

KEYINGHAM PARISH COUNCIL

Chairman Cllr D Clark
35 Ebor Manor
Keyingham
HU12 9SN
01964 603276

Clerk Julia Billaney
Saxby Cottage
Ottringham
HU12 0AL
01964 626300

Minutes of the meeting of Keyingham Parish Council held in the Village Hall Keyingham on Wednesday 11th December 2019.

Present:

Cllr D Clark (Chair)
Cllr D. Dooley
Cllr L. Haxby
Cllr R. Lawton
Cllr L. Maxwell
Cllr M. Smith
Cllr R. Thompson

Apologies:

Cllr J. Clark
Cllr J. Kinnear
Cllr J. Lee
Cllr M. Sigston
Cllr D. Tucker, ERYC

In attendance: Resident [SB]
Cllr P Whitehead, Ward Councillor, ERYC.

1. Public Participation

Ward Update: Cllr Paul Whitehead. Cllr Whitehead provided an update on the following:

1.1 Proposed development and planning application relating to Horrocks Court, Saltaugh road. Points of note included confirmation that the development would be for domestic houses for sale to private individuals, and that an objection had been raised by a resident regarding the close proximity of the development to the boundary of a neighbouring property, affecting views, light and privacy of existing dwellings. It was **resolved** to track the planning application and to request that ERYC Planning Committee consider the plans in detail.

1.2 The Chair requested an update on progress towards addressing the complaint raised by residents of properties neighbouring Eastern House, Ottringham Road, Keyingham. Cllr Whitehead confirmed ERYC Planning department were aware of the issues and were working with the Planning and Environment offices to address the issues. Cllr. Clark stressed that despite on-going liaison with ERYC there had been no appreciable reduction of the noise or of operating during unsocial hours. It was **resolved** to request regular updates and to track the plans once submitted.

1.3 Resident [SB] discussed progress towards addressing the issue of speeding on roads in and around Keyingham and surrounding villages.

1.4 The on-going merger of Health Care Services in S.E. Holderness was discussed. PC members shared their experiences, and those that had been raised with them by residents. The Chair requested that Ward Councillors maintained a strong focus on this issue, in particular any reductions in service provision affecting less accessible communities, older adults, and all potentially vulnerable service users, for example those with poor mobility, or with reduced access to transport or internet.

1.4.1 Cllr Whitehead reported that the '8-8 Service' was now under new management.

1.5 Cllr Whitehead requested feedback on the proposed development at Hedon, noting benefits such as increased sporting facilities, but at the cost of reduced 'green space' and the likelihood traffic

bottlenecks and longer travel times. Councillors expressed concern regarding further isolation of the coastal strip beyond Hedon. It was noted that this issue was being referred to the Secretary of State for detailed consideration.

2. Declaration of Interests

- a) to record declarations of interest in respect of agenda items listed below
- b) to note dispensations given in respect of agenda items listed below

Declarations and dispensations were recorded as follows:

Cllr R. Lawton: Allotments

3. Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on Wednesday 13th November were approved.

3.1 Actions and Matters Arising from the minutes not covered by the agenda.

None.

4. Correspondence

4.1 Email from [ML] providing an update on progress the complaint of noise and working during antisocial hours from the business at Eastern House, Ottringham Road, Keyingham. The following references to minutes of previous meetings also relate to this matter:

- *Item 1.2 of the minutes of 9th October 2019.*
- *Item 4.3 of the minutes of 13th November 2019.*
- *Item 1.2 of the minutes of 11th December.*

Councillors **noted** that the planning and Environmental Management Officers were working closely with residents and those carrying on the business. A notice has been served by ERYC to 'desist' creating light and noise during antisocial hours. The submission of a planning application has been requested to be submitted as soon as possible. Once submitted it was **resolved** to track the application.

[ML] thanked the PC and Ward Councillors for their continued monitoring and support.

4.2 Email from [VB] in response to KPC enquiry regarding potential use of council land for siting of renewable energy sources. It was noted that the minimum land area required to be eligible to be considered for the project was 242m x 242m, with an electricity supply close by and community backing would be an essential requirement, prior to application. Cllrs agreed to make and accurate measurement of the area. **Action Cllr Lawton.**

4.3 Response from HAPS regarding confirmation of payments in 12 instalments throughout the year. **Noted.**

4.4 Email from m ERYC Highways Dept. confirming action relating to an earlier request to renew faded road markings in areas of Keyingham including Waudby Garth Road. **Noted.**

4.5 Notification from NALC confirming tax base calculation for maximum threshold for setting expenditure for section 137 expenses as follows: £8.32x elector = 15,991.04. **Noted.**

