P27
Sunk Is. Gdn Centre	Winter Bedding Plants REP CHQ	122.00		122.00	P16
P Feeney	Cleaning Bus Shelters	50.00		50.00	P32
Kallkwik	Forward Magazine no. 80.	275.60		275.60	P23
RD Sharp Ltd	Hedge Cutting, Boyes Lane	162.50	32.50	195.00	P26
J. Pockley Ltd	Fertiliser	24.99		24.99	P23
TJ Welford	Mole Control - Sports Field	80.00		80.00	P17
Meadley Plant Hire	Digger Hire, Boyes Lane	90.00	18.00	108.00	P23
Village Inst.	Commercial Waste & Storage	500.00		500.00	
RBL Poppy App.	Remembrance Day Wreath	30.00		30.00	P14
Total Payments				4,867.87	

Receipts – Nil.

5.1 Future Expenditure

5.1 Request for further Tree Pruning Eastfield Road – It was **resolved** to instruct [JF] to carry out a full crown reduction and further pruning in consultation with residents. **Action Clerk.**

5.2 Broken gatepost, Boyes Lane. It was **resolved** for Councillors to proceed with the repair. (Item 4.4 refers.)

5.2 It was resolved to seek an estimate for works to include:

- removal of surplus soil from the cemetery
- clearing of the ditch on Saltaugh Road Amenity Area
- removal of the rough earth and stones leftover after levelling the mounds of soil on Boyes Lane Recreation Ground
- transport road filings to maintain the driveway to the allotments.

It was agreed that these works could be undertaken during contractor's 'downtime' over the Christmas period and that work could proceed provided the estimate fell within an agreed limit of £200.00. **Action Clerk.**

6. Planning Matters & Developments:

No new matters to consider.

7. Reports from Representatives:

a. Playing Fields: Saltaugh Road

In response to A request from [DG] it was **resolved** to make a contribution of £100.00 towards a memorial bench, installed on Saltaugh Road Amenity Area.

a. (i) Eastfield Road - Dog Exercise Area

It was **resolved** to instruct the Garden Contractor to level and re-seed the worn/damaged areas as soon as practicable. **Action Clerk.**

The possibility of creating a soakaway and /or raising the soil level in the far corner of the Dog Exercise Area along the border with the 'rail-trail was also discussed. It was resolved to consider this in conjunction with the removal of surplus soil from the cemetery.

(ii) To assist in the oversight and management of the Play Areas it was It was resolved that Cllr. Beardow would take temporary responsibility for Playing Fields liaison. **Action Cllr. Beardow.**

b. Allotments: Roadway to be improved/repared with filings. (Item 5.2 refers.)

c. War Memorial: Following the successful observance of Remembrance Sunday in the Church Grounds, Councillors reflected on feedback received from residents on possible future arrangements.

d. Churchyard: No new matters to consider

e. Cemetery: Surplus soil to be removed – Item 5.2 refers.

f. Streets & Verges:

- (i) 'Spare *Our Children*' Road Safety Signs: As previously noted the position of the Parish Council in this matter is consult with residents and other relevant agencies, over a three-month period to agree the form, format and optimum positioning of the signs. Items 1.1 and 4.3 refer.
- (ii) Village Plan: Cllr Lawton shared a note of thanks to Withernsea Lions acknowledging a donation of £300.00 received towards Keyingham Village Plan. It was noted that the Village Plan Group is a separately constituted body, separate from the Parish Council, however Councillors were delighted to hear of the contribution and the activities that the donation will help to support.
- (iii) Cllr. Hoggard reported on meetings with the ERYC Highways Team Manager who agreed to escalate the issues reported to him regarding repairs to roads and paths throughout Keyingham. Cllr Hoggard shared photographs of walkways, including one which was the site of trips and falls and confirmed that he would 'keep up the pressure' on the ERYC with a view to ensuring that the worst areas received attention in the next financial year as promised. **Action Cllr Hoggard.**

8. Councillors Forum: Information & Future Business:

8.1 Update on training for new members: It was noted that all four new members will have completed stage one of their training by the end of January 2022. **Noted.**

8.2 It was **resolved** to move the Parish Council Meetings to the third Tuesday in each month from **February** 2022, at the earlier start time of 7.00pm.

8.3 Members were reminded that the next meeting of the Trustees of the Boyes Lane Recreation Ground Charity would take place on Wednesday 19th January 2022.

Priority Items for the next Agenda:

- Precept Demand
- Play area Inspection Report and Risk Assessment (Cllr Hoggard)
- Commuted Sums: Strawberry Fields Development (Cllr Beardow)

Date and time of next meeting: **Wednesday 12th January 2022 at 7.30pm Keyingham Village Hall.**

Please notify the Clerk of items for the agenda by 5.00pm Wednesday 5th January 2022.