4.6. Notification from Kallkwik of a proposed increase in printing costs form May 2020 of 15p per copy for printing of the 'Forward' magazine. **Noted.**

4.7 Email from SLCC giving notice of membership renewal, due on 17th January 2020. **Noted and Approved.**

5. Accounts for Payment:

It was resolved that the following accounts be approved for payment for the month of November 2019:

Clerk	Salary	£	973.40
HMRC	Tax & NI Clerk	£	74.39
BT	Business Line	£	90.97
J Billaney	Printing/Postage/Stationery/Wreath	£	79.15

HAPS	Grounds Maintenance	£	877.00
Brook St Ltd	Street Cleaning	£	415.88
Tower Computers	Annual Maintenance – Laptop	£	110.00
Sunk Island Garden Ctre	Xmas Trees	£	692.00
Feeney Clean	Bus Shelters	£	50.00
Tony Cook Group	Fencing & Gates - Dog Area	£	3,030.96
Sandhill Garden Ctre	Winter Bedding Plants	£	50.00
	Cash Payments	£	0.00
	Total Payments	£	6,432.23

Receipts: £ Nil

5.1. Councillors each received a copy of the mid-year statement of accounts provided by 360 Accounting Services. Providing a summary of points of note Cllr Clark confirmed that the statement showed no issues for concern or points for action. Councillors noted that the depreciation of fixed assets was taken into account, alongside expenditure, to create the 'profit and loss' element of the statement, providing a comparison with the previous years' activity.

6. Planning Matters & Developments

There were 2 new planning matters to consider:

6.1 Planning ref: 19/03957/PLF Bay windows to the front of the Garage of no. 2 Osborne Drive Keyingham. **Supported** subject to consideration of any comments by neighbours.

6.2 Planning ref: 19/03940/PLF Two storey extension to the side and removal of porch to the rear of "Nevassa" Ings Lane, Keyingham. **Supported** subject to consideration of any comments by neighbours.

7. Reports from Representatives of Sub Committees:

a) Playing Fields

a1. Cllr Lawton reported that following drainage works carried out on Saltaugh road earlier in the year the channel itself and the grille at the end of the section of the drain was prone to becoming blocked with debris. It was resolved to monitor and remove debris as required over the winter period. Cllrs noted that further action may be required in the new year to address the issue in the longer term. Cllr Clark offered to inspect the area. **Action Cllr Clark.**

a2. It was noted that the swings would need re-painting in the new year.

a.3 Councillors requested that the garden contractor cut the hedge between Saltaugh road and the playing field as soon as practicable. **Action Clerk & Cllr Lawton.**

a.4 Comparative Quote - tree pruning: Councillors considered comparative quotes for tree pruning. Due to unusually high rainfall and waterlogging of the ground it was resolved to suspend further work until the spring of 2020.

(b) Allotments

It was noted that Allotment contracts for 2020 would be issued in January. **Action Clerk.**

(c) War Memorial: No new matters to report.

(d) Churchyard: No new matters to report.

(e) Cemetery: No new matters to report.

(f) Streets & Verges

f1. As Cllr Lee was unable to attend the meeting, discussion of the next stages associated with the proposed traffic management system were deferred.

(g) Boyes Lane

g1. Cllrs discussed response to KPC enquiry regarding potential use of council land for siting of renewable energy sources. It was noted that the minimum land area required to be eligible to be considered for the project was 242m x 242m, with an electricity supply close by and community backing would be essential to any application. Cllrs agreed to make an accurate measurement of the area. **Action Cllr Lawton.**

(h) Village Plan

h.1 Cllrs noted that the next tranche of blue plaques, for the Heritage Trail, approved at the November meeting, may be completed and/or in situ in spring 2020.

8. Councillors Forum: Information and Future Business

8.1 Precept Planning and Priorities

It was resolved to set the precept demand for Keyingham Parish for 2020/21 at £42,230. Reflecting a 3% increase on the previous year.

**For a detailed breakdown of the planned profile of spend for 2020/21 please refer to separate sheet.*

8.2 Arrangements for co-option of new members

It was resolved to invite each of the 5 resident who have expressed an interest in becoming a councillor to prepare a short statement of no more than 250 words/ one side of A4 describing the skills and attributes they would bring to the role of councillor. Each of the 'applicants would be invited to attend the January meeting, to present their statement verbally, in person, for councillors to consider and select up to two new members to fill the current vacancies by co-option. **Action Clerk.**

Future Business:

1. Co-option of members (January)
2. Allotment Contracts/Tenancies (January & February)

Date and time of next meeting: **7.30pm Wednesday 8th January 2020.**

Please notify the Clerk of items for the agenda by Wednesday 3rd January 2020